

MONROE COUNTY REQUEST FOR PROPOSALS [RFP]

Records Management System (RMS) and Automated Field Reporting (AFR) for Law Enforcement

Release Date: August 25, 2017

Response Deadline: October 6, 2017



Monroe County
Department of Public Safety
50 W. Main Street
Rochester, NY 14614
monroecounty.gov

NO RESPONSE FORM

If you choose not to respond to this Request for Proposals, please fax this form back to MONROE COUNTY at your earliest convenience, to the attention of:

Walter Webert
Monroe County Office of Purchasing & Central Services
200 County Office Building
Rochester, NY 14614
Fax (585) 753-1104

RFP

**Records Management System (RMS) and
Automated Field Reporting (AFR) for Law
Enforcement**

Company:
Address:

Contact:
Contact Phone:
Email:

Reason for No-Response:

Project capacity.

Cannot bid competitively.

Cannot meet delivery requirements.

Cannot meet specifications.

Do not want to do business with Monroe
County.

*Other:

Suggested changes to RFP

Specifications for next

Request for Proposals.

*Other reasons for not responding might include insufficient time to respond, do not offer product or service, specifications too stringent, scope of work too small or large, unable to meet insurance requirements, cannot meet delivery or schedule requirements, etc.

TABLE OF CONTENTS

Section 1 – Invitation to Participate.....	4
	<i>Purpose</i>
	<i>RFP Coordinator; Issuing Office</i>
	<i>Presentation and Clarification of the County's Intentions</i>
	<i>Time Line</i>
Section 2 – Scope of Work.....	6
	<i>Definitions</i>
	<i>Scope of Work</i>
Section 3 – Specific Proposal Requirements.....	137
	<i>Submission of Respondent's Proposal</i>
	<i>Response Date</i>
	<i>Clarification of RFP and Questions</i>
	<i>Addenda to RFP</i>
	<i>Organization of Proposal</i>
	<i>Method of Evaluation</i>
	<i>Oral Presentation</i>
	<i>Investigations</i>
Section 4 – General Information for the Respondent.....	142
	<i>Reservation of Rights</i>
	<i>Contract Negotiation</i>
	<i>Acceptance of Proposal Content</i>
	<i>Prime Responsibilities</i>
	<i>Property Rights</i>
	<i>Contract Payment</i>
	<i>News Release</i>
	<i>Notification of Respondent Selection</i>
	<i>Independent Price Determination</i>
	<i>Incurring Costs</i>
	<i>Material Submitted</i>
	<i>Insurance Requirements</i>
	<i>MWBE/DBE Requirements</i>
	<i>Proposal Certification</i>
Appendices.....	148
	<i>Appendix A - Sample Standard Contract</i>
	<i>Appendix B - Certification Regarding Debarment, Suspension, and Responsibility and</i>
	<i>Certification Regarding Monroe County Procurement Policy and Consequences for Violation</i>

SECTION 1 - INVITATION TO PARTICIPATE

1.1 Purpose

Monroe County ("the County") is soliciting proposals for a Records Management System (RMS) and Automated Field Reporting (AFR) for Law Enforcement. Prospective Respondents must offer a proposal that will meet the scope of services, qualifications and general description of work activities identified in this Request for Proposals ("RFP").

In responding to this RFP, Respondents must follow the prescribed format as outlined in Section 3. By so doing, each Respondent will be providing the County with data comparable to that which was submitted by other Respondents and, thus, be assured of fair and objective treatment in the County review and evaluation process.

Pending final approval from the Monroe County Legislature, the County's objective is to enter into a five-year agreement with the option to renew for five (5) additional one-year terms.

1.2 RFP Coordinator; Issuing Office

This RFP is issued for the County. The RFP Coordinator, identified below, is the sole point of contact regarding this RFP from the date of issuance until the selection of the successful Respondent.

Walter Webert
Monroe County Purchasing and Central Services
39 West Main Street
Room 200
Rochester, New York 14614
Fax: (585) 753- 1104
Email: wwebert@monroecounty.gov

Only those Respondents who have registered and received a copy of this RFP via the County website at www.monroecounty.gov/bid/rfps will receive addenda, if issued.

1.3 Presentation and Clarification of the County's Intentions

As a result of this RFP, the County intends to enter into a contract with the selected Respondent to supply the services described in Section 2. However, this intent does not commit the County to award a contract to any Respondent, or to pay any costs incurred in the preparation of the proposal in response to this request, or to procure or contract for any services. The County reserves the right, in its sole discretion, to (a) accept or reject in part or in its entirety any proposal received as a result of this RFP if it is in the best interest of the County to do so; (b) award one or more contracts to one or more qualified Respondents if necessary to achieve the objectives of this RFP and if it is in the best interest of the County to do so. The County maintains the option to expand these types of services to other County projects, departments, and divisions as needed.

1.4 Time Line

The schedule of events for this RFP is anticipated to proceed as follows:

- This RFP will be distributed on August 25, 2017.
- All requests for RFP clarification must be submitted in writing to the RFP Coordinator at the email address provided in Section 1 and received no later than 3:00 PM ET on September 15, 2017.
- All questions will be answered and documented in writing as an Addendum to the RFP, and posted on the County web site. These will be sent out to all Respondents who received the original RFP on or before September 27, 2107.
- **Final RFP submissions must be received by 3:00 PM ET on October 6, 2017** at the address shown in Section 3.1. The right to withdraw will expire on this date and time.

SECTION 2 – SCOPE OF WORK

2.1 Definitions

ACK - Acknowledge	AFR - Automated Field Reporting
API - Application Programming Interface	AVL - Automatic Vehicle Locator
BEAST - Barcoded Evidence Analysis Statistics & Tracking	BOLO - Be On Lookout
CAD - Computer Aided Dispatch	CALEA - Commission on Accreditation of Law Enforcement Agencies
CAS - Call Associated Signaling	CJIS - Criminal Justice Information Services
CJTN - Criminal Justice Tracking Number	CMS - Case Management System
COBOL - Common Business Oriented Language	CPL - Criminal Procedure Law
CPU - Central Processing Unit	CR# - Crime Report Number
CSI - Crime Scene Investigation	DES - Data Encryption Standard
DIR - Domestic Incident Report	DMV - Department of Motor Vehicles
DNA - Deoxyribose Nucleic Acid	DOB - Date of Birth
DOCCS - Department of Corrections and Community Supervision (NYS)	DUI - Driving Under the Influence
DWI - Driving While Intoxicated	EJustice NY - Browser-based application designed to give users from qualified agencies a single point of access to computerized information within and beyond New York State
EFTS - Electronic Fingerprint Transmission System	ESRI - Environmental Systems Research Institute
FIF - Field Information Form	Geo-file - Databases utilized to geocode and verify locations, whether by street address, intersection, commonplace name or latitude longitude
GIS - Geographic Information Systems	GPS - Global Positioning System
HTML - Hypertext Markup Language	ID - Identification
III - Interstate Identification Index	IJP - Integrated Justice Portal (New York State)
IP - Internet Protocol	IRA - Internal Response Area
IT - Information Technology	JMS - Jail Management System
JPEG - Joint Photographic Experts Group	LAN - Local Area Network
Lat - Latitude	LDAP - Lightweight Directory Access Protocol
LEOKA - Law Enforcement Officers Killed or Assaulted	LERMS - Law Enforcement Records Management System
Long - Longitude	MCAC - Monroe Crime Analysis Center
MCSO - Monroe County Sheriff's Office	MoRIS - Monroe/Rochester Identification System
MDS - Mobile Data System	MDT - Mobile Data Terminal
MO - Modus Operandi	MVA - Motor Vehicle Accident
NACK - Non acknowledge	NAD83 - North American Datum of 1983

NCIC - National Crime Information Center	NIEM - National Information Exchange Model
NIST - National Institute of Standards and Technology	NLETS - National Law Enforcement Telecommunications System
NTFS - New Technology File System	NYCJRS - New York Criminal Justice Reporting System
NY - New York	NYS - New York State
NYSIBR - New York State Incident-Based Reporting	NYSIBRS - New York State Incident-Based Reporting System
NYSID - New York State Identification	NYS DCJS - New York State Division of Criminal Justice Services
ODBC - Open Database Connectivity	OLE - Object Linking and Embedding
PC - Personal Computer	PDA - Personal Digital Assistant
PDF - Portable Document Format	PIN - Personal Identification Number
PO - Purchase Order	POS - Point of Sale
PSAP - Public Safety Answering Point	RDBMS - Relational Database Management System
RFP - Request for Proposal	RMS - Records Management System
RPD - Rochester Police Department	SDK - Software Development Kit
SNA - System Network Architecture	SSM - System Status Management
SSN - Social Security Number	SWAT - Special Weapons and Tactics
TCP/IP - Transmission Control Protocol/Internet Protocol	TRACS - Traffic and Criminal Software (NYS)
UCR - Uniform Crime Reporting (per New York State)	USNG - United States National Grid
UTM NAD 1983 - Universal Traverse Mercator, North American Datum of 1983	VIN - Vehicle Identification Number
XML - Extensible Mark-up Language	WAP - Wireless Access Point
WGS1984 - World Geodetic System of 1984	WYSIWYG - What You See Is What You Get

2.2 Objective

The Monroe County Department of Public Safety seeks to acquire a County-wide Police Records Management (“RMS”) and Automated Field Reporting System (“AFR”) along with installation, support and maintenance.

The preferred concept selected by the County will be the one deemed most compatible with long-term needs of Monroe County and its multi-jurisdictional approach to law enforcement and public safety agencies to facilitate the following:

1. Improve customer service to the public.
2. Provide greater information, accuracy and efficiency for law enforcement officers while responding to calls for service.
3. Minimize data handling.
4. Eliminate duplicate data entry.
5. Increase public safety personnel productivity and resource management.
6. Enhance emergency responder safety with detailed information on call locations.
7. Provide accurate, up-to-date information from multiple databases and sources for better decision making through seamless integrations of current public safety systems.
8. Provide additional system capacity due to growth or crisis.

9. Maximize information sharing among all participating jurisdictions.
- 10.Reduce the costs of report preparation and records management.
- 11.Improve accuracy and utility of information.
- 12.Develop consistent chain of reporting and analysis.
- 13.Maximize public safety personnel time in the field.

Monroe County plans to install selected software modules and have the system operational within twelve (12) to eighteen (18) months after contracting with the selected Respondent. Monroe County utilizes standard project management methodology for all implementations, which will be adhered to during the life of the project.

Police agencies who would utilize the entire Law Enforcement Records Management System include the Monroe County Sheriff's Office, the Brockport Police Department, the Brighton Police Department, the East Rochester Police Department, the Fairport Police Department, the Gates Police Department, the Greece Police Department, the Irondequoit Police Department, the Ogden Police Department, and the Webster Police Department. Nine (9) police agencies currently utilize a shared RMS system, the ILEADS application from Hexagon, formerly Intergraph Public Safety. Additionally, the Rochester Police Department, the Monroe County Jail, New York State Parole and the Monroe County Office of Probation and Community Corrections would use portions of the purchased system related to reporting arrests, warrants, and sex offenders to New York State, and maintaining a County-wide database of juveniles. For these requirements, Monroe County currently uses a second application, MoRIS, originally designed by Comnetix Corporation, supported by Morpho Trust, whose functionality is intended to be consolidated into the new RMS system as part of the proposed solution.

Each agency would maintain the entry/security of its data and would complete separate reporting to NYSIBR. The County would act as overall system administrator for the application.

The County agencies using the current RMS create an average of 45,000 Incidents/Cases per year; the County agencies in addition to the Rochester Police Department create an average of 35,000 Arrests per year.

Monroe County processes approximately 1.5 million emergency calls for service a year. Monroe County Public Safety, by County Charter, Section C6-18 provides the voice and data communication infrastructure for portable and mobile radios, pagers, and mobile data devices to over 1,200 law enforcement officers in eleven agencies, 3,700 firefighters in 38 districts, and 500 emergency medical personnel. Monroe County concurs with SAFECOM's Vision 2023 (www.dhs.gov/safecom) to develop and adopt standards to improve public safety communications and interoperability and to encourage the industry to develop communications technologies that enable such operations. The Police Records System will be integrated into the network of other Public Safety applications.

The County remote site connectivity is as follows:

- Cable modem: 2 sites
- T1 lines: 2 sites
- Frontier DSL: 1 site
- Site to Site VPN: 3 sites
- SSL VPN 4G: 1 Site
- MetroE Fiber: 2 sites
- Town Fiber: 7 sites
- Direct connect fiber optics: 5 sites

For its mobile applications, Monroe County is currently using Verizon Wireless and the following hardware:

Current Laptops (scheduled to be replaced in 2018 – 2019):

- Fujitsu Life Book T900 Convertible Laptop Computer
- Win 7 x 64 Bit
- Intel core i5 Vpro M520 Processor 2.4 GHz
- 4 GB ddr3 1066pc3-8500 SO DIMM
- 280gb sata S.M.A.R.T. hdd @5400 rpm (shock sensing hdd)
- Connectivity: Sierra Wireless GX400 Verizon 3G embedded aircards with GPS

Printer: Brother Pocketjet 6 300 DPI

Scanner: L-Tron 2D barcode scanner with integrated camera

2.3 Current State

The County's current information infrastructure consists of a central Information Services department that handles most information technology (IT) functions. The County and the County Police Departments currently use Windows 7 Professional on most computers; although, there are projects within the County and the agencies to upgrade to Windows 10 and Office 2016. In addition, the County has an extensive fiber-optic network connecting government buildings. The County's wide area network is predominately supported using this fiber-optic network, and some sites are directly connected through T-Carrier Level 1 (T1) lines.

2.3.1 Current RMS System

Monroe County's Office of the Sheriff and eight local Police Agencies utilize a Hexagon (formerly Intergraph) records management system (I/LEADS v 9.2); Gates Police Department uses IMPACT, and the Rochester Police Department uses Tyler Technologies (formerly New World). Arrests, Bookings, Warrants, Juveniles, fingerprint store and forward to New York State and DCJS and others are captured in the Monroe Rochester Identification System (MoRIS) which was created exclusively for the County by Comnetix (now Morpho Trust). All Monroe County police agencies utilize MoRIS for their arrest and booking functions. The CAD dispatch system provides dispatch-only integration with field mobile data terminals (MDT) mounted in vehicles. This system has been highly customized to meet the specific needs of users throughout the years.

There are numerous interfaces between and among the current RMS Systems, MoRIS, the District Attorney's Case Management System (CMS) and other applications.

2.3.2 Current CAD System

The County currently utilizes a Northrop Grumman COBOL CAD dispatch system and provides dispatch-only integration with field MDTs mounted in vehicles. The current system has been highly customized to meet the specific needs of users throughout the years. This system is scheduled to be replaced within the next thirty-six (36) months. An RFP process for a new CAD system should be completed in the third quarter of 2017. Existing usage profiles of CAD include:

Call-taking (Event Entering):

- Police, Fire and EMS call-taking
- Call monitoring

- Supplementing call information
- Messaging
- Premise Warnings
- Researching incident history
- Interface with NYS Integrated Justice Portal (IJP)

Police:

- Name and plate searches
- Researching incident history
- Messaging
- Call and unit status monitoring
- AVL
- Gathering incident and performance data to create/write reports
- Transferring CAD data to member agency records management system solutions
- Interface with NYS Integrated Justice Portal (IJP)

CAD is currently accessed via three methods:

- Full access workstations within the PSAP and at the off-site backup location(s)
- Remote workstations at member Police, Fire and EMS agencies
- Mobile Data Terminals in use by agencies

The Automated Field Reporting module is not implemented in the current ILEADS system but the county intends to implement as part of the new system as outlined in Section 2.5.14.16 of the Requirements Grid.

2.3.3 Technical Environment

The County has a Microsoft Network using Transmission Control Protocol/Internet Protocol (TCP/IP), which supports approximately 3,500 personal computers which run Windows 7, Microsoft Office 2010, McAfee Antivirus, Lotus Notes 9.0 and various business applications. Individual workstation storage is both local and server based; internet access for the client workstations is provided through the County fiber network currently centralized at the County's (leased) City Place building located at 50 West Main Street. Most County sites utilize Cisco routers and switches for connectivity. Cisco firewalls are used for the internet and internal connection security. RMS/MoRIS will be one of the largest applications to migrate from a legacy system to an open environment.

A fixed workstation is provided to each Police agency. Dispatch information is sent to these 'stand-alone' workstations via a radio and a modem which is operated by third party proprietary software. This business process will most likely be replaced with a new CAD solution.

2.3.4 Agencies and Departments

The Agencies of Public Safety within Monroe County, the Monroe County Sheriff's Office and the City of Rochester, for which this software solution will be implemented, are organized as follows:

Agency	Dept.	Approx FT Employees	Approx PT / Volunteer Employees
Monroe County	Public Safety 911	180	4
Monroe County	Sheriff (Jail)	500	20
Monroe County	Sheriff (RMS)	290	70
Various	Towns & Village PD	320	10
Monroe County	Probation	180	1
Monroe County	District Attorney	130	10
City of Rochester	Police	750	0
New York State	Police	175	0
New York State	Parole	40	0
Various	Law Enforcement Agencies -Users throughout Western NY (i.e. Buffalo)	300	0

2.3.5 Business Applications

The following applications are used by most or all agencies for major business functions. The County intends to discuss the future use of these applications during software demonstrations and contract negotiations.

Agency	System	Application	Technologies
City of Rochester	Police Dept. RMS	Tyler Technologies RMS	
Monroe County	Property	Porter-Lee/BEAST	Intel/SQL
Monroe County	AVL and Mobile	Sierra Airlink/Trackstar AVL	Cellular wireless
Monroe County	CAD Mapping	Northrop Grumman/Altaris	
Monroe County	CAD	Northrop Grumman CAD	Alpha/COBOL
Monroe County	JMS	TriTech/Tiburon JMS	IBM Aix/Oracle
Monroe County	Courts	Service Education/The CourtRoom Program	
Monroe County	Fixed Station MDT	Radio Mobile/WinMCT Northrop Grumman/PSI Mobile	Dell/Unix
Monroe County	District Attorney	Current DAMION Future EJustice Technologies Inc.	
Monroe County	Probation	Caseload Explorer	
Monroe County	MDT/Pictometry	Analytic Server Edition	
Monroe County	Ticketing/MVA	TRACS (NYS)	Oracle
Monroe County	GIS	Enterprise GeoDatabase	Oracle
NYS Department of Criminal Justice Services	Crime Analysis	Visual Analytics	
ALL Law Enforcement, Rochester Fire Department, 911	NYS Integrated Justice Portal		

2.4 Strategic Vision

Public Safety and Public Service Communications Strategic Vision

Monroe County anticipates the new system(s) will utilize the latest technology, establish a solid foundation for future systems (statewide and national reporting, regional records management) and provide rapid handling of calls for service, field reporting and dissemination of information. This will also include the ability to push fingerprints/photos; pull penal laws; and, push and pull warrant information as required by New York State.

Monroe County intends to implement a solution that is characterized as follows:

- Is proven in multi-disciplinary, multi-agency implementations serving a population of similar size to Monroe County.
- Uses open architecture, APIs, and SDKs to allow the County's third party vendors to optimize the application.
- Is cost effective and creates efficiencies in the highest priority operational processes (e.g., calls for service processing; arrest processing).
- Integrates geographic information systems (GIS) functionality to meet both Monroe County and agency needs.
- Provides real-time displays of information critical for quick decision making.
- Offers ad hoc and flexible reporting capabilities.

In preparing support strategies and costs, Respondents should assume 24 hours per day, seven days per week operation of all proposed systems. Performance of critical applications, such as arrest processing, booking and field reporting should not be impacted by lower priority system use. The proposed solution must meet specific performance, loading and reliability criteria prior to final acceptance.

Monroe County requires that all modules identified in this RFP be tightly integrated. All modules must run on the same platform(s), share the same graphical user interface (GUI) with a consistent "look and feel" across modules, and share a common database. In addition, all interfaces to ancillary or external systems should be designed and developed to eliminate redundant data entry. All data entry screens should support the pre-population of all available data based on master file information. The solution must also provide real-time integrated mapping for all users.

A turnkey system without customization is the optimal solution; however, it is understood that some customization may be required to obtain the functionality in this RFP. Monroe County is willing to entertain innovative proposals; however, there is no interest in being a beta site for any products.

Technical Vision

Monroe County is interested in leveraging information technology best practices in designing, implementing and administering the new system. While Monroe County does not intend to be the architect of the Respondent's recommended solution, Monroe County strongly prefers a technical solution that, in addition to other components, provides the following:

Multiple System Environments Monroe County desires several logical environments of the system for production, training and testing purposes. The production environment will be used for production operations. The training environment will be used for training users. The test environment will be used for testing fixes, patches,

new releases, new builds, etc. All environments are distinct so that changes made in one environment will not affect another environment. Assume that all environments are operational and in use at the same time. Ideally, the training and test environments have all the interfaces needed to emulate the production environment.

Stand-By System Monroe County is seeking a hot, stand-by system located off-site that is available with real-time data to which the system can switch if the production environment fails. The stand-by system should be physically separate from the production system to expedite business resumption efforts in the event of a disaster.

Query and Reporting Server Monroe County envisions running RMS related queries and reports against a repository containing RMS data which is separate from the RMS systems. This scenario would avoid system degradation to RMS that is associated with executing queries and generating reports.

2.5 Project Scope

The County will contract for the purchase, installation/implementation and support of a state-of-the-art Records Management System and Automated Field Reporting System that includes an Arrest/Booking Module. The County is seeking a single Respondent who can provide a non-proprietary, off the shelf, fully integrated turnkey system, along with installation, support, and maintenance, perpetual and non-exclusive software licenses, upgrades and annual service and maintenance to the proposed system(s).

Respondents shall provide a comprehensive software solution that addresses the needs of a system operating in a multi-agency, multijurisdictional and remote locations environment. The specified systems will be implemented as follows:

- All RMS database and application servers will be housed in the County Data Center.
- Fail-over servers will reside in an alternate location, preferably at the Airport Backup Center, located at 400 Freight Building Boulevard, Rochester, NY 14624.
- Field Reporting will be installed on all laptops and other devices as needed.
- The RMS client will be installed on all devices as needed.

The proposal shall clearly define how the proposed software system can satisfy the County's requirements.

The selected Respondent, along with the County's Project Manager(s) and Project Team, will have complete responsibility for the project management, installation, training, implementation and startup support of the completed system(s), with minimal interference to the current operating environment. The selected Respondent will utilize the methodology of the County for the implementation. All proposed software versions must be generally available and deployed in a live environment from the software manufacturer and/or Respondent before the proposed deadline. The version for each module proposed must be identified within the Respondent's response. Monroe County does not intend to consider any mid-implementation upgrades during this project.

Respondents shall provide a detailed list of all recommended and minimum required hardware specifications. Respondents shall also define the minimum connectivity speed for each application and to each location.

Minimum Qualifications:

Monroe County is seeking to evaluate proposals that satisfy fundamental requirements as follows:

- Proposed solution is commercially available off-the-shelf (COTS).
- Proposed solution is certified under the Microsoft Windows operating systems.
- Proposed solution runs in a Virtual environment.
- Proposed client solution(s) are certified under Windows 7 and Windows 10.
- Proposed solution uses either Microsoft SQL or Oracle as its database management system (DBMS).
- Proposed solution is implemented in at least four paying sites (excluding beta installations), one of which must be in New York State (NYS).
- Proposed solution is in use by a multi-disciplinary, multi-agency site serving a population of at least 300,000.
- Respondent has been providing these services for a minimum of five years.

Any proposals that do not meet the above referenced minimum qualifications will be deemed non-responsive by Monroe County.

2.5.1 System Configuration

Respondents shall provide a detailed diagram showing the major architectural and associated components (hardware, software, network, and security layout) of the proposed system, accompanied by tables containing short descriptions of the diagrammed components in terms of their value/benefit.

Respondents shall break down and explain each hardware and software component and service proposed in sufficient detail to provide the evaluation team the ability to associate each component or service proposed directly to the required functionality of the RFP. Respondents shall provide a drawing(s) showing the connectivity of all components in the proposed solution. Drawings shall include all hardware and software components including interfaces to existing or third party systems being utilized.

Respondents may attach appendices and reference them from within the proposal response, particularly for lengthy responses on a single subject. Respondents shall prepare the response to allow the County to understand the intent of Respondent without the reading of the attachments. Hardware, software or service brochures may also be attached as appropriate.

In narrative form, provide a description of the following software features (one to two paragraphs per item): (1) Modular Integration; (2) Web Based Architecture/Network Technology; (3) Reliance on Best Business Practices; (4) Workflow Capabilities; (5) Development Toolsets; (6) Document Management capabilities; (7) Data Warehouse Capabilities; (8) Reporting and Analysis Tools, and (9) In-depth security features and audit trails. Detailed requirements related to these components are included in the Functional and Technical Requirements.

One of the major reasons the County is seeking a new solution is to have consistent information across all areas of public safety. The County is seeking a solution where information entered into one module shall populate all related areas and does not require reentry. Built-in features shall ensure file integrity and consistency. Respondents should describe the level of integration between modules in the system.

All system components must be highly reliable and fully integrated.

2.5.2 System Interfaces

Discuss whether the proposed software has supporting interface tools or architectures and/or standard interfaces to the applications listed in the following technical sections. Also provide:

- Information on similar clients who have interfaced these products to the system being proposed.
- Standard interfaces provided to third party or external systems that the customer can use in maintaining existing legacy environments.

PROVIDE DETAILS FOR THE FOLLOWING INTEGRATIONS*

- a) Currently deployed integration (ability to import call information) from a CAD. Provide details. Monroe County is currently using Northrop Grumman COBOL CAD although the County is planning to replace that legacy system.
- b) Currently deployed integration (ability to integrate from CAD to Field reporting) for a minimum of 1,000 MDT terminals with 500 concurrently connected.
- c) Currently interfaced with the New York Statewide Integrated Justice Portal Network (“IJP”), and/or New York State Ejustice Reporting System for Department of Motor Vehicles (“DMV”) checks, etc. New York vendor reference site: <http://www.troopers.ny.gov/iepd/>
- d) Currently providing an interface for reporting **arrest** information, including photographs and fingerprints to NYS either through your application or a third party vendor (“Store and Forward”). New York vendor reference site: <http://criminaljustice.state.ny.us/ojis/products.htm>
- e) Currently providing an interface for reporting **warrant** information to NYS, either through your application or a third party vendor. [New York vendor reference site: <http://criminaljustice.state.ny.us/ojis/products.htm>
- f) Currently interfaced with the Traffic and Criminal Software (“TRACS”): <http://www.troopers.ny.gov>
- g) Compliant with the National Information Exchange Model (NIEM) [New York reference site]: <http://criminaljustice.state.ny.us/ojis/products.htm> and <http://www.troopers.ny.gov/iepd/>

* other required integrations are listed in the Requirements Grid, Section 2.5.14

The County recognizes that during the system implementation effort and once fully implemented, there will be a need for integration points to other systems. As such, please describe, in narrative form, how the proposed solution supports interface development:

- The proposed technology or concepts for developing interfaces works best with the proposed software, and why.
- The various interface technologies supported by your application.
- The typically deployed interface toolsets and methodologies successfully used by your clients.
- Examples of other systems that the proposed application has been interfaced with and in what manner.

- Minimize necessary interfaces by allowing other systems to pull data from a real-time mirrored server.
- Allow third-party vendors to extend the application and provide an API and/or SDK

2.5.3 Data Conversion

For the purpose of determining the level of effort required for data conversion, Respondents should assume that data from the following applications will need to be converted:

Agency	Application
Monroe County	BEAST Property
Monroe County	(Morpho Trust) MoRIS Arrest/Booking/Warrants/Juveniles
Monroe County	I/LEADS Police RMS
Monroe County	TRACS Ticketing/MVA
Gates Police Department	IMPACT RMS

Please describe, in narrative form, how the proposed solution supports conversion of data:

- The technology or concepts for migrating/converting data from legacy systems which work best with the new system and why.
- The availability of information relating to proposed system's database schemas, architecture and other applicable information.
- Proprietary or other software provider tools required to transform and/or scrub the data.
- The methods and tools for dealing with “unclean” data not meeting the referential integrity of the proposed software.
- The methods and tools for addressing “fall back” strategies in the event of data conversion failures.
- The methods and tools for ensuring that all data is accounted for during conversion.

2.5.4 Implementation Methodology

The selected Respondent is responsible for the final detailed implementation plan that will be developed after a final software provider has been selected. Respondents shall respond in this section with a standard implementation methodology for the implementation of this proposed total solution. This methodology must include:

- Implementation recommendations
- Overview of phases and milestones
- Estimated timeframe
- Methodology for implementing third-party software
- Assumed responsibilities for County, Police Agency IT and Respondent staff
- Work effort estimates
- Testing Methodology
- Simulation Testing
- Organizational Change Management
- Key Assumptions
- Names, titles and resumes of personnel likely to be assigned to this project

The County is not soliciting a detailed implementation proposal or a detailed project plan. The methodology description should be in sufficient detail to allow the County to understand the approach. In addition, please provide an overview of how the implementation(s) have been accomplished and successful at one or more of the provided reference customers. Link this overview specifically to your generic implementation methodology.

Furthermore, at the Respondent's expense, selected Respondent will be required to work with the County to complete a detailed Statement of Work that will be part of the contract before contract execution.

2.5.5 Training/Organizational Change Management

The Respondent's training plan should be designed and conducted to provide complete familiarization with applicable system operation knowledge for selected County and user agencies management, users and technical personnel. The Respondent must provide a detailed plan for training, which MUST include:

- Overview of proposed training plan/strategy, including options for on-site, off-site, or on-line training services for the core project team, end-users and technical personnel.
- Options for classes to accommodate 24x7 shifts and wheels (Field Reporting).
- The role and responsibility of the software Respondent in the design and implementation of the training plan (e.g., development of customized training materials, delivering training to end-users, train-the-trainer vs. Respondent training).
- The role and responsibilities of County user agencies staff in the design and implementation of the training plan.
- Descriptions of classes/courses proposed in the training plan. Respondents should specify the unit of measure for its training (e.g., units, classes, days, etc.) and define the hours associated with these units of measure. Respondents must provide specific details regarding the training courses to be included in the cost of the proposal.
- Instruction-led training materials will include live exercises and simulations as a means to evaluate the ability of users to perform necessary transactions including interfaces.
- If the class size is to exceed twelve (12) users per training session, describe the benefits of this approach.
- All training material development for each Agency and the appropriate personnel. Training materials will be provided in both written and modifiable electronic formats.
- The requirement that a copy of all training materials used during Respondent provided instruction will be provided by the Respondent and become the property of the County.
- The estimate for training based on the estimate of a number of end users, which will be supplied by the County.
- The requirement to certify County representatives to perform further training of additional or new users.
- The knowledge transfer strategy proposed by the software Respondent to prepare staff to maintain, troubleshoot and update the system after it is placed into production. This includes the ability to make 'simple' changes to fields or programs by authorized and trained administrators.

- A proposal on how the County will ensure ongoing training/certification of its user population in the future years as the system is upgraded to new releases and employee turnover occurs.

Respondents must respond to this section with a methodology for managing the organizational change that is part of a large, highly visible and high impact implementation. It is critical that there is a process in place to prepare, motivate and equip our end users to meet the new business process and technical changes. Include how you would approach the following:

- Identify major changes to business processes, policies and procedures that are required to meet business objectives and support the new system.
- Identify major changes in jobs, roles, responsibilities and/or organizational structure that may also affect the business and become issues/risk factors.
- Design effective communication and change management plans to overcome any barriers to change.
- Develop a communication plan that will be used to direct the actual preparation and delivery of the communications materials throughout the life of the project.

2.5.6 Project Timeline

Respondents shall provide a detailed, realistic delivery and implementation schedule for the proposed system. The County will not go-live with the new RMS system during the months of June, July or August and no RMS end user training can be scheduled during the months of June, July or August.

The software systems can be planned, designed, built and tested during the twelve (12) calendar months.

2.5.7 Maintenance/Support

Respondents shall provide quotations for software maintenance coverage for the five-year period following expiration of the warranty. A minimum of one year of no-cost software warranty for each module after acceptance of the module shall be included in the base price of the system. Please describe the particulars of the coverage plan for the following maintenance plan options including response times for both normal and critical maintenance and the location of the nearest certified service facility:

- 8 hours per day, 5 days a week (Eastern Standard Time business hours)
- 24 hours per day, 7 days a week
- Other maintenance plans offered by the Respondent and Respondent recommendations due to customer experiences and supporting rationale

These plans must specify the nature of any post implementation and on-going support provided by the Respondent including:

- Post-implementation support (e.g., number of months of on-site support after go-live).
- Telephone support (e.g., include toll-free support hotline, hours of operation, availability of 24/7 hotline, etc.).
- Special plans defining “levels” of customer support. Define what level of support is being proposed.

- Response time for and definition of various types (levels of severity) of problems reported to the support network (e.g., critical issue response time) and issue resolution time.
- Delivery method of future upgrades and product enhancements including historical frequency of upgrades by module.
- Documentation as to how product enhancements are chosen and offered to the Respondent's client base. (e.g. Do user groups decide what enhancements are developed or does one client pay for new enhancement, and then it is offered to the client base?)
- Problem reporting and resolution procedures and associated technology used by the Customer.
- Bug fixes and patches (e.g., frequency of updates and upgrades).
- Support provided for third-party solutions (if applicable).
- Other support (e.g., on-site, remote dial-in, Web site access to patches, fixes and knowledge base).
- Respondent responsibilities versus County responsibilities.
- Future releases and new builds/versions of the software.
- User groups.

The server(s) shall be accessible via remote connectivity for diagnostics, maintenance and configuration of the system. This access shall be strictly controlled so that unauthorized users are not able to access the system. At a minimum, a Virtual Private Network (VPN) or equivalent secure access is required. In addition, the Sheriff's Office shall approve any request for remote connectivity. The County will monitor remote connectivity.

2.5.8 System Management

The system shall operate on redundant or fault tolerant systems/servers in order to provide the required system availability of 99.999 percent when measured on a 24-hour per day, seven-day a week basis for 365 days. Processor, disk storage and power supply redundancy may be required in order to achieve the desired availability and protection of information. The system shall be configured such that concurrently operating either the testing and/or optional training system and/or running large reports will not adversely affect system response time. Respondent shall provide Mean Time Before Failure (MTBF) data to substantiate the 99.999 percent or better availability.

The County defines availability as the ability to conduct its business as usual. That is, any system errors that directly result in any agency's inability to conduct their normal business, as usual, will be classified as unavailable time. For example, the system will be considered not to be available if a system failure results in the inability of the jail to book or release inmates as usual. If Respondent has a different interpretation of availability, it may be noted here, but the County will most likely include terminology similar to the above in the final contract with the selected Respondent.

If significant cost reductions can be obtained through a lower level of guaranteed system availability, Respondent shall explain the ramifications in expected system downtimes, their frequency (per day, per week, per month, per year) and expected durations. In addition, the cost tradeoffs should be clearly itemized.

Describe the software system monitoring capabilities; include details on what is monitored, alert thresholds and the notification process. Describe the proposed software's integration with monitoring tools. Describe what aspects of performance are monitored. Describe the proposed software's own monitoring capabilities. Describe to what extent are the proposed software's own monitoring capabilities available to the external

monitoring tools. Also describe the proposed software's ability to view user sessions and assist with processing a transaction or a report request.

Describe the proposed software's ability to provide performance analysis. Include all available metrics, such as tracking of CPU utilization, disk space, system warnings and errors. Describe how this can be related to application and database performance.

Describe the error alert, tracking and notification interface for the different levels and states of exception processing. Include details on any diagnostic assistance and audit trails of specified actions that are available to system support personnel. Address the notification process for business users and support staff of business events and/or system alerts.

Describe the proposed software's capability to collect performance data, both centrally and end to end. Describe if the performance data gathering module is proprietary in nature and if it uses standard interfaces. Also, describe the proposed software's ability to relate performance of the application to specific resources, events, transactions and components of the applications. Include a description of the proposed software's ability for tuning the applications and improving performance. Describe if the proposed software has the ability to perform tuning adjustments and allow implementation while it is running. Describe the proposed software's ability to perform remote diagnostics.

Describe the systems fault tolerance and disaster recovery approach, detailing all levels of recovery from a single update failure to total system failure. Based on the proposed configuration, describe any single points of failure and what reasons the proposed software (or parts of the proposed software) must be brought down; include a description of how this affects availability and reliability and include a description of technical support services available.

Describe the approach to and modeling capabilities for sizing the server platform(s), network (including required bandwidth), and database. Include a list of all assumptions that are inherent to the sizing model. Also describe how this approach supports the ability to perform benchmarking and future scalability. In addition, provide the proposed software's strategies and modeling tool(s) available for capacity modeling and planning.

Describe the approach to achieve NYS and Federal retention regulations and requirements along with the system's ability to purge, archive and delete information. Also describe standard backup requirements and capabilities inherent in the system.

2.5.9 Configuration Management

Describe the proposed software's approach to release and patch management. Include descriptions of the following:

- Capability to control multiple versions of source components and data as they are moved from the development environment through the test environment to the production environment.
- Promotion mechanism to move components from one environment to another.
- Mechanism for reverting to a previous release.
- Audit trails per release.
- Reporting on releases.
- Downtime required for new release/build implementation.
- Respondent "no charge" and "charge" assistance for release and patch management.

Describe the proposed software's capability around product lifecycle management. Describe the release strategy for product upgrades (both major and minor), major revisions and maintenance and bug fixes. Address the timeframes between major product releases and minor product releases. Specify the amount of time that previous versions remain supported.

Describe any dependencies of the proposed software on other software e.g. Windows 7 vs. Windows 10 or iOS vs. Android and other software versions/releases within the proposed configuration. Describe the capability of the proposed software to validate versions. Describe how the proposed software ensures functionality by monitoring, identifying and validating the environment integrity prior to and during program execution.

Describe the tools available to enable automated distribution of data and software to the workstations and servers. Describe how it works with other standard software distribution tools.

2.5.10 Number of Stations

The following table lists the number of required licenses. The County prefers the enterprise model of pricing. Pricing for all systems utilizing a concurrent user model should be priced in increments of 50 users.

System	Concurrent Users	Training Center
911 Workstations	90 & 12 Admin Positions	6
Police RMS	500	12
MDT (Laptop Based)	1,200	
MDT (PDA Based)	1,000	
Automated Field Reporting input device	400	24

Note: System Access for View Only/Browser can be in excess of 1,500

2.5.11 System Performance Criteria

Measurement of response is to be measured from operator action until visual response or operation completion. Queries are performed in the background while the operator continues to perform other operational commands, being notified when the query is complete. The system shall be configured such that concurrently operating either the testing (and/or optional training) system and/or running large reports/queries will not adversely affect system response time.

The following defines the minimum response criteria for each action:

RMS (Police, Field Reporting)

- Less than 3 seconds response for 95 percent of all commands and never to exceed 30 seconds.
- Less than 45 seconds for 90 percent of queries, with queries performed as background operations and never to exceed 1.5 minutes.
- Five seconds to two minutes for 95 percent of reports; also performed as background operations (notwithstanding any ad hoc reports or external interfaces) and never to exceed 5 minutes.

2.5.12 Project Management

The selected Respondent will be responsible for applying project management methodologies in the areas of project planning, resource management, project monitoring, production control, configuration management, quality assurance, test plan, conversion plan, post implementation support and documentation (e.g., work plan, configuration management, requirements, gap analysis, general and detailed system design, test plan, test scripts, system and application manuals).

It is the County's intent to have a full-time on-site project manager assigned to this project by the Respondent. It is the County's desire to interview up to three candidates for the role of the Respondent's project manager.

The project manager, along with Monroe County's project managers, will be responsible for coordinating the following:

- Project plan development and implementation
- Project status reporting and any sub-contractor work
- System changes and modifications requested to the project plan
- All technical, educational, documentation and support services

The project manager will attend Steering Committee meetings, status meetings and submit monthly status reports including progress, milestones attained, risk analysis, resources expended, problems encountered, corrective action taken, potential delays.

2.5.13 Testing

The implementation must include adequate provisions for functional (unit), integration, interface, performance, simulation and acceptance testing using a 'gated' methodology. Key tasks will include:

- Hardware and Software Installation
- Software Configuration
- Prototype and Test Software Tailoring and/or Customization Changes
- Train End Users for Testing
- Develop and Test Interfaces
- Develop and Test data Conversion
- Prepare Test Materials

2.5.13.1 System Specifications and Attributes

Respondents must provide qualification/system/experience detail in their responses for each of the criteria listed below:

- 1) Currently deployed to a site with a minimum of 500,000 calls for service per year.
- 2) Currently deployed to a site with a minimum Police Incident volume of 30,000 records/cases and 20,000 arrests per year.
- 3) Multi-Agency/jurisdiction.
- 4) Software must contain an ESRI-based (geographic information systems) mapping component.
- 5) Software must run on a range of platforms: server, client, mobile, smart device.
- 6) Respondent must discuss their ability to provide the main components of the software within the County agencies.

In addition, respondents must provide details in their responses for the integrations listed below:

- 1) Currently deployed integration (ability to integrate from CAD Calls for Service to Field reporting) for a minimum of 1,000 Mobile Data Technology (MDT) terminals with 500 concurrently connected.
- 2) Currently interfaced with the New York Statewide Integrated Justice Portal Network (IJP) and New York State Ejustice Reporting System for DMV checks, 'store and forward', etc.
- 3) Certification by New York State for NYSIBR

2.5.14 Requirements Grid

The following requirements define the minimum feature set required by Monroe County. Any and all responses are considered binding and will be incorporated into the contract between Monroe County and the selected Respondent.

The tables must be completed with reference comments made for each requirement that is not currently met by the Respondent's software solution.

The columns in this section identified as the following:

A	Feature/Function currently available in product
T	Feature/Function currently available from third party or optional product
D	Feature/Function to be delivered within 12 months of signing license agreement
M	Feature/Function available with custom modifications
N	Feature/Function not available in product even with custom modifications
REF	Reference code number of a comment which has been entered to provide additional clarification to the response

All responses which are indicated as A, T, D, and M should be included in the costs submitted in this proposal. Furthermore, the module necessary to perform that functionality must be included in the scope and cost of this proposal. If functionality is expected to be available in future versions of the software, please indicate the expected release date in the Comments column.

Where a requirement/attribute is noted with an asterisk (*), Respondents must clearly describe the business process proposed to fulfill this requirement. Respondents must denote the reference number in the appropriate column where the process description is located. The Respondent must be prepared to demonstrate the functionality proposed.

Certain Respondents may be invited to demonstrate this process to Monroe County in November 2017 identified in Section 1.2.

Electronic versions of the attached Requirements Grid may be obtained by email request to the Solicitation Coordinator.

The Minority and Women Owned Business Enterprises (MWBE) Disadvantaged Business Enterprises (DBE) percentage goals referenced in Section 4.13, do not apply to this RFP.

REQUIREMENTS GRID

The software shall be supplied with the following features:

2.5.14.1 Operating System/Database

1.	Operating system is the latest supported Microsoft Operating system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	The database is ODBC and SQL compliant.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Operating system is capable of running 32 and 64-bit Windows applications.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Operating system features system security providing control over access to the system and any files and subdirectories within the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Operating system provides support for Active Directory.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Operating system utilizes Client/Server architecture.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Client and Server both utilize a True Graphical User Interface.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Operating system utilizes an open system compatibility for use with all common “off the shelf” software.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System utilizes a relational database system with referential integrity and rollback capability, operating as a module within the operating system. Desktop type databases or applications will not be selected.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	The database utilizes an industry standard RDBMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	In the event of a database failure or loss of connectivity to the database, the RMS workstations continue to function with no impact to operations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System allows open-file back-up of data, so as not to interfere with normal operation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows simultaneous access to the records database by a virtually unlimited number of users, to the extent provided by the agency hardware.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System supports the ability to define archive rules in order to archive data without user interaction and without impacting system performance.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System provides a method for restoring or accessing archived data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System supports the ability to create and modify user-defined tables.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System supports the ability to display and link the database structures for the purpose of utilizing 3 rd party inquiry tools.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System is supplied with a Data Dictionary containing but not limited to: Field names,	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	Column names Data types Size Format Constraints Associated fields/tables Default values Descriptions	
19.	System supports the ability to delete records that have been entered in error.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System maintains referential integrity.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	The database provided with the system must be sized to retain a minimum of 10 years data for RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System utilizes the services of a transaction monitor or similar programming to ensure that all transactions can be rolled back and successfully completed in the event of a hardware, software or application failure.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	Any access to databases must first pass through system security, regardless of the route or purpose of access, including ad hoc queries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	All source code is written in English.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.2 General

1.	System is multi-user compatible and able to operate in a web-based, single station or on a network with simultaneous users.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System allows multiple departmental operations with the ability to selectively determine based on user and/or system configuration tables the fields shared and/or visible.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System utilizes normalized common shared tables.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System does not require duplicate entry for any data, including but not limited to: users, vehicles, equipment, staff, shift information, response information, patrol areas, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
	System supports the use of templates to reduce duplicate entry and inputting errors.	
5.	System operates utilizing a standard windows interface that allows the transfer of data to/from commonly available word processing, spreadsheet, e-mail and statistical analysis applications.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System provides permission standards for intra-departmental database information access as indicated by department position, title or administrative duties as designated by the administrative supervisor (e.g. passwords allowing only administrators the ability to access certain information).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System permits each individual user to set and save user preferences, regardless of the number of users for that particular workstation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System provides easy access and configurable toolbars.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	Common menu items available allowing the user to copy, paste, (using a keyboard or mouse) and find specific records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System has the ability for any user to alter "Column Order," "Column Size," and "Column Sort Order," on the fly.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	System allows for import of data from standard mapping applications such as ESRI ArcGIS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System permits an interface with standard mapping applications such as ArcView.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System provides helpful functions, including pop-up menus, on-line help, validation warnings, automatic checks to prevent users from exiting a data entry screen without saving the record, the transfer of data between databases eliminating redundant or inaccurate data entry, coded entries to be validated against user-defined code tables	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	thus ensuring accurate data entry and backup and edit of any field.	
14.	System provides and allows printing/viewing of data in a variety of graphical formats such as Gantt charts and bar graphs.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System allows the use of standard “off-the-shelf” scene-drawing tools.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System provides a complete log of all record additions, edits and deletes, including but not limited to: User, date/time, terminal, message(s) sent.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System allows user defined input ‘masks’.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System allows for key fields to be defaulted to a predetermined value based on user login ID.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System meets NY State Reporting and electronic data transmission/submission requirements. The Respondent is responsible for maintaining current and future NY State requirements as part of the yearly maintenance costs. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System provides a visible indication of processing during any user invoked function.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System utilizes common and consistent commands across all products.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System allows for customization of screen layouts and configurations by user and position. In addition, reinstate his/her saved user preference configurations at login per user and per terminal.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System allows for user-definable and searchable mandatory fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System has visible indications of mandatory fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	System incorporates Spell Check, Copy and Paste from other applications, and the ability to compose narratives using another word processing program, when working with the narrative function.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System supports the ability to remotely monitor, configure, troubleshoot, update and utilize the system via remote access.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	System alerts the user automatically if a Master Name entry is the subject of an outstanding civil paper, jail alert, un-served warrant in any jurisdiction or user defined alert.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	System denotes in each record what report was the source of the data such as crime report, FIF, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	System supports the Department of Justice “National Information Exchange Model” (NIEM) for data sharing. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	System supports the ability to redact any	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	fields including narrative prior to printing.	
31.	System supports the ability to navigate through functions and fields utilizing the mouse or keyboard.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	System supports the ability to attach scanned documents to records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	System has the ability to display times in either a 12 or 24-hour format.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	The application is insensitive to the case of field entries or commands.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	Proposed solution performs functions with minimal keystrokes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	System validates user entries into restricted-entry fields against the appropriate code table(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	Proposed application(s) make data generated or recorded by the application available for reporting immediately.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	Proposed solution includes a training and test system which utilizes actual RMS data files from the installed system that is a mirror of the production database(s). This training database shall continue to be mirrored to the production database after go- live for on-going training.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	The use of the training and test system will not degrade the performance of the production RMS system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	It is possible to access either the training or the production system from any RMS workstation. It is not necessary to reprogram or reconfigure a RMS workstation in any way to access either the training system or the production system. The training database will also include links to key system interfaces.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	Users logged on to the training and test system will have access to all application commands and functions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
42.	Training and test system records the entries made in secondary storage files where they can be retrieved for review.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
43.	System will not mingle training records with production records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
44.	When a user in training is logged on to a workstation, the system allows the trainer to be logged on to another workstation in a training role. This training role allows the trainer's workstation to monitor and receive a copy of all activity bound for the trainee's workstation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
45.	Proposed solution automatically transfers the following information from CAD to the Automated Field Reporting application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	All CAD data related to a CAD event	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

b)	All CAD data related to officer or staff activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
46.	Proposed solution allows data from event records to be transmitted asynchronously. For example, it shall be possible to transfer the basic event data when it is entered into CAD and the unit data when the event is closed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
47.	For audit purposes, the proposed solution records the time and date that a CAD record was transmitted to the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
48.	Proposed solution has the ability to store the case number (agency specific) assigned to an event by the RMS application based on the agency's specific numbering convention. End users will complete their reports on the AFR application. When they do this, they will associate the CAD event number with an RMS case number. The RMS will then communicate the case number to the CAD.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
49.	Proposed solution allows the same RMS case number to be associated with more than one CAD event number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
50.	Proposed solution has the ability to associate a minimum of 100 RMS case numbers with a single CAD event number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
51.	In the event that an RMS user enters a case report for which there is no corresponding CAD event, the CAD has the ability to receive basic incident information from the RMS application and issue a CAD event record number in return.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
52.	Proposed solution has the ability to receive premise information records from the CAD application and store them locally.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
53.	It will be possible to transmit CAD data to the RMS only that information which was added after the last recorded transmission to the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
54.	System provides the ability to enter previously assigned RMS case numbers into events.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
55.	System provides the ability for the PSAP to access the RMS for prior activity by address.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
56.	System provides the ability to access through RMS, crime and traffic cameras based on the GIS address.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
57.	System provides the ability to transfer event number or case number regardless of character length in either system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
58.	System allows the authorized user, based on permissions, to add, edit or delete unlimited narratives in any part of a case or record until final approval or locked.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

59.	System provides field-to-field data entry, with each field identified on the screen.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
60.	System supports the use of color monitors and makes extensive use of color-coding for easily identifiable text and fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
61.	System allows the addition, modification, and deletion of Object Linking and Embedding (OLE) files from any record or module.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
62.	System alerts the user to any un-served civil papers, jail confinement records, warrants, orders of protection or arrest records stored in the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
63.	System allows the user the option to either view or ignore the audible or visual warning regarding un-served papers or records. If warning is ignored, a reason shall be required and stored in system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
64.	System allows different users, agency information and configurations for each user and agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
65.	System enables the user to title narratives and display them in a browser list.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
66.	System allows cross-references to pertinent databases for outstanding warrants.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
67.	System allows anyone who has access to a record the ability to view the narrative, if permissions allow.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
68.	System provides a system accessible glossary containing some of the basic terms used in the records system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
69.	System produces a code table containing the information presented in selection menus throughout the system or displays the full meaning of the code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
70.	System permits access to officer identification information from appropriate screens by use of a keyboard stroke or mouse click.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
71.	System provides a notification and ability for the user to view log when a record was entered if this request is made by the user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
72.	System provides "permission based" use of system, allowing the designation of definable users.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
73.	System integrates data from RMS, jail, District Attorney and courts from the agencies under the scope of jurisdiction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
74.	System records and permanently stores all data entered into RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
75.	System supports printing in portrait and landscape modes and allows print jobs to be directed to various network or local printers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
76.	Supports printing with any print driver.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
77.	System provides the ability to interface with a standard off the shelf sketching program in	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	order to provide drawings in all modules.	
78.	System provides an automatic link to all the different records within each of the many tables.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
79.	System is fully NYSIBR compliant. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
80.	System is proven to be fully NYS store and forward fingerprint and photo capable. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
81.	Queries and/or reports indicate whether data comes from records which have final approval.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
82.	System has ad hoc query capability with the ability to export results to an external source such as Excel.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
83.	System has the ability to create queries, possibly from views which contain fields from involvement and event tables as well as others.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
84.	System has the ability to assign a “watch” to a record or person that would alert the appropriate person or group if that record is accessed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
85.	System is supplied with all NYS Law code tables. All repealed laws shall have a visible flagged indication but still be useable (warrants). REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
86.	System supports the ability to import any changes to the NY State code tables based on a predefined import mask without overriding the local law table. The system must also support the ability to enter in any local or municipal codes required.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
87.	System supports the ability to search all imported NY state law tables/fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
88.	System has the ability to maintain modification history on administrator-defined fields. The history will include date/time stamp.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
89.	System is based on supervisory rights and/or business rules and has the ability to lock a record from further modification.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
90.	System provides a web-based ability for outside users/companies to download reports with limitations based on an individual agency’s determination of public records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
91.	System correctly interprets attempted crimes in accordance with NYS laws.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
92.	System allows multiple counts of a law without duplicate data entry.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
93.	System provides the ability to produce ad hoc Reports in all applications and modules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
94.	System provides queries and interfaces with Master Name and Alias, Location, Vehicle and	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	Property Databases.	
95.	Application indexes Master Name, Property, Vehicle, Location, and Alias Databases during data entry to facilitate quick keyword searches.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
96.	System allows user to search any data field individually or in combination.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
97.	System standardizes data entry by offering pull-down menus whenever possible.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
98.	System has the ability to execute "canned" and ad hoc queries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
99.	System has the ability to "push" the client from the server to any device (i.e. desktop, laptop, MDT, etc.)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.3 Employee Communications

1.	System provides a secured email system that allows attachments/downloading.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System provides an Electronic Bulletin Board System that can be customized by agencies for Posting and Maintaining Departmental Notices (All Points Bulletins, BOLO's, General Orders, Personnel Orders, Special Orders, etc.) This shall be agency specific and system wide.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System provides a Reference/Resource Electronic File that can be customized by agencies which holds and maintains Departmental Manuals and allows for update/replacements. (Patrol Guide, Standard Operating Procedures, Training Manual, Emergency Procedures Manual, Employee Evaluations Manual, etc.) Access is controlled based on user-defined security parameters controlling what agency/user is able to view and modify. This shall be agency specific and system wide.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System provides a Non-Compliance Report of Employee Communications Access. Employees will be directed to review their email/bulletin board daily and shall confirm in the computer that they have received the information. Non-Compliance Report will identify those who have not complied based on their user sign-on. This shall be agency specific and system wide	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System provides In-service Training Bulletins that can be posted on this system and upon employee review and confirmation in the system. This shall be agency specific and system wide.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.4 Help

1.	System provides context sensitive help such that the user can find information about an item on the screen by placing the cursor on the item and executing no more than one keystroke. The help system allows for customization by administrative personnel.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	The Help menu is accessible via the mouse or a keyboard command.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System includes online help Documentation including systematic instructions on how to use the System.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System allows the user to not only build the "Find" database initially but to rebuild and customize it as necessary. The user is able to:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	Customize the database to include or exclude "help" files	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Enable or exclude complete phrase searches	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Enable or exclude untitled topic searches	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Enable or exclude similarity searches	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Enable System to display matching phrases as user types an entry	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	The user is able to access and navigate the System Help System by way of:	
a)	Pointing and clicking with the mouse	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	A simple keystroke combination (For example: ALT + H + C)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	When using the "Find" function in the Help System for the first time, the user is capable of building the search database him/herself, thus allowing more flexibility in defining search capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	When searching large or multiple help files, the user is able to mark a topic for later reference and perform a search of the "Find" database for information that is related to the information in the marked topics.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	The Respondent shall supply documentation specifically designed to inform users in the following categories: end-users, system and application administrators, database administrators and interface administrators.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	The Respondent's documentation will describe the file layouts and program design.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	All on-line documentation will be indexed, and users will have access to the electronic index.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	The Help functionality should not be given priority processing when executing a search.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	Information in the index and within various help topics is hyperlinked to the relevant sections of the document.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.5 Security

1.	System provides CJIS compliant Front End Security to provide a secure method of allowing users access to applications. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	During startup of System, the user is asked to log in (using their front-end ID), which will cause the System to inquire the user ID table and verify the correct password.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	System has the ability, by jurisdiction, to allow for single sign on synchronized with network log-on.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	The user ID has the ability to identify the agency of the user. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	System provides the option for user IDs to tie into LDAP.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System includes the administrative capability to:	
a)	View an existing User Profile	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Add a New User	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Modify a User Profile	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Modify a User Password	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Delete a User Profile	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Force a password change based on criteria set by Monroe County (e.g. every 90 days)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
g)	Force password complexity based on criteria set by Monroe County	
h)	Inactivate a user profile	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System provides the ability to determine shared and visible data between users and agencies.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System provides a searchable audit trail that indicates all of the changes made to each record, including but not limited to the following: changes made to any records, execution of queries, printing/e-mail of reports, data export and viewing of records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System ensures content integrity by providing a "central configuration" module that enables owning jurisdictions to restrict file/information usage.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System allows security at table, row and field level ensuring that no unauthorized person can view the data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System allows the agency to use case type security to control access to incident and arrest records involving sensitive information such as juveniles and rape victims.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	System administrator is allowed to set up security based on jurisdiction, agency and user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System administrator is allowed to set up security based on user ID, case type, and	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	such that each user can only view, edit, add, print, and/or delete the types of records for which he/she is authorized by terminal.	
11.	System provides password security that allows for unique levels of protection in all areas of the program.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System has the ability to generate alerts or reports noting security violations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Proposed solution secures access to any interface by user category/role.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System has the ability to provide the following security features:	
a)	Track files that have been viewed, altered and/or printed and identify the terminal they were accessed on	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Provide appropriate security access to correspond with a username and password	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Ability to prevent any external agency from having access to update, alter or delete data	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Ability for users' security access to be modified	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Ability to define a 'field security officer' that is in charge of a group of users (such as a bomb squad, or a precinct) to be able to change a user's password	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Ability to automatically log user off from a workstation when they sign onto another workstation	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	Ability to automatically log off user after a system administrator-defined period of inactivity, with no loss of data	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h)	Ability to delete / hide a user, but retain their entries in the database attached to their User ID	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
i)	Ability to define a 'security administrator' at the Agency level that is responsible for all security for that Agency only	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
j)	Ability to define a 'system security administrator' at the application level who can make security changes for all Agencies and all users	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System provides the ability to maintain user profiles for:	
a)	User role	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	User ID	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	User Name	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Location	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Default printer location/address	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Date of last update and user ID	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System provides the ability to log date, time	

	and user ID associated with:	
a)	File maintenance transactions (e.g., create, read, add, update, and delete transactions)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Inquiry transactions	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Transaction entries	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Any changes made to a record, with previous information intact and visible	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Any report sent to a printer	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Print screen functions	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
g)	Ability to log data if material is saved or exported to removable media	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
17.	System captures time to complete transactions by user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
18.	System has the ability to track user sign-on/off times for reporting purposes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
19.	System has the ability to log printing transactions, including:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	From where the file was printed	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Who printed the file	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Details regarding what was printed (i.e. file information)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Date and time of print	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Number of pages printed	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
20.	The proposed solution offers user-account auditing. *Describe the capabilities offered by the solution.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
21.	System allows the ability to export the entire user database and their activity. *Describe the tools offered to conduct such auditing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
22.	System has the ability to provide automatic log filing capabilities. *Describe the tools offered to conduct such automated filing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
23.	System allows exports to be archived by date.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
24.	System provides the ability to use a log file analyzer application that would automatically read the on-line (or exported and archived) user log files, specifically searching for the following:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	Successful log-ons	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Failed log ons	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	All major field accesses	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	User	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Time	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Terminal	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
25.	System has the ability to retain all user access records for the entire life of that user plus two years, with regular extracts. This is a NYS law requirement .	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
26.	All users are required to enter a username and password prior to being granted access	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	to the application.	
27.	When a user is logging onto the system, the password shall not be visible on the screen.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	Proposed solution provides a means for users to change their password at any time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	Proposed solution allows the System Administrator to administer the user ID and password for each user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	Proposed application shall follow the most current County standard for password security:	
a)	Minimum length, 6 (up to 32 characters)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Maximum length (up to at least 64 characters)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Either all alpha or numeric characters, or a combination	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Expiration date or valid time frame for a password	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Prohibited passwords	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Number of times that a password can be reused	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
31.	Proposed solution allows the System Administrator to immediately disable a user account such that the user will not be able to sign on to the application, or if the user is already signed on, they will be immediately disconnected from the application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	If a user unsuccessfully attempts to log into a position a System Administrator defined number of times, the user's account will be suspended, and the user will be unable to log in at any position.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	Proposed solution does not allow a user to login to more than one network workstation at a time unless approved by system administrator.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	When a user logs on to a workstation which is already logged on to another user, the application will terminate the first users log in and log the second user on in his or her place.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	In the event that a user who is limited to a single station access at a time attempts to log in at a second workstation while already logged on elsewhere, so long as it does not violate any other conditions contained herein, the application shall warn and then automatically terminate the user's initial login.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	System provides the ability for an authorized user to execute a command to log off a user signed on to the application immediately.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	Proposed solution stores passwords in an	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	encrypted database format.	
38.	Security levels and user profiles may be defined by remote agency administrators.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	System maintains the following user security information and audit trail:	
a)	Device utilized (i.e. node name)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	User ID and Name	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Unit Name	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Serial Numbers	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Last File Printed	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Last File accessed	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	Security level	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h)	Last inquiry, update or delete – date, time, user initials, transactions	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	System has the ability to maintain a history of de-activated user IDs and prevent using de-activated user IDs when adding new users (unless a former employee is rehired).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	It is desired that the proposed solution incorporate, as an option, authentication and certification capabilities beyond user account password. For example, the application might include an option to support smart cards, biometrics, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
42.	Proposed solution includes a command to determine where a user is located, logged on.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
43.	System requires user authentication at each level within the application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
44.	System has the ability to create security groups. Having the ability to set permissions to a group then assign users to the group. User can be assigned to multiple groups or removed from groups.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.6 Personnel Administration

	General (Agency Specific)	
1.	System provides Personnel Administration consisting of classifications, courses, time codes, equipment information, shift information, personnel information, and tracking of personnel equipment, training and days off.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System allows the user to maintain personnel records for each employee including personal information, equipment, hours and training needs.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System provides a Classifications form including the following fields: jurisdiction, code, name and description.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System provides a Personnel Main form providing the following fields: jurisdiction, bar code, social security, name, suffix, address, city, state, zip code, home phone, work phone, third phone, DOB, marital status, hair, sex, race, ethnic, certificate, rank, special skill(s), e.g. SWAT, Scuba, K9, Drug Recognition Expert (DRE); classification, shift, preference, days working, language 1, officer ID, hired, terminated, region, division, section, dept., team, crew, language 2, language 3, weapon, serial number, spouse's name, history of training completed, certification and learned skills, scheduled training courses employee must attend, and seniority.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System provides an administration module allowing unlimited personnel files to be entered from single or multiple departments.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	System provides an administration module allowing classification of personnel by department, section, rank, and training and equipment requirements	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	System provides an administration module including specially formatted screens for personnel data, hours worked, equipment issued, department inventory and training records	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	System provides the ability for an individual to maintain personal information	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System allows the user to select employee from one or multiple departments based on configuration and security permissions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
	Equipment (Agency Specific)	
7.	System allows the user to add inventory records of the different kinds of equipment used at the agency by officer or vehicle.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

8.	System has the ability to maintain serial numbers for equipment that allows the user to enter a list of serial number records using the Serial Numbers forms.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System provides an equipment tracking function allowing the user to easily assign a specific equipment item to a specific employee or vehicle.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System provides serial codes equipment form for capturing serial numbers, bar codes and when issued.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System provides an administration module recording each piece of equipment issued to an employee and subtracts the number issued of that item from inventory.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
	Training (Agency Specific)	
12.	System provides classification options allowing the user to manage an agency's equipment and training needs by setting up classifications based on the different job descriptions within the agency. Once he/she sets up the classifications, he/she may select those classifications when adding personnel, equipment items, and training courses. Each person has one classification, but equipment items and training courses can have multiple classifications such that the user may assign them to more than one type of employee.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows the user to maintain information about the various training courses available to any participating agency's employees.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System provides an employee training function allowing the user to track of the courses completed by each employee.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System provides a Course form consisting of the following fields: jurisdiction, code, category, description, class 1, class 2, class 3, class 4, class 5, duration, required and take only once.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System allows the user to update classification and course record pull-down lists on personnel, equipment and course forms.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System provides the ability to generate reports detailing training activity by officers including total accumulated hours.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System allows the user to flag training files to identify personnel in need of training. In addition, include a reminder for an expiration date when in need of training.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System provides the ability to query the system for personnel having special skills.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System tracks course information including	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	course code, description, requirements, frequency required, length, next date given, location, comments and official course title.	
21.	System allows the administrator to code training courses to indicate whether it is required for a specific classification of personnel.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
22.	System provides an administration module producing training schedules by requirement code and frequency required.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
23.	System provides an administration module tracking courses completed by employees including course, date of completion and score in the employee's personal file.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
24.	System allows the user to retrieve course, date of completion and score by any one or any combination of the following: date range, employee's name, SSN, ID Number, location taken, duration and course name/code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
25.	System generates training completion reports for employees based on time frame and type of course.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
26.	System allows training schedules to be produced by any date range and sorted by department, name, course code, due date, or any combination thereof.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
27.	System provides the ability to generate employee rosters showing those employees meeting selected criteria. List may be generated by name, rank, time in service, identification number, skill set or other user defined criteria.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
28.	System provides the ability to display all personnel due by a specific date for training or activities such as certification for first aid and medical exams.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.7 Computer Hardware Requirements

1.	The proposed or recommended computer equipment shall be configured such that the systems will meet the performance requirements described in this RFP.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	The proposed computer equipment shall be designed and intended to function as continuous operation equipment.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	All proposed or recommended equipment shall be new and not remanufactured.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	The failure of a single component of the proposed or recommended servers will not render any portion of the application (external interfaces are excluded) unavailable for a period of more than 30 seconds.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Proposed system is designed so that application, operating system and database upgrades can be installed and tested on one server/host computer while the application(s) continues to serve the users from another server/host computer, ensuring that any downtime is minimal.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Proposed system is designed to allow the addition of 200% more RAM than the original configuration without the modification or replacement of the server/host computer(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Proposed system is designed to allow the addition of twice the storage of the original configuration without the modification or replacement of the server/host computer(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	If any hardware component of the proposed or recommended system is of proprietary design or manufacture, the manufacturer shall guarantee the availability of replacement parts for a period of not less than ten years.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Proposed system is designed so the hardware can support upgrades of the operating system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	The original configuration includes twice the on-line disk space required to store the operating system; all Respondent-supplied applications and programs at initial installation; all user generated data such as passwords, premise or location information, GIS data, images, unit tables, maps, etc. including any possible data conversion; ten years of RMS records including booking/mug shot and fingerprint data and images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	Proposed system includes a tape or other peripheral backup system that will back up 25% of the data files, system files and application programs per hour of coincidental operation with the operational applications to	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	complete system back-ups in 4 hours or less.	
12.	The proposed design has the ability to operate from a redundant server/host in the case of a catastrophic event, and the connectivity shall support the databases remaining synchronized.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	The Respondent shall provide a complete description of environmental requirements for each server/host including power (volts and amps); cooling (BTUs); network connectivity; length and width for determining floor space requirements; weight and other characteristics that might require environmental modifications by the County.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	The Respondent shall provide a detailed network diagram that shows the physical layout of all proposed servers, workstations, network, and interface connections.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	The Respondent shall provide a complete description of environmental requirements for each workstation including power (volts and amps); cooling (BTUs); network connectivity; length and width for determining floor space requirements; weight and height of CPU and monitors.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	The Respondent shall provide solutions for both a physical and virtual environments.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	Proposed application(s) has the ability to run multiple concurrent sessions of the application(s) on a workstation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.8 Documentation

1.	<p>System documentation will reflect any tailoring or configuration changes made for Monroe County and will include at a minimum:</p> <ul style="list-style-type: none">• User documentation for all applications• System documentation including administration• Design Documentation• Business Process Designs and Documentation• Enhancements or customizations to the base software• Database setup and maintenance• Data transfer protocols• Connectivity to external systems/databases• Configuration documentation• Interface documentation• Data Dictionaries• Entity relationship diagrams• Data flow diagrams• Report creation and maintenance• System topology	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
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2.5.14.9 RMS Imaging

1.	An image database is available allowing the user to add, view, modify, or delete images that are associated with the records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System has a field to allow the user to associate electronic images and objects such as flow charts, diagrams, video objects or any other images/objects with the record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	When viewing a file, the user is able to view multiple associated images, if so desired.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Images are able to be displayed in color.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	When a call is received, the user is alerted to associated images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	The user is able to view the file and the image directly from the MDT.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	The user is able to print images either in black and white or color, depending upon the printer.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Images are able to be received from a variety of sources, including cell phones, camcorders, still video cameras and scanners.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System supports the ability to transfer the images to field units via the MDT system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System has the ability to interface with CAD and other RMS images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	These imaging requirements do not apply to arrest/booking images. System must comply with the arrest/booking image requirements in compliance with NYS mandates.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.10 Mapping

1.	The mapping system must be ESRI based, fully integrated with RMS and graphically display locations of incoming and working calls, units, and other data points. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	Data shall be transferred between RMS and mapping, and functions shall be pre-programmed (incorporating geo location calculators to perform the conversions e.g. LAT/LONG converted to USNG, etc) so that the user is not required to perform other tasks to use mapping features.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	The user does not have to leave the RMS application to access the map, and both shall be displayed in full-screen mode.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	In order to meet changing needs, the user is able to define in their user profile how the map is displayed including the size of the area, the appearance of the map, and the features (layers, distance, etc.) it displays.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	RMS displays the current location through the mapping system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	When a location is displayed, the user has the ability to toggle the map to display any map layers available such as water sources, utilities, businesses, institutions, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	Boundaries such as District, Zone or Beat areas have the ability to be established in the mapping software. These boundaries also have the ability to be modified and updated by the administrator for a more efficient method of maintaining emergency response plans.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	The mapping system must support ESRI based, customer supplied data preferably Geodatabases, as well as support relationship classes, attachments, and other Geodatabase features.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	System allows for individual modifications to be made outside of a full upgrade (e.g., new street).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System provides the display of events, crimes, etc. in a graphical report as well as a printed text format.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	System supports Pictometry as a separate pop-up type window/display, to allow the simultaneous viewing of the RMS Map and the Aerial Photo.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System provides the ability to see RMS and map simultaneously by adjusting the display or toggling between the two programs.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System allows multiple maps to be displayed from multiple perspectives, e.g. close up of an	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	area (neighborhood) or the entire area (county).	
14.	System is able to import shape files and preferable Geodatabases or connect to enterprise databases. *The Respondent will provide a systematic description for downloading the initial file and then file updates.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System permits the sharing of maps within e-mail and Microsoft Windows documents by means of inherent OLE capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	The application's mapping system supports a minimum of 256 distinct layers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System provides the ability for users to visualize incident data in a spatial context including but not limited to: incidents by type, address to be mapped, crime reports, calls for service locations, field interviews, sex offender residences, arrest location, arrestee home locations and motor vehicle accident locations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	Proposed solution supports New York State Plane coordinates.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	Proposed application supports NAD83 with adjustments.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System allows for multiple choices to be shown, such as Burglaries, in xx Zone, by xx time frame.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	Mapping software provides the ability to create files such as .PDF or .JPG as output from their maps.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	The colors utilized on the map are consistent with those used in the RMS application(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	RMS has the ability to display any layer of the Geodatabase on the map.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System has the ability for the user to define ad hoc boundaries or fences within the map to review locations of events within that area.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	RMS has a means of indicating the source of GIS layers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	The proposed application has the ability to display the coordinates of any position on the map identified by the user with a pointer.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	Authorized users have access to the integrated map display.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	When maps are shown with incidents indicated, system allows the user to select and open a record by clicking on the associated record icon on the map display (hyperlink to report).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	System includes the ability to zoom in and zoom out, pan in any direction and display additional layers of the map.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	Proposed solution allows the user to view	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	and/or print the underlying text record.	
31.	Proposed solution allows the Map System Administrator to set the following attributes for the map:	
a)	The default display position on the monitor	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The default size of the map when it is displayed	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The default view and zoom level	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The default layers which will be displayed on the map	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Layers should display on a min and max scale	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Layers should have symbology capabilities based on field values	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	Layers should support field aliasing	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h)	Layers should allow hiding of fields	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
i)	Layers should allow auto labeling and label expressions	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
j)	Labels should display on a min and max scale	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
k)	Labels should have configurable placement properties including fitting strategies and conflict resolution	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
l)	Layer should be able to define separate label classes allowing for different labeling configurations for different subsets of that layer	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	The authorized user is able to filter the display of events by:	
a)	Event number	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Event type	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Beat	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	CR Number	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	Address / Location	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	Agency	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	Event priority	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	The authorized user is able to filter units being displayed by:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	Unit type	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Unit status	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Type of assigned event	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Priority of assigned event	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	The authorized user is able to enter a street address, intersection and commonplace, geographic coordinate or other verifiable location and have the map zoom to the location and place an icon in the correct position.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	The proposed solution automatically zooms to the area of a new call for service each time a new 911 call is dispatched.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	Map shows town/jurisdiction boundaries, agency boundaries, zones, beats, etc. and do	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	so to the level where it can be determined if a street is within one level on one side and another level on the other side (e.g., agencies share a street with one jurisdiction responsible for one side and another for the other side).	
37.	User has the ability to 'point' on the map to a position and have the system determine the location address.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	If the identified location is on land, the application has an option to provide the user with the nearest legal street address or intersection name. The user may then use the coordinate location for the event or the nearest legal address.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	System allows the user to use icons to indicate resource placement and draw circles, rectangles, polygons for perimeters at incident location; these can be saved and exported as a .pdf or .jpg image. Such functionality would be used during critical incident management.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	Proposed system includes graphical tools for the maintenance of the Geodatabase. These tools have the following minimum capabilities:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	Add, modify or delete any graphic element (e.g. a street or intersection)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Move any graphic element	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Add or modify the database record associated with any graphic element	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Add, modify or delete the text labels associated with graphic elements on the map	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	It is possible for the System Administrator to manually define a physical location in the Geodatabase by providing the address, cross-streets, precinct, sector, beat and reporting area.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	It is not necessary to add the geographic coordinates for the address and	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The application is not required to display manually entered locations on the map	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
42.	Proposed solution automatically assembles the intersection list from the street table.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
43.	It is possible for the System Administrator to maintain or modify the boundaries of precincts, sectors and other boundaries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
44.	Modifications made to the Geodatabase with the RMS tools are available to users as soon as the maintainer of the map loads them, and it shall not be necessary to halt the system to	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	load Geofile modifications.	
45.	Proposed solution has a means of exporting changes made to the Geo file from within RMS to the County or City's GIS system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
46.	The Geographic Database contains a street centerline file that contains field(s) allowing the system administrator to enter the beginning and end of the address range you are adding.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
47.	Proposed system supports multiple coordinate projection systems including vertical coordinate systems. These include, but are not limited to: UTM NAD 1983, State Systems and WGS 1984.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
48.	System provides the ability to add any desired labels to street labels table.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
49.	Mapping is menu driven which requires little training to be proficient in the available functions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
50.	System allows maps to be drawn internally, digitized from external sources, and imported from other mapping programs such as ArcView.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
51.	System allows the user to define how the map is displayed including the size of the area and the appearance of the map.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
52.	System permits the sharing of maps within e-mail and Microsoft Windows documents by means of inherent OLE capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
53.	System allows the user to display, upon command, points of interest such as cross streets, hydrants or hazards.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
54.	System allows the display of nearby landmark structures, e.g. water sources, utilities and businesses.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
55.	System overlays an exported version of a map that will display as a secondary "overview" map that displays where the primary map is located within the larger geographic area.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
56.	Mapping application integrates with query function to allow user to commit select records in the result to a map.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
57.	System allows the mapped query result to be exported in a geographic format such as an ESRI shape or geodatabase files.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
58.	System allows for use of symbol or color variation to display categorical data or unique attributes of the map(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
59.	System has the ability for the user to define boundaries or fences within the map to review locations of events within that area.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
60.	System allows the user to select a record by clicking on the associated icon on the map display.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

61.	System has the ability to save created map views.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
62.	System supports the ability for an authorized user to modify the icons, symbols and colors for categorization of map attributes for that user only.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
63.	System provides the ability to print maps to desired size and zoom level.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
64.	System provides the ability to support print templates and layout view.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
65.	System supports the ability for authorized users to add, amend and remove duplicate street names.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
66.	System has the ability to refine searches by agency, date, crime, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
67.	System warns, but allow when non-recognizable addresses are entered into the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
68.	System utilizes/shares the same location/address validation functions as in CAD.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.11 Overall Requirements

1.	System is multi-user compatible and able to operate on a network with a minimum of 350 simultaneous users.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System interfaces with a drafting program for the creation of pre-plans and other graphic diagrams.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System provides browser client for multiple remote locations, such as a chief's office or law enforcement agency outside the county.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System provides a scanning and import interface for the incorporation of printed materials such as plans and maps.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System provides a fax interface for the automatic transmission of plans, toxic chemical procedures, etc. to stations, units and other remote locations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System has Global and/or Local settings controlling configurations contained within the system database.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	There is a General Edit function based on user authorization, for modification of all event related data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System allows the user to click and drag any window across screens if using two or more monitors.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	Each window within RMS is independent.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	Terminology is consistent throughout RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	All actions caused by Function Keys are programmable by the system administrator.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System allows for the use of a mouse for common user activity.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System has the ability to send call information to the following types of devices: Digital and/or Alphanumeric pagers Smartphones/devices PDAs	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
14.	System has the ability to receive notifications from the following types of devices: Digital and/or Alphanumeric pagers, Smartphones/devices, PDAs	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.12 RMS Reports

1.	System allows complete user defined ad hoc reporting for unlimited reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System includes, at a minimum, the following Pre-Defined reports for easy creation and printing functions of those that are most commonly produced:	
a)	Department Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Number of Calls	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Unit Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Call Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Dispatcher Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Non-verified Locations	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
g)	Shift Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
h)	False Alarms	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
j)	Random call selection by user defined parameters	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
k)	Event	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
l)	Any type of Activity	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
m)	Officer/Agency	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
n)	Patrol Officer Reports	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
o)	Patrol Summary Reports	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
p)	Security Audit	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System has available options including being able to create one-page-per entry reports from a number of databases and being able to choose which data is required to appear in the report.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	User has the option to select Department and Jurisdiction for the following reports:	
a)	Number of Calls	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Response Time	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Manpower	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	False Alarm	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Bad Locations	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Unit	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
g)	Disposition coding	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
h)	Event type	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
i)	Incident Location	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	Ad hoc reporting allows the user to select, sort, search and report on any field in every RMS, AFR and other associated databases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System allows query information to be printed according to user-defined report formats.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System allows reports to be run from any workstation on the network.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	It is possible to search for any record by any field in that record as long as the user is authorized to view the field being queried.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	All pre-defined reports are available from a reports menu that is easily accessible by end users.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	Proposed solution includes a print preview	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	command with a true WYSIWYG format.	
11.	System has the ability to provide a listing upon demand by an authorized user of any commands/input/keystrokes by any user at any terminal at any time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	*Respondent is required to provide a list and definition of all canned reports. *Describe Respondent's understanding of NYS's complex and unique reporting requirements.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Respondent are required to demonstrate an understanding of all required NYS report which can be complex and unique to NYS. *Demonstrate	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System provides the ability to allow users to preview, print and export any report or graph.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System provides an export option on the report menu allowing the user to export data in standard desktop application format e.g. PDF, Microsoft Word, e-mail, HTML and XML.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System provides the ability to allow the user to fax and/or email a report.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System provides the ability to allow the creation of synopsis reports which provide statistics on the total number of closed incidents and average number of days to clear cases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System provides an ad hoc reporting function allowing the user to create, customize, save and name reports using information from the database. *Demonstrate	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System prompts the user to name and save the ad hoc report so that it may be accessible for future retrieval via a "browse list."	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System provides the ability to allow the user to add a table, link tables, select fields, edit field properties, format the report, preview the report, save, and print the report when creating ad hoc reports. *Demonstrate	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System provides the ability to allow users to create reports and graphs containing statistical information using data from the agency's records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	The Respondent is required to provide a list of all "canned" CALEA reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System provides the ability for the user to specify multiple sort columns and column sort order.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System displays "plain English" column names.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	System has the ability to create and save for ongoing use common reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

26.	System has the ability to print a daily report of vehicles involved in Motor Vehicle Accidents.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	Reports created show a data reference notation as to where the data was retrieved (e.g. which fields).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	System provides the ability to use a 'search & redact' function.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	System provides the ability for an authorized non-agency user to run canned reports using an ad hoc report writer (e.g., City Court will not have the system, but they will need to produce court dockets). *Demonstrate	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	System provides the following reports:	
a.)	Calls For Service	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b.)	Productivity Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c.)	Aging Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d.)	Rap Sheet	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e.)	Duplicate Master Name Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f.)	Duplicate Location Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g.)	Certified Fingerprint Card	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h.)	Bail Notification Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
i.)	Arrest Requiring Fingerprint Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
j.)	In-Custody Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
k.)	Arrest Summary Report (detailed)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
l.)	Booking Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
m.)	Booking Data Sheet (with and without incident/arrest data)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
n.)	Hot Sheet for Vehicles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
o.)	Crime Summaries Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
p.)	Suspected Child Abuse or Maltreatment Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
q.)	Grant Reports (Buckle Up NY; STOP-DWI)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
r.)	STOP-DWI Motor Vehicle Accident Report	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
s.)	Witness Viewing Record (Mug Shots)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
t.)	Monthly Error Report for NYSIBR By Agency	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
u.)	Juvenile Summary	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
v.)	Warrants (Active; Aging; Closed)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
w.)	Sex Offender Registry Overdue list	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

Mobile Data System

2.5.14.13 Message Switch

1.	System utilizes open system architecture allowing for easy enhancement of system features.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System utilizes multi-threaded software to avoid polling loops and elicits the greatest speed possible out of a computer in a mobile environment.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application server technology allows tasks to be offloaded from the message switch onto other computers or processors allowing speed performance as the system grows. Includes the unique technique of message interleaving, which prevents a single user from dominating the channel at any time. Server must be load balancing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System allows users to get priority messages first, regardless of what other information is queued.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Integrated, open architecture, non-proprietary by design with computer aided dispatch and RMS systems requiring no additional hardware.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System is capable of multi-protocol support, and all protocols can be combined into a seamless network.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System utilizes the best general compression algorithm to date.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System secures the MDS by encrypting communications data using at the minimum AES 128.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System generates an acknowledgment of all transmissions from the receiving end.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Test results yield a system capacity of at least 200,000 messages an hour.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	Switch supports AVL through the system's GPS capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System allows administrative operators to locate all units while in the field.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows vehicles to update their location as a part of every transaction in addition to user determined time intervals.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System has the ability to "Auto-Alert" another Agency on the System, such as; Probation, Sheriff's Office, Jail or another Police Agency, upon the entry of a Wanted Person, Person on active Probation/Parole, etc. into the system by a querying or arresting agency, without manual intervention.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	The message switch is designed to provide 99.99% availability, including planned and unplanned downtime, software and hardware errors, power failures and failures from other	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	causes.	
16.	<p>The proposed message switch is designed such that the failure of a single component will not render any portion of the message switch unavailable for a period of more than 30 seconds. (The failure of the message switch to operate because an external system to which it is interfaced fails will be excluded from the calculation of downtime). In order to accomplish this requirement, we expect that the primary database and application programs will be hosted on more than one physical, virtual or combination system(s) and that the application will be designed to failover to alternative servers or other resources in the event of a hardware or software failure. Potentially, this can be achieved in one of two ways: 1) Failover type- primary database and application are hosted on more than one physical set of servers. In the event of a failure, the system fails over to alternative servers. 2) Cluster: the database and application run in a server farm, and should one of the servers fail, the other server notes the fact and takes over the load of the failed server.</p> <p>*Describe the proposed server or host computer architecture with sufficient detail to demonstrate that message switch availability will not be compromised by the failure of a single hardware component.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	<p>The proposed message switch design allows the County the ability to develop, test and train on the message switch application without accessing the production version of the application. This could be accomplished by implementing separate production, training, QA (test) and development systems. However, we are open to other designees, which will accomplish the same objective.</p> <p>*Describe how the proposed message switch will meet the above requirement.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	The proposed message switch utilizes a copy of live data files for training and testing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	The message switch will not mingle training records with production records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	The use of the training, development and test systems or features will not degrade the performance of the production system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	The training and test systems will have access to all message switch functions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	The System Administrator has the option to enable or disable system interfaces for users logged on to the message switch training and test system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

23.	The proposed message switch allows configuration files developed on the message switch test or development systems to be moved to live environment with confirmation messages and without having to recreate the files.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	The proposed message switch is designed so that upgrades can be installed on one server/host computer while the message switch continues to serve users from another server/host computer.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	The proposed message switch is designed to operate on servers located at different sites in order to protect the system against catastrophic site failures. *The Respondent will indicate the minimum network bandwidth and maximum network segmentation in the Volume One response.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	The proposed message switch allows for the use of load testing software for measuring system performance (e.g. Mercury Interactive or Merant, Winrunner, or others).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	The message switch includes “scripting” tools. It is able to execute commands at the request of user and/or scheduled by the System Administrator and the commands be able to process the results of messages. For example, send a list of people for warrant checks, and then be able to check the results for a match and provide a script method to screen out non-relevant returns. * Include documentation on the scripting system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	The Respondent shall supply all user visible source code and documentation in American English.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	The message switch application has the ability to process up to 30 transactions per second on a sustained basis and a peak load capacity of 100 messages per second for a period of up to 10 seconds.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	The proposed message switch utilizes an industry standard or open operating system such as a Windows or Linux.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
31.	The message switch has the ability to communicate with external systems using a variety of protocols, including but not limited to, TCP/UDP, WAP and BiSync.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	The proposed message switch satisfies the transaction logging requirements of the NYS and NCIC criminal history database system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	The message switch monitors the status of interfaces to all connected systems, except those systems, which are unable to provide	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	their status to the message switch.	
34.	The System Administrator has a means of viewing the status of the interfaces to all connected systems and device controllers at one time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	System allows for a report of user logons and logoffs with date and time, to the message switch, the message switch maintains a list of the devices and systems to which user is logged on at all times.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	The message switch maintains an awareness of the type, capabilities and communications medium (wired LAN, wireless LAN, etc.) of each device with which it communicates (Device Awareness). It is expected that officers and staff members in the future will utilize many different types of wired and wireless devices including workstations, MDTs, one-way and two-way pagers, WAP-enabled phones, wirelessly connected PDAs, etc. for communication. The message switch should have the ability to communicate with these devices despite their technical limitations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	Based on the device type the message switch has an awareness of whether the device is able to acknowledge the message.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	The message switch has the ability to intelligently parse or summarize messages depending on the device or device controller to which it is directing a message. <i>For example, if an NCIC criminal history return is 3 pages of text, it is unlikely that the user will want to receive this on a WAP phone or two-way pager. The message switch shall parse or summarize the message so that the significant details and length of the message are transmitted to the user.</i>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	System provides the System Administrator the ability to prevent certain messages from being delivered to a user device based on size, priority and the device to which the message would be delivered. For example, the System Administrator might not want to send routine notices to an officer logged on to a WAP phone.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	The proposed message switch incorporates role-based security. *Respondents are required to describe role-based security features.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	The proposed message switch incorporates, as an option, multifactor authentication. For example, the application might include an option to support smart cards, biometrics, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

42.	The message switch can make use of an internal security system that tracks user names and passwords; it can also make use of security directory systems such as LDAP, Kerberos, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
	Message Acknowledgement and Failure Processing	
43.	The message switch includes “ACK/NACK” messaging at the program level for each host system or device controller to which the message switch is sending a new message or transaction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
44.	In the event that an expected ACK is not received from a host system or device controller to which the message switch is sending a new message or transaction, the message switch will invoke a “message failure” subroutine.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
45.	The “message failure” subroutine shall be configurable by the System Administrator and shall allow the System Administrator to choose the following failure responses for each destination system and message type:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	Resend the message a System Administrator-determined number of times until successful.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Resend the message at System Administrator-defined intervals until successful.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	The System Administrator can define the interval between message resends until successful.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Configure when the message switch will send a message to the user initiating the message indicating that the host system or device controller did not acknowledge the transaction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Hold the message for a System Administrator-determined period of time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
f)	Abandon the message entirely.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
g)	Send the message via another system or device to which the intended recipient has access.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
46.	The proposed message switch has the ability to utilize multiple levels of message acknowledgment. For example, should a device be controlled by a wireless application system that has internal ACK/NAK, the system will be able to make use of the wireless applications ACK/NAK and employ its own overarching ACK/NAK system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
47.	The proposed message switch has the facility to handle asynchronous messaging where	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	<p>messages and inquiry responses arrive out of order. For instance, employ a numbering system so that if a message arrives out of order, it can be ignored, a NAK response sent, or held for reordering.</p> <p>In the event that the host system or device controller to which the message switch is sending a new message or transaction cannot send an ACK/NAK message, the above requirements shall not apply.</p>	
48.	<p>The message switch has the ability to reformat queries to connected systems so that the connected system can process and respond to the query accordingly.</p> <p>For example, a user may initiate a name inquiry. If that name inquiry is sent to the Department's RMS and NCIC, different message formats may be required for each. The user shall not be required to submit different inquiries for each system. The message switch will format the inquiry accordingly for each external host.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
49.	<p>The message switch has the ability to route inquiry returns according to rules set up by the System Administrator.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	<p>The System Administrator shall define the following actions for inquiry returns: copy message to other user(s), devices or workstation(s), forward return to the initiator via another device or by best available method, forward to initiator by email.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
50.	<p>The message switch will always deliver an inquiry return to the recipients according to the System Administrator-defined rules, even when a return is delayed for hours or days.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
51.	<p>The message switch sends a message to the user, via the system the user is logged on to, whenever an inquiry or message is sent to a system or application that is not currently available.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
52.	<p>The proposed message switch maintains a list of the "addresses" of users on connected systems so that a user logged on to the switch or any other connected system will be able to send messages to a user on another connected system.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
53.	<p>The address list is sufficiently descriptive to enable a user to identify a particular user and successfully address a message to that user.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
54.	<p>The message switch has the ability to follow a user from one system to another. For example, if a user submits an inquiry while logged on to an MDT, but the return arrives</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	when the user has logged off the MDT, and on to an RMS workstation, the message switch will route the return to the RMS workstation.	
	Instant Messaging	
55.	The message switch offers a simple method for any user to send a text message to any other user that is logged on to the message switch or an application that is interfaced to the message switch. All messages/conversations shall be logged. <i>The switch will be responsible for determining the best method by which to deliver the message.</i>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
56.	Users will normally send messages via the functions of the application to which they are logged on; however, the message switch shall include a Windows-compatible interface that can be run on any Windows workstation that will allow the user access to messaging features. *Describe how security is handled in instant messaging feature outside the application. And describe the tracking and auditing capabilities. Thus, an authorized user could log on to the message switch directly, bring up a messaging window and send an instant message to a user logged on to CAD, RMS or an MDT.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
	Standard Messaging	
57.	Senders have the option to address external messages to any mixture or number of recipients.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
58.	The proposed message switch allows senders to assign a priority to a message.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
59.	The message switch includes the ability to notify the sender when a message has been opened. (Message Acknowledgement)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
60.	The message switch allows authorized users to create recurring messages. These messages will be resent to the recipients as often as specified by the sender.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
61.	Recurring messages includes an expiration date and time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
	Inquiries	
62.	The message switch has the ability to format and route inquiries to the following systems:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	NYSIJP	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	DCJS	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	RPD RMS	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	Monroe County Sheriffs RMS	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	All Law Enforcement Agencies in Monroe County	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
63.	The message switch has the ability to conduct super queries of all internal database	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	files and all user-definable external files (to the extent such interfaces exist to external systems).	
64.	The message switch has the ability to save and automatically resubmit an inquiry to an unavailable system or application once it becomes available again.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
65.	The message switch will search the header and body of each inquiry return for System Administrator-defined trigger words that would indicate a warrant or other important information. “Hot hits” will be identified by any of several keywords within the body of the return message.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	When the System Administrator-defined trigger words are found the message switch displays an extraordinary warning to the user submitting the inquiry.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	If the inquiry was submitted by a wireless device (MDT, WAP phone, 2-way pager, etc.) the message switch transmits a warning message to the dispatcher responsible for the unit that submitted the inquiry as well as the initiator.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
66.	The message switch has the ability to spawn a new inquiry based on information contained in the response to the initial inquiry. <i>For example, it shall be possible to spawn a driver’s license inquiry based on the name information associated with a vehicle’s license plate.</i>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
	Watch List	
67.	The message switch allows individual users to set up “watch” lists for the following:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	Persons	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
b)	Vehicles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
c)	Articles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
d)	Guns	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
e)	Locations	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
68.	Whenever a message or inquiry contains a person, vehicle, article, gun, or location, which is on one or more watchlists, the message switch will send a message to the member who made authorized the watchlist entry.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
a)	The message to the watch list initiator will indicate the date and time that the inquiry was initiated, the name and ID of the person initiating the inquiry, and if available the location of the traffic stop or shake associated with	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	the inquiry.	
69.	When entering a new “watch” list entry, the message switch allows the user to indicate the means by which they will be notified if that entry is contained in a message or inquiry.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	Notification options include: “Most Expedient Method,” email, or any other communications device, which the user regularly uses and with which the message switch can communicate.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
	Incoming Messages and Inquiries	
70.	The message switch has the ability to respond to messages and inquiries received from other jurisdictions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
71.	The System Administrator has the ability to determine to which databases incoming inquiries will be routed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
72.	The message switch allows the System Administrator to define the outbound routing for all inquiries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
73.	The proposed message switch has the ability to route messages from any user of a connected system to another connected system or user logged on to another connected system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
74.	The System Administrator has the ability to determine the routing of each transaction type, whether it is bound for one or more hosts or device controllers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
75.	The System Administrator has the ability to determine for each inquiry type the rules the message switch will use to determine when to direct a copy of the inquiry return in the initiator’s email box. Rules include the following:	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	The initiator has gone off-duty,	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The text of the return includes System Administrator-specified trigger words, and	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The inquiry concerns a watch list item.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
76.	The System Administrator has the ability to determine for each inquiry type the routing and persistence of the return message.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
a)	In the event that the return includes System Administrator-specified trigger words, the System Administrator shall be able to determine if the return is copied to the dispatcher controlling the initiator, to the unit that replaced the initiator, or to a dispatch supervisor.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
77.	The message switch has the capability to store outbound inquiries and automatically resubmit the inquiry on a scheduled basis for	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	a user-specified period of time (Delayed Inquiry).	
78.	All inquiries initiated from a CAD workstation will be copied to the same dispatch zone. <i>In this manner, delayed returns will be sent to the appropriate zone rather than to an off-duty dispatcher's mailbox.</i>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.14 Mobile Application (Laptop)

1.	Mobile application utilizes open system architecture compatible with most off-the-shelf hardware and software.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	Mobile application allows the addition of third party hardware and software through its open architecture.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	Mobile application provides for dynamic updating such that the system configuration can be downloaded at startup, and signing on will update units with the latest RMS information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	Mobile application provides system diagnostics including, but not limited to, error correction and detection.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	Mobile application provides keyboard quick key combinations, mouse, and touch screen activation for data access.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	Mobile application is capable of integrating with computer aided dispatch and record management systems.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	Mobile application provides the ability to complete selected current County and City forms. This information shall be transferred into RMS system for review and processing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	Mobile application signals an officer when dispatch supplements/appends information to call.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	Mobile application allows personnel to supplement/append information to dispatch generated call.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	Mobile application allows for the ability to request database checks from State and NCIC Database as well as local RMS data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	System utilizes current mobile network connection speed of 4G LTE.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System allows for mobile network scalability (i.e. going from 4G LTE to 5G).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.15 Mobile Application (Smart Device)

1.	Mobile application utilizes open system architecture compatible with off-the-shelf hardware and software.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Mobile application allows the addition of numerous third party hardware and software components through its open architecture.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Mobile application provides for dynamic updating such that the system configuration can be downloaded at startup, and signing on will update units with the latest RMS information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Mobile application provides system diagnostics, including, but not limited to, error correction and detection.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Mobile application provides keyboard quick key combinations and touch screen activation for data access.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Mobile application is capable of integrating with computer aided dispatch and record management systems.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Mobile application provides the ability to complete selected current County and City forms. This information shall be transferred into RMS system for review and processing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Mobile application signals an officer when dispatch supplements/appends information to call.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Mobile application allows personnel to supplement/append information to dispatch generated call.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Mobile application allows for the ability to request database checks from State and NCIC Database as well as local RMS data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System utilizes current mobile network connection speed of 4G LTE.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System allows for mobile network scalability (i.e. going from 4G LTE to 5G).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.16 Automated Field Reporting (AFR)

1.	AFR provides the ability to pre-populate NYS fillable forms from selected data in the CAD or other RMS data and print the form(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	AFR has the ability to have drop-down code lists with unlimited number of values such as street names or law codes with values supplied by RMS or other external sources.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	AFR has the ability to determine if a report already exists with a certain crime report number (CR#) thereby preventing author from creating a duplicate report.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	AFR has the ability to pull data from the RMS and other interfaces to populate fields on form being entered, e.g. officer 1 submits a crime report; officer 2 should be able to pre-populate his Arrest Data Report with the data officer 1 entered and submitted and the ability to track those changes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	AFR has the ability to adjust screen colors on mobile devices for day/night and/or color blindness issues.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	All codes needed to populate drop downs are downloaded to mobile device so that the device can be used to complete a form if the network is unavailable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	The author of a form is able to make corrections to the form from any desktop PC or mobile device and not be restricted to the device of original entry (of the form).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	AFR has the ability to route forms from author to supervisor to validator, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	AFR provides for use a high-end forms development environment such as Adobe LiveCycle Designer, capable of creating complex forms with complex form logic for validations such as required for NYSIBR compliance.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	All forms are able to support inter-field validation such that they present data in a form that can be submitted to NYS Department of Criminal Justice in the NYSIBR format.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	Data submitted in Arrest Data Reports is transferable to the Booking Application to be used to create the start of the booking record and vice versa.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	AFR allows for printing or viewing of forms as soon as the officer submits the form to the RMS. The forms must indicate that they are not yet validated. This must be restricted by agency and possible groups within the agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	AFR tracks form along its route to the final	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	repository showing date, time and network node for all steps in the route both backward and forward.	
14.	AFR has the ability to control security and access to data from selected cases. For instance, data entered for confidential internal investigation cases is viewable only by selected personnel until the case is closed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	AFR allows for conditional routing of forms, e.g. a form or copy of a form is sent to a specific user account based on some condition being met in the data entered.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	AFR provides an option, by agency, to retain Notes after final approval.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	AFR provides an auto-save capability for partially completed forms such that if the mobile device crashes, the form can be recovered and finished.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	AFR provides for ability to configure mobile clients to utilize only those forms intended for that agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	Forms allow for defining fields as mandatory and have the ability to apply edits conditionally such as a field may contain only certain values depending on the nature of the event.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System supports the ability to capture and maintain signatures for all forms without the need for additional hardware and/or software.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	Users shall be presented with a choice of report types to create (e.g., crime, incident, supplemental, FIF). By selecting a call to be transferred into a report (or by opening a report and asking to import the data), the system would prepopulate fields (configurable by the County) including but not limited to: location, city, zip, geo fields (beat, etc.) Agency, date, time, CR# and CAD call#, and allow for the editing of incorrect data. System shall allow the copy/paste of data from the call into the report itself (e.g., narrative data) on an ad hoc basis.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System has drop-down code lists with unlimited number of values that can be modified by administrators, such as street names or law codes with values supplied by RMS or other external sources.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System has the ability to update and modify codes in a timely fashion on the fly over the network(s) without taking down the system or mobile units.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System conditionally populates fields based on the street number and name entered or	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	selected, such as Agency, Zone/Section, Beat, GPS Lat/Long.	
25.	<p>System determines if a report already exists with a certain crime report number (CR#) thereby preventing author from creating a duplicate primary report.</p> <p>Note: The same CR# may be used in multiple applications/modules and should be allowed (e.g., MVA, Citation, Arrest). System must also allow for multiple CR#'s in each report (e.g. an original CR# and an arrest CR# for warrants).</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	<p>System searches to find the primary/original report and allows the user to pull data from the original report to populate fields on report being entered, e.g. one officer submits a crime report; another officer should be able to pre-populate his Supplemental Report with the data from the original officer's entry/submission.</p> <p>Note: additional CR#'s may be given to users working on supplemental reports (called 'working' CR# in Monroe), but the supplemental reports must be linked to the primary/original CR#. User should be given a choice of: pulling CR# from the job, copying the CR# from the RMS screen or creating a new CR#. If the user selects an incorrect call/CR#, there is the ability to delete and reselect.</p> <p>*Describe workflow</p> <p>*Describe ability to write a supplemental report prior to the primary report having final approval.</p> <p>*Describe if & how supplemental reports are numbered (e.g., contain the same CR# or are numbered with the same CR# followed by a sub number such as .1, .2 etc.).</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	<p>System accepts scanned data from swipe/bar code scanner devices (e.g., from license, registration).</p> <p>Any data swiped would be made available for the user to choose to populate report fields such as name, etc.</p> <p>*Describe the process.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	System has the ability to use biometrics (i.e. a stored fingerprint enrollment) to start a report and import data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	When entering information related to a master index, the author can easily search the index and transfer the data into the report (all alerts, etc. will be shown in this search).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	System allows all codes needed to populate drop downs are downloaded to mobile device	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	so that device can be used to complete report data if the network is unavailable.	
31.	Reports completed while/if the network is unavailable can be maintained at the laptop/PC level and will be updated to the server automatically when the network is functional.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	System functions to allow the author of a report to make corrections to the report from any desktop PC or mobile device and not restricted to the device on which the report was originally entered. Completed reports will automatically be saved to the server and will not be kept resident on the mobile laptop (unless network is down as noted).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	System routes reports from author to supervisor to validator, etc., configurable by Agency. *Describe workflow of the routing functionality and levels of approval. If the report is acceptable, next step; if rejected, next step(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	Routed reports have the functionality for the reviewer to return rejected reports to author with comments for change.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	System has the ability for officers to find/distinguish which areas of a rejected report require correction via highlights or similar means. *Describe the process.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	Data submitted in Arrest Data Reports must be transferable to initiate a booking record and interface with the County's Jail System (currently Tiburon). See Interface section for further details.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	System allows for printing or viewing of reports as soon as the officer submits the report to the RMS. The reports must indicate that they are "Drafts" and not yet validated. This has to be restricted by agency and possible groups within the agency, the hierarchy configurable by Agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	System tracks report along its route to the final repository showing date, time and network node for all steps in the route, including any changes by date/time/author/change made; both backward and forward. Once the report has reached final validation, it will be 'locked' to modifications of the entered fields and no further changes allowed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	Locked reports, with security, can be modified to add data (e.g., to enter a	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	disposition, seal a record, etc.). *Describe the concept of locking a record; are there security permissions required; do any change/modification to a report require a supplemental report, etc.	
40.	System functionality ensures that “approval” notes will not be retained in the system after final approval. Approval notes are defined as those notes attached to the approval process between author and supervisor/validator (such as ‘change law charge to xx’)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	System functionality ensures that “case notes” related to the crime are maintained and can be printed. Case notes are defined as those notes which the author makes which are directly related to the crime itself (e.g., notes on possible suspect descriptions). These should have read only capability once the report is locked.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
42.	System allows administrators the ability (via hierarchy permission) to configure mobile clients to utilize only those reports intended for that agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
43.	System allows for defining report fields as mandatory and to apply edits conditionally, such as a field may contain only certain values depending on the nature of the event or edits for NYSIBR, configurable by the County.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
44.	System accepts the case number (CR#) assigned it from CAD based upon user definable requirements. CAD System assigns a CR# to all calls for service. Note: County configuration of CR#’s is: AAAYY#####, where AAA=agency code; YY=year; ##### = sequential number, by Agency, which begins at 000001 each new year.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
45.	System alerts officer if subject has any outstanding warrants by searching all available databases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.17 RMS Interfaces

1.	RPD Tyler Technology RMS export of Sex Offender data to the RMS with the ability to modify the data prior to being sent to the NYS Sex Offender Registry. Messages regarding the acceptance of the data will be returned to the RMS and must be posted to the record. System is able to provide same functionality.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System provides an export from the Arrest/Booking module with data from new and modified arrest records. One export from RMS to a secure FTP site using NIEM compliant standards for field labels. The files would then be pulled/consumed by the various users who want the data, and they could import/use whatever fields they needed. A separate file/copy could be produced for each of the external systems and a log created when each consumer picked up the files produced. When each external system consumed their copy, they would delete it.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System must interface CAD Alarm call data to RMS Alarm Registration Module.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application must interface with the Monroe County CAD Vendor to exchange data to and from the CAD to the RMS mobile clients with Field Reporting capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Monroe County Clerk's Office Gun permit information will be exported to the RMS where it will be stored with the person's master name record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System has the ability to send Domestic Violence data (DIR) to NYS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System must provide an extract for MCAC based on crime and arrest and incident data. This information is used for crime analysis and mapping.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System must provide an export of data to the NYS Information Exchange System (NY-DEx). http://www.criminaljustice.ny.gov/ojis/niemnydex.htm	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System must interface with the County's Probation case management system, Caseload Explorer.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System must accept the import of the RPD RMS Arrest data. The Rochester Police Department (RPD) uses Tyler Technologies (formerly New World Systems) as their current Records Management System. They will be creating an arrest record within the RMS and the Field Reporting. The Monroe County Jail is	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	<p>responsible to 'book' certain RPD arrests into the County RMS system and other arrests will be entered by RPD. In this way, all RPD arrests will be contained within the County RMS system and therefore can utilize the Interface arrest reporting to NYS-DCJS (see separate interface) and the Interface transferring person to the Jail Inmate System (see separate interface).</p> <p>In order to maintain this Countywide database of all adult and juvenile arrests, all RPD arrest and juvenile data will be exported from RPD's RMS into the County's new RMS System. This will be data only; no fingerprints or photographs are taken within Tyler. The export(s) would need to be triggered immediately as the data is required at the Jail level in real time of completion at the Tyler level. Respondent should therefore recommend an export solution that will accommodate this.</p> <p>For example, if an RPD arrest is made and the offender is transported immediately to Booking, the RPD data must be available for immediate transfer in order to populate the Booking Module.</p>	
11.	<p>As part of a name query in the RMS, the application shall query the County's Jail System to determine if a person (master name) is currently housed in the Jail. This information would then be used for the purposes of providing an 'alert' whenever a user searches the master name in the RMS. Selecting the alert icon/letter would provide the user with basic information on the person's jail information (e.g., charges being held on, bail, court and judge name). This information could be provided in the form of a 'pop-up window' or similar functionality. The current Jail system is Tiburon's Inmate Management System.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	<p>INTEGRATION: Import of RMS data to Jail Records System (Inmate Management System/IMS)</p> <p>Clarification of terms: BOOKING: the recording of the custody of an individual at a particular date/time ARREST: within the booking, a person may be arrested for one crime, or multiple crimes CHARGES: within each arrest, charges (offenses, law charges) are applied COUNTS: each charge may have multiple 'counts' of the same charge (e.g., 2 counts of burglary)</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	<p>After suspects are entered into the RMS arrest and booking application, certain of these adult arrest individuals must be exported to the Monroe County Jail's IMS.</p> <p>This is a one-way export. Records eligible for this export will be manually indicated by a permissioned user (either by a checkbox in the arrest/booking application or via a specific choice in the 'status of the arrestee' field).</p> <p>Exports will be immediately transferred.</p> <p>Demographic, alert flag data, and arrest data will be exported. Photographs, fingerprints and screening documents will be maintained in the RMS-booking application, accessible by the Jail authorized users.</p> <p>System must be designed so that the user has a choice of what portions of the booking charges are transferred, as in certain cases the Jail may not want to transfer all charges (e.g., person may be arrested for five charges, but the judge signs a commitment order for only one charge). The Jail would want to export only what is on the Court document.</p> <p>The process of booking should be thought of as a hierarchy of "all arrests", "arrests being transported to Jail for initial or additional processing" and "arrests being exported to IMS".</p> <p>Each of the two lower subsets will be flagged or otherwise noted as moving into the next category within the system by a choice made by the processing user, either by an individual choice or from a report where those moving can be checked off by the user.</p> <p>When an arrest is transferred to the Jail (i.e. Jail user selects 'transfer to Jail' choice option as discussed above) which contains a photograph (taken as part of the arrest), this photograph will remain in the RMS for usage by Jail personnel.</p> <p>If the arrest does not contain a photograph, the jail will have the option to take a 'jail only' photo for jail identification purposes using the RMS application. These 'jail only' photographs will have special rules associated with them as outlined in the Requirements</p>	
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	<p>document (e.g., cannot be used by police in lineups, witness viewing) and will be viewable only by permissions.</p> <p>Fingerprints taken by the RMS application will not be exported to IMS.</p> <p>Jail Booking also takes photographs of the RPD arrestees who are transported to Booking. These photographs must be part of the arrest record in the County RMS and follow the same business rules as all other photos.</p> <p>If the County chooses the option of purchasing the “Fingerprint comparison” – (fingerprinting functionality to take an additional one/two print at the time or arrest to be used to compare the print(s) at time of release), this will be accomplished in the RMS application (not exported to NYS). See requirements Imaging and Fingerprint Section.</p>	
13.	<p>INTERFACE: Arrest data, fingerprints and photographs to NYS (two-way)</p> <p>Mandatory reporting of certain adult and juvenile arrests is required by New York State (NYS). Respondents shall familiarize themselves with the NYS Division of Criminal Justice Services (DCJS) website and documentation on this Electronic Fingerprint Transmission System (EFTS) process below:</p> <p>http://www.criminaljustice.ny.gov/pio/best-practices-submitting-latent-evidence.pdf</p> <p>http://www.criminaljustice.ny.gov/ojis/snfinfo.htm</p> <p>http://www.criminaljustice.ny.gov/advtech/policy.htm</p> <p>http://www.criminaljustice.ny.gov/advtech/overview.pdf</p> <p>http://www.itl.nist.gov/iaui/894.03/face/bpr_mug3.html</p> <p>Clarification of terms: BOOKING: the recording of the custody of an individual at a particular date/time ARREST: within the booking, a person may be arrested for one crime, or multiple/different crimes</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	<p>CHARGES: within each arrest, charges (offenses, law charges) are applied</p> <p>COUNTS: each charge may have multiple 'counts' of the same charge (e.g., 2 counts of burglary)</p> <p>The RMS system will be the point of entry for arrest and booking data for all agencies within Monroe County, the system will act as the single multi-jurisdictional criminal history database and combined Master Name Index (MNI). Each Monroe County town or law enforcement agency will utilize this functionality – either fully by using the RMS system as their total application or in the case of the Rochester Police Department, as its arrest booking system only (with other RMS functionality provided by another application).</p> <p>Arrests included in this export to NYS will be adult and juvenile arrests where photos and fingerprints are taken. A key field value or checkbox will be determined to be used as the trigger point for the export. "Inquiries" to NYS may also utilize this functionality, when a person's identity is unknown and prints are taken/sent to NYS for possible identity.</p> <p>Some of these arrests are later exported to the Jail IMS system (see separate Interface: "RMS to Jail System/IMS").</p> <p>Respondent must propose a workable solution which contains functionality to capture and export a packet of arrest information on designated 'reportable' crimes to NYS – EFTS containing:</p> <ul style="list-style-type: none"> • Data • Fingerprints • Photographs <p>In addition, all photographs and fingerprints will be stored locally within the RMS solution for viewing, cataloging and printing.</p> <p>Upon receipt, NYS checks the data against their database, completes a quality check on fingerprints and creates a NYS arrest number (NYSID#) if one does not exist. Receipts and messages are returned from NYS, some of which may require action to be taken by County personnel. System must account for the resending of information requested and maintain a history of the messages.</p>	
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	<p>Consequently, Respondent must propose a two-way interface.</p> <p>Respondent must define in its response whether the solution will be internal to the application or whether a third party vendor will be involved in any part of the solution (e.g., fingerprinting or photographic solutions). If a third party vendor will be involved, Respondent must identify the vendor and describe fully which part of the solution they will be responsible for, their experience in the specific field, their NYS experience, and their continued commitment to maintaining their software to NYS standards in the future.</p> <p>Because the RMS will be a multi-agency ‘customer’ of NYS, NY has previously provided the County with a “submitting interface ORI/identifying number” so that it appears to NY that they are interfacing with one system. However, in addition, record submitted indicates individual “contributing Agency ORI’s” so that they distinguish the appropriate agency of arrest.</p> <p>Because of this, the RMS system must create a sorting process to record the messages within the product by Agency. In the current system, this is accomplished by a ‘queue’ of the messages which Agency and Jail staff work from, selecting and responding to those messages that are Agency specific or that must be returned by another agency.</p> <p>Because of the intricacies of the booking process between the arrest agency and the Jail there must be security which allows some users ‘agency only’ access to both the record itself and the messaging from NYS, and other users must have ‘all agency’ access. <i>For example, Jail personnel must be able to access, modify data on certain arrests (those being transported to the Jail from other agencies), and enter certain other arrests/commitments directly. While the Jail users may modify, enter records, and submit to NYS, they will never be the ‘contributing agency’.</i></p> <p>All permissioned users of the arrest/booking system currently have access to reports/queries of bookings, to include sortable reports outlining arrests by:</p> <ul style="list-style-type: none"> • one or more agencies • date/time 	
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	<ul style="list-style-type: none"> • arresting officer • Arrestee name, MNI • Charge details • Property Intake Page • Mandatory medical and other screening forms • Outstanding EFTS transactions <p>Respondent may propose an alternative method of accomplishing the concept of the 'submitting agency' vs. 'contributing agency' sorting if the workflows and needs of the Agencies are still maintained.</p> <p>System must also contain functionality that will allow users to send an inquiry to NYS on unknown individuals using data and fingerprints that must be categorized as such (and not construed as an arrest by NYS).</p> <p><u>General Arrest/Data Entry Scenarios</u></p> <p>The arrest reporting procedure will generally begin with the field-reporting module, but there are cases where data would be entered directly into RMS.</p> <p>The County Jail is responsible for the 'booking' of all Rochester Police Department arrestees and the holding of such persons until the next court date; they also book any Court ordered arrests. In these cases, it is Jail personnel who will be completing the data entry, taking photos and fingerprints. Records clerks may also 'book' individuals in the case of non-finger printable arrests, or where individuals are being booked and immediately released on an appearance ticket.</p> <p>If the crime warrants, the individual will be transported to a 'capture station' for fingerprinting and photographs (mugshots).</p> <p>Individuals must also be processed for mandatory screening and completion of NYS forms including medical forms and property intake as described in the Arrest requirements Section.</p>	
14.	<p>Sex offender information to NYS</p> <p>NYS guidelines:</p> <p>The Respondent will propose an interface to NYS-DCJS Sex Offender Registry to provide data, fingerprints and photographs in electronic format.</p>	<p>A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____</p>

	<p>Upon initial registration of a sex offender within the RMS, data, photos and fingerprints are taken within the system. This may be entered from the Probation Department or from a Police Agency. Records may also be contributed by the Rochester Police Department through an import of RPD/Tyler data (see separate interface).</p> <p>Depending on the assigned level of the sex offender, updates of data and photographs are taken and sent to NYS at certain time frames (e.g., once a year, every 3 years).</p> <p>Users will search system and if offender is found within the system, user can use the master name record information to create a new sex offender entry (with modifications possible) and take additional photographs and fingerprints related to this entry.</p> <p>Upon receipt of the information from the RMS, NYS will message back acceptance; this message is to be maintained within the record or in a log. If no response is received back from NYS, the RMS will send another message(s) until this acceptance message is received.</p> <p>Messaging for this interface should be similar in scope to that of messaging for the interfaces for arrests and warrants (e.g., a queue of messages); see these other interfaces for details.</p>	
15.	<p>The following are the required capabilities for the processing of warrants and export to NYS:</p> <p><u>ENTRY:</u></p> <ul style="list-style-type: none"> • When entering a ‘new warrant’, the system will generate a warrant number. Current numbering scheme is AAA-YY-NNNN (with A=Agency code, YY=year digits, N=number unique to each agency) • User will enter name and system will attempt a match with master name (following master name rules) • User will enter additional fields (offense, court, etc.) • A decision field must be available for user to indicate ‘send to NYS’ (NYS sends the warrant on to NCIC) • Certain “local warrants” will be maintained 	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	<p>within the system for searching, etc., but are not exported to NYS.</p> <ul style="list-style-type: none"> • If the warrant is to be forwarded to NYS, need additional fields to be completed (extradition codes, etc.). These are mandatory only for those NYS warrants, so conditional logic must be in place to only make them available &/or mandatory only if the warrant is being sent to NYS. • Need all NYS mandated fields to be highlighted and made mandatory to complete. • A validation on 'save' would let user know if any fields are missing. • There is the need to maintain confirmation of send/date & time. • Fields exported to NYS will follow DCJS rules, values, formatting, etc. <p><u>MESSAGING TO/FROM NYS</u></p> <ul style="list-style-type: none"> • Need a message 'queue' to handle the messages going back and forth. • The queue must be either: <ul style="list-style-type: none"> ➢ sortable by Agency (with security permissions) or, ➢ only have xx agency information show for xx Agency user • Queue must show the response text from NYS. • Queue must have ability to 'open the warrant' from the queue (interactive). • Must have an option to clean up the queue. <p><u>MODIFICATIONS</u></p> <ul style="list-style-type: none"> • Modifications made to the warrant record will be 'auto-sent' to NYS if warrant initially sent; including date/time information. <p><u>CLOSURE</u></p> <ul style="list-style-type: none"> • There will be a 'warrant status' field. Warrants are either 'active' or have been closed for some reason, which must be maintained (arrest/served, recalled, dismissed, etc.). • When a warrant becomes an arrest: <ul style="list-style-type: none"> - the creation of the arrest then 'updates' the warrant record within the system (e.g., when you create an arrest, the warrant record will show that the warrant is 'served') 	
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	<p>-creation of the arrest also populates the warrant field 'cancel to NY' with the date/time</p> <p>-the system automatically sends this 'cancel to NY' notification to NYS (without user intervention)</p> <p>-cancel reason used =arrest</p> <p>-cancelling authority=the arresting officer</p> <p><u>IF NYS SYSTEM IS DOWN</u></p> <ul style="list-style-type: none"> • System must have functionality to deal with the possibility that NYS "goes down" – user notification messages can be queued up but outgoing messages related to entry of a new warrant or closure of a warrant must be maintained for users to view immediately (e.g., warning that the record did not go out) • Current system keeps this notification (i.e. did not get sent) on another queue so that users know if the warrant did not make it to NY. 	
16.	<p>INTERFACE: RMS to New York State (via the Integrated Justice Portal)</p> <p>For additional information on NYS interfaces: http://www.troopers.ny.gov/iepd/WSVonIJPpres.pdf http://www.criminaljustice.ny.gov/ojis/ejusticeinfo.htm</p> <p>IJP is the NYS Law Enforcement Network that supports electronic message exchanges with Police Agencies. A query from RMS to NYS via IJP would enable the user to query the State's networks (DMV, DCJS), which in turn queries National Networks (e.g., NCIC).</p> <p>This interface would access information about criminal histories, warrants, stolen vehicles or property, missing persons, license & registration checks.</p> <p>A query into these external networks must be controlled by security permissions, as NY requires that only trained persons may access this information. In addition, NYS requires that a 'reason code' must be entered for certain information.</p> <p>Users would ask for a query and the RMS system would send the request, providing the response to the user directly, within the RMS.</p> <p>*Respondent must describe their solution workflow.</p>	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
17.	Monroe County Agencies utilize a form of	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	<p>TRACS for Motor Vehicle Accidents (MVA) and Uniform Traffic Tickets (UTT) available from New York State. It is our intention that agencies will continue to report to NYS-TRACS.</p> <p>Within both the requirements sections and within the Interface sections, Respondent shall provide detailed option(s) for the solution, each with individual costs for the RMS system (MVA and Citation modules) to work in conjunction with TRACS.</p> <p>NYS-TRACS information may be obtained at: http://www.tracs.troopers.ny.gov/</p>	
18.	<p>RPD Tyler Query into County RMS</p> <p>RPD/Tyler will create a query into the County RMS System, which will allow certain data to be 'copied over' into the Tyler System and used as a 'pre-fill' for certain reports.</p> <p>For example;</p> <p>While an RPD user is creating an arrest report from within Tyler Field Reporting, he can query the County RMS System's master names. If he finds a match, he can pre-fill his report with demographic data.</p> <p>When a RPD user arrests a person on a warrant, he can query the County RMS System's warrant module and pre-fill the arrest record with information from the warrant record. An arrest trigger field will trigger the closure of the warrant, following rules established in the Warrants requirements and Warrant - NYS-DCJS Interface.</p> <p>Any changes to data on either side must be presented to the other RMS system so that a quality check can be made before the changes are accepted. Respondent must provide a solution that would allow some manner of 'queuing' so that records can be reviewed. Users request that changes in only certain key fields need to be reviewed (e.g., a change to a person's master name 'hair color' does not need reviewing, but a change in race, DOB, SS#, etc. would require a review and acceptance). This QA process should be easily navigated with links to the record(s) and the ability to clear the list quickly. Business rules will be established with the Respondent.</p>	<p>A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____</p>
19.	<p>RPD/Tyler Sex offender data to RMS Sex offender</p> <p>RPD or the Tyler vendor will create an export of this data to be imported into the County's</p>	<p>A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____</p>

	<p>RMS system. The export will contain data only; any fingerprints and photographs, if needed, will be completed after the import from within the RMS system's sex offender module/functionality. All records imported will be available to be modified within RMS and will be the subject of the RMS interface to the New York State Sex offender registry – subject of a separate interface]. Messages regarding the acceptance of the record at the NYS level will be returned to the RMS, and will be posted to the record.</p>	
20.	Respondent must provide an export from Coplogic's Online Citizen Police Reporting application to the RMS	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	Respondent must provide an export in a text format for town courts	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.18 RMS Master Indices

1.	System allows the user to query and interface with the master name index, the master address index, the master property index, and the master vehicle index, subject to system rights granted by the administrator.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System maintains lists of all the names, property, addresses and vehicles entered into an agency's records from any module. Searches the database(s) for matches automatically whenever a new record is added. Alerts the user whenever a match is found in any Master Index module. (must have agency identifier)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	The Master Name Index contains, at a minimum, the following fields for data entry: name type, first name, middle name, last name, suffix, moniker, address, apartment, city, state, zip code, country, county, place of birth, DOB, age, age2, sex, race, ethnicity, resident, SSN, marital status, eye color, hair color, hair length, facial hair, skin type, build, glasses, height, weight, body identification markings, home phone, work phone, license number, license state, miscellaneous ID, NYSID number, Booking number, Master number, ID state, occupation, employer name, employer address, city, state, zip code, phone, fingerprint codes, DNA, cell phone and organization affiliations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	The Master Address Index contains, at a minimum, the following fields for data entry: address, apartment, city, state, zip code, location code and 1-to-1 fingerprint for positive available in the field reporting system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	The Master Property Index contains, at a minimum, the following fields for data entry: description, make, model, quantity, serial number, value, date recovered, location, status and class (must have agency identifier).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	The Master Vehicle Index contains the following fields for data entry: VIN, type, year, make, model, style, color, plate number, state, registration expiration, first name, middle name, last name, suffix, address, apartment, city, state, zip code, home phone number and name relationship.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	All text entry fields are searchable, allowing for searches on single or multiple fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	If a match is found when entering any Master Index information, system allows the user to select the matching record and fills in corresponding text entry fields automatically	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	with the same information.	
9.	System allows the user to add information to the Master Indices directly, independent of other records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System uses a Master Alias Database that is a subset of the Master Name and contains a separate record for every name (and every version of that name) that has ever been added to the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	System keeps track of both individual names and business names and distinguishes between the two types in record searches.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System allows the linking of one Master Name record to numerous Master Alias records, such that whenever a name search is performed, it shall actually search the Master Alias Database first.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System allows the viewing of an image attached to any of the various name modules by associating the image with the appropriate Master Name record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
14.	System permits the user to view a list of aliases for any Master Name.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
15.	System links alias records that belong to the same Master Name record automatically.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
16.	System allows the user to link names having different Master Name records manually.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
17.	System allows the disassociation of manually linked Alias records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
18.	System allows a user with the appropriate user rights to remove Internal links of Alias records to Master Name records if they were established by the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
19.	System allows the user to view and print a synopsis of an individual's history throughout the RMS including the source of the data (e.g. crime report, etc.). The report must indicate responsible agency for each involvement.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
20.	System has the ability to filter synopsis report based on involvements.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
21.	System provides the ability to associate Alerts with name records, such that a user is alerted whenever he/she accesses that record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
22.	System allows the user to add Known Associate records to individuals in the Master Name Database.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
23.	System provides the indication of scars, marks, tattoos, and other body identifiers. Links body identifiers to Master Name records upon entering, updating or querying any associated name module.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
24.	System allows the user to add MO records	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	associated with individuals in the Master Name Database.	
25.	System provides the ability to search based on an address range.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System provides the ability to associate a vehicle when creating a Tow record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	System provides the ability to enter age at time of event and current age when entering Master Name records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	System provides, based on security access, an error-correction/resolution capability allowing an administrator to effectively “clean” all indexes based on policy and/or rules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	System has the ability to send a notification to a designated user/group when an address/location fails verification.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	System has the ability to create a report showing duplicate records such as VIN, SSN, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
31.	System does not save duplicate or blank Master Information records when merging and/or adding Master Information records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	System has the ability to download/ import any updates NY State Vehicle table data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	The Master Name Index must utilize a Master Number concept consistent with current MoRIS functionality (i.e. the MoRIS # is more important than the Master Name).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.19 RMS Arrests

1.	System provides a Main Arrest form which includes but not limited to: sequence number (unique to each agency and CR number), transaction number, date/time of arrest, type of arrest, address, city, county, multiple clearance indicator, cleared before, officer ID, crime location, crime date, arrest status, weapons, NY State DNA fields, domestic flag and officer name fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System provides the ability to enter/select a Master Name.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System provides a charge form that includes NY State law code, offense description, counts, felony/misdemeanor, and types of criminal activities, disposition date, disposition, and sentence fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System allows complete user-defined ad hoc reporting and several pre-formatted reports including but not limited to: arrest report with case description, arrest report with offender address, arrest report with domestic flag, arrest report with offender detail, arrest summary by user definable group, arrest summary by user definable group with subtotals, arrest drugs report, and arrest summary by user definable offense.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System allows for automatic form-level validation for all arrest records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System standardizes incident-based reports with NY State Codes and validates entries to ensure correct codes are used.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System provides the ability to links and copy related Incident, Citation, MVA reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System automatically alerts user to outstanding warrants (local, statewide, nationwide), civil papers, probation, parole, DNA, and user-defined alerts upon running a Master Name search (both local warrants and statewide/national databases).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	System associates record with an unlimited number of people, crimes, vehicles, stolen/seized/other property, and narratives.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System allows user to validate an entire record including arrest, charge, drug, property, and/or vehicle with one button.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	Queries and interfaces with all Master Indexes and Alias Databases during data entry to facilitate quick keyword searches.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System has the ability to create and utilize arrest/warrant templates.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System maintains fields for court disposition information on a per person and per charge basis. All fields shall be searchable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

14.	System has the ability to enter DUI/DWI specific arrest information to include as a minimum: Probable cause, field test, chemical tests, breathalyzer tests.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
15.	System supports multiple arrest persons to the same incident/CR number and must allow multiple agencies to enter arrest information into an arrest. There are cases that involve multiple agencies in a single incident. REQUIRED	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
16.	System has the ability to define non-arrest/non-criminal entries such as but not limited to probation, parole, known offender/sex offender, juvenile contacts, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
17.	System has the ability to record hierarchy of arrest information during booking by user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
18.	System has the ability to have multiple arrests per booking.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
19.	System has the ability to have multiple charges/offenses per arrest.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
20.	System has the ability to have multiple counts per offense/charge.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
21.	System has the ability to filter arrest search by adult and/or juvenile.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
22.	System has the ability to maintain, view and print fingerprint classification fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
23.	System has the ability to interface to live-scan fingerprint devices.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
24.	System has the ability to send and receive fingerprint and mug shot data electronically to DCJS in accordance with NYS requirements. System allows the resending of data in the event of transmission error.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
25.	System utilizes best practices as defined by NYS DCJS and NIST for fingerprint transmission and printing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
26.	System supports interfacing with agency owned fingerprint scanning equipment.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
27.	System contains fields corresponding to bail, including but not limited to: amount, judge, set by, agency collected by and collect date/time.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
28.	System has the ability to create highly configurable court dockets based on court of jurisdiction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
29.	System has the ability to electronically transfer required data to NYS court systems and the District Attorney's system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
30.	System has the ability to create and utilize arrest-screening forms to include but not limited to: alcohol withdraw checklist, prisoner search risk assessment/decision checklist, medical receiving, booking officer's	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	visual opinion, suicide prevention guidelines, and property/clothing accountability receipt. All reports must meet current and future NYS requirements for jail/holding. These reports may be completed multiple times; each must be maintained and reflect the author and Agency.	
31.	System is capable of maintaining fingerprints and photographs of arrestee for purpose of certifying identity during release.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	System is capable of sharing arrestee information with jail system/modules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	System supports the ability to capture and maintain signatures for arrest forms.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	System supports and interfaces to the District Attorney's Office system for the purpose of electronically transmitting arrest information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	System has the ability to create court related documents/affidavits from the Arrest module, which would include information on the arrestee, crime, date, location, supporting depositions, voluntary statements. All of these must be able to conform to each agency's requirements.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	System provides all required NYS fields for arrests so all fingerprint and rap sheet data can be pulled from the arrest form.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	System retrieves fingerprint data from DCJS and populates the NYSIBR # and the CJTN number; provides an error message if the fingerprints do not transmit.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	System has the ability to do line-ups and police arrays, but these cannot include sealed/non-usable photos.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	System retains the history of each arrest.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	System is able to start a record based on a fingerprint search.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.20 RMS Case

1.	Case (Calls for Service or Blotter) records are the basis of all other incident type records including arrest, juvenile custody and incident.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	RMS Case tracks incidents related to a case, arrests related to a case and narratives added to a case report.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	RMS Case provides access to the pertinent case elements by means of a case number referenced on all associated records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	RMS Case has the ability to store and retrieve interviews, find case records or generate reports from records, is able to search on both arrest CR and Crime CR for warrants.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	RMS Case has the ability to automatically change all associated records when any changes are made to a case record after being prompted by the system.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	RMS Case allows viewing the case number, case description, folder number and jurisdiction in the Browse window at the top of the form.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	RMS Case has the ability to save a case and continue adding information (supplemental reports, arrest, juvenile custody reports, etc.) at a later date.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Top page of a Case Form includes case number, case status, jurisdiction, case description, CAD call number, NCIC location and CAD jurisdiction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	RMS Case has the ability to record the description of an incident as user defines it or by pre-defined code titles.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Jurisdiction associated with the call number is automatically filled in the Main Case form if a call was generated using the CAD program.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	RMS Case automatically selects case type as reportable or non-reportable based upon codes selected.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	RMS Case assigns the case number based upon user definable requirements by agency according to the mask defined with the initialize numbers function.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	RMS Case includes the ability to attach objects and images within each incident with imaging capabilities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	RMS Case has the ability to restrict certain case information of a confidential nature from viewing, downloading or generating reports (e.g., media reports, inter and intra-agency individuals or groups).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	RMS Case includes pre-defined reports such	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	as all case reports, arrest report with case disposition, arrest report with offender address, arrest report with offender detail, arrest summary by NYSIBR group, arrest summary by NYSIBR group with subtotals, arrest drugs report, arrest summary by NYSIBR offense, juvenile custody with case disposition, juvenile custody with offender address, juvenile custody with offender detail, college summary report, incident aging analysis, incident aging analysis by officer, incident drug report, incident officer analysis by officer, incident report-general, incident solvability by officer, incident synopsis report, open cases by officer, property report by classification, property report by description, crime analysis by day of week, crime analysis by quarter, crime analysis by time of day, crime analysis by tract, crime analysis by type, incident vehicle report and all State, City, County, Town/Village forms.	
16.	RMS Case provides the ability to seal case information within the system to “shield” portions of the case from view including mug shots and fingerprints. Searches should still show the record, but record would contain a limited number of fields and an indicator that it is “sealed.” Sealing functionality must be highly configurable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System has the ability to redact data on various reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System has the ability to create fields required for domestic violence per NYS requirements. All created fields shall be searchable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System provides for fields related to the MO or crime patterns; fields are later searchable in a variety of reports and searches on a combination of data elements. System has the ability to analyze and report on crime patterns.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System provides the ability to enter multiple records of case classifications (e.g., open, closed, closed by arrest, reopened, etc.).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	RMS Case has the ability to enter and secure case notes in a case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System has the ability to electronically transfer Domestic Violence information to NY State.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System retains all Field Reporting capabilities and constraints for records not created from within Field Reporting.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System supports the ability to expunge records based on local, state and federal direction. The system must meet all NY State	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	requirements for record expungement and be configurable.	
25.	Records/Fields that are expunged will remain in the system with a visual flag indicating expungement.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System allows an agency administrator to restore a previously expunged record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	System has the ability to create a user generated message to pre-defined groups upon entry of a BOLO or a "Hot Sheet."	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	Cases shall not be readable by other agencies until approved by the originating agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.21 RMS Case Management

1.	Application includes synopsis form with links to detail forms/images available via one keystroke from any incident form.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application allows supervisors to assign investigative status and monitor case progress based on officer ID, date or case status.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application allows supervisors to track and maintain officer availability, task assignments and solvability ratios as defined by the agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application allows supervisors to update investigative status, case dispositions and view cases in any order by using view manager.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application allows officers to update their status on case and incident assignments.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application enables user to access records defining which officers are assigned to which parts of a case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application automatically links to arrest records, warrant records, evidence records and citation records with the ability to view/edit modules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System allows user the ability to launch all required modules without leaving current module/view.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Application allows approved personnel to close an incident if no investigation occurs.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System includes audit trail function to display the specifics of each change made to a record including the date and time of the change, who made the change and the before and after value of the field.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System maintains information which populates automatically, whenever possible, including: jurisdiction, folder number, case number, number of victims, primary offense, date of incident, total solvability weight, date approved, approved by, operation method, offense tract, case description, address, investigator, close case, case status, case disposition, date cleared, except clear code, date exception clear and incident narrative.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	Application allows utilizing user definable solvability codes in order to weigh the probability factors in solving a given crime.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System maintains officer availability information including date, officer ID (drop down box), assigned as, date cleared, first name, middle name, last name, title, shift, section and squad.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System allows supervisors to view and update	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	which officers are available for Task Assignment related to a case and the date officer is assigned within the Officer Availability form.	
15.	Application provides a Task Assignment form allowing supervisors to assign individual tasks to each officer and monitor officer's progress or completion of assignments.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	Application maintains Task Assignment information including suspense start (date and time), review date (date and time), officer ID, officer name, anticipated start date, review date, completed, actual end date, task and officer comments/resolution.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	Application includes narrative function allowing user to attach a note, memo, etc. to a form that contains vital supplementary information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	Application allows user to specify the type of reporting criteria to be used.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	Application provides the ability to track Investigative Services requests and their results. Provide, at a minimum, the following related to investigative work: assigned person, date/time assigned, date/time due and results.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	Application provides the ability to generate reports related to case activity such as unassigned cases, investigator workload, overdue reports, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	Application provides the ability to generate notices based on events (e.g. due date notice to an investigator assigned to a follow-up case).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System provides the investigator the capability to create a link or cross-reference between cases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System provides the ability to contain verification and approval routing for reports. Supervisors are able to supply messages to the officer/investigator regarding the case, request additional information, make assignments on-line and manage the cases through review process.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System allows for customization of solvability factors used.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	System automatically links all new activity completed on a case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System is based on individual agency configuration support transfer of field changes from case management to all other modules e.g. when a status changes in case	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	management, it triggers changes in case or arrest.	
27.	System has the ability to limit users who can view a case while it is under investigation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	Application allows users to attach supplementary documents to record simultaneously as the 'owner' of the record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.22 RMS Citation

1.	System must handle citations in a multi-jurisdictional environment. *Describe the process.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application maintains information about every aspect of a citation including charge, name, payment and vehicle.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application provides Main Citation form which includes notices, date of last notice, classified by driver's license or division of criminal information, number of charges, offense date, using alcohol and/or using drugs, area, weather, visibility, traffic, accident, speed, zone, address, city, vicinity, witness, chemical analyst, tested, results, highway type, highway number, commercial driver's license, class, issued by highway patrol or other agency, other agency name, comments, citation number and associated case number fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application provides Charge form utilizing the NY State Law Table that includes violation, type, NYSIBR code, charge, disposition date, disposition and sentence fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application provides Master Name form which allows the user to record information about people involved with the citation and includes involvement type, first name, middle name, last name, moniker, suffix, address, apartment, city, state, zip code, country, county, DOB, age, age2, race, sex, resident, ethnicity, SSN, eye color, hair color, skin type, height, weight, scars/marks/tattoos, home phone, work phone, license number, state, miscellaneous ID number, state, attorney, occupation, occupation description, employer name, employer address, employer phone, city, state and zip code fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application provides Master Vehicle form which includes vehicle type, year, make, model, style, color, license plate, year of plate, state of plate, expires, VIN, serial number, registration year, registration expiration, insured by, transmission type, transmission speeds, comments, first name, middle name, last name, suffix, phone number, address, apartment, city, state, zip code and DOB fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System allows complete user-defined ad hoc reporting as well as pre-defined reports for citation by category and citation-by-citation number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Application allows user to associate a citation record (including all sub-records) to already existing folders and cases with one button on	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	main citation form.	
9.	System standardizes data entry by providing pull-down menus whenever possible.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	Application provides queries and interfaces with Master Name and Alias databases during data entry to facilitate quick keyword searches.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	Application provides the ability to void or expunge tickets per department policy.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	Application has the ability to manually determine to which court the ticket is to be sent.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System supports the ability to print citations directly within a vehicle utilizing a Mobile Data Terminal.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
14.	All citation information is available from arrest and DUI modules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
15.	System supports the ability to electronically transfer citation information directly to the State via NYS TRACS formatted message. Data must only be entered once.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
16.	System supports the ability to utilize citation-numbering schema provided by NY State.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
17.	Application has the ability to distinguish different citation types.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
18.	Application has the ability to electronically transfer citation data directly to courts system(s).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
19.	Application has the ability to seal tickets.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.23 RMS DMV/Accident

1.	System must handle DMV/Accidents in a multi-jurisdictional environment. *Describe the process	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System maintains accident and incident reports involving vehicles and/or pedestrians.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System is able to query the NYS DMV Database.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System integrates with sketching software for quick generation of detailed accident diagrams.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System complies with state specific NY State forms.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System standardizes data entry by providing user with a list of valid NY State codes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application provides unlimited narratives depending on hardware storage capacity.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System allows complete user-defined ad hoc reporting and pre-formatted NY State reports by file number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Application creates a .pdf format of each accident that will be used to send to insurance companies or provide to citizens.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System provides for a fee charging system for report downloads accepting credit cards or insurance company passworded account.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System provides a method to generate monthly bills for insurance companies.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System supports the ability to electronically transfer information directly to the State via NYS TRACS formatted message.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Application provides search capability by name; date; fatality; property damage; personal injury.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.24 RMS Equipment Maintenance

1.	Application has the ability to track (for each individual agency) daily equipment readings for equipment requiring maintenance on an hourly or counter basis.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application has the ability to track (for each individual agency) fluid servicing including equipment ID, date serviced, servicing person, meter reading, fluid type, quantity and quantity type.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application allows the user to record walk around inspections (for each individual agency) to show up-to-date vehicle status by detailing equipment ID, inspecting officer, date inspected and odometer reading at time of inspection.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application has the ability to record vehicle damage (for each individual agency) including the following information: highest odometer reading, date of reading, entered from module, equipment ID, date reported, reporting person, meter reading, whether or not accident related, accident report number, damaged area, type of damage, whether or not repaired, date repaired, purchase order number, invoice number and vendor who repaired the damage.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application has the ability to add more than one damaged area to vehicle damage reports (for each individual agency).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application has the ability to define equipment carried in vehicles (for each individual agency).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application has the ability to define and create vehicle equipment inventory (for each individual agency).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Application has the ability to define maintenance schedules (for each individual agency) by equipment ID, meter start reading, maintenance start date, primary maintenance period, alternate maintenance period and user defined fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Application has the ability to issue and edit maintenance tickets (for each individual agency) by percent of meter before due or number of days before due.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Application has the ability to provide maintenance tickets (for each individual agency) including information detailing equipment ID, type of inspection due, current meter reading, meter inspection due, date inspection due, whether or not a ticket was issued, issue date, odometer reading, purchase order number and vendor to perform maintenance.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

11.	Application has the ability to provide maintenance history (for each individual agency) including the details of equipment ID, type of inspection performed, total cost, date issued, issued meter reading, date completed, completed meter reading, vendor who performed inspection, contact person, phone number, service performed, type of service, service item, date completed and cost of item.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	Application has the ability to maintain repair vendor information (for each individual agency) including vendor code, type of vendor, whether or not contracted, primary vendor, company name, address, city, state, zip code, contact, phone, whether or not bonded and the bonded amount.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Application has the ability to maintain repair contract information (for each individual agency) including date contracted, contract term and contract amount.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	Application has the ability to track vendor types (for each individual agency) including automotive repair, complete automotive services, gasoline/fuel services, office machine repair, office machine supplier, office supplies and miscellaneous services.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	Application has the ability to view current equipment (for each individual agency) information including jurisdiction, date placed into inspection cycles, meter/counter/hour reading when inspections started, last date maintenance was completed, current meter/hour/counter reading, ID/name of person who last read meter/hour/counter, module from which last reading taken, next type of year/month/week/day inspection due, next date year/month/week/day inspection due, next type meter/hour/count inspection due and meter/hour/counter reading next maintenance due.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	Application has the ability to maintain equipment detail (for each individual agency) including equipment ID number, equipment type, manufacturer, model/type, serial number, year, description, jurisdiction assigned, purchase order number, date acquired, meter reading and bar code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	Application has the ability to maintain warranty type (for each individual agency) including the following choices: conditional warranty, extended warranty on parts and service, extended warranty on parts only, extended warranty on service only, warranty on parts and service, warranty on parts only	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	and warranty on service only.	
18.	Application has the ability to provide for recording of repairs and maintenance/parts episodes for each vehicle (for each individual agency), including inspections. This information includes the various maintenance procedures performed per maintenance episode, costs, a list of parts, person performing the maintenance and current odometer reading.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	Application has the ability to maintain user definable inspections (for each individual agency) including the ability to define cycle count, cycle base, equipment type (Office, personal, vehicle or miscellaneous), specific type of equipment, description, type of service and item serviced.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.25 RMS Property/Evidence

1.	System must handle Property/Evidence in a multi-jurisdictional environment. *Describe the process.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	Application has the ability to maintain information about every piece of evidence related to a case (for each individual agency) including associated case number, tag number, category, make, model, serial number, color, description, comments, date stored, received from, inventory date, inventory by, document number, location, officer ID, officer name, owners first name, middle name, last name, alias, suffix, address, apartment, city, state, Location where property was collected-including specific locations within the location e.g., street address, kitchen, refrigerator and zip code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	Application has the ability to store, search and retrieve evidence information via an internal search engine.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System provides capacity for reports to be sorted by such fields as type of evidence and officer the evidence was assigned.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	Application has the ability to track every piece of evidence providing a place to record all points of the chain of custody including date and time released, person receiving, person releasing, reason for release and time and date returned.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	Application has the ability to maintain indexes including descriptions, brand, model and serial numbers entered for any piece of evidence to facilitate quick keyword searches on these criteria.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System provides searches of the stolen property database and issues a notification if a match is found as the user enters information about a piece of evidence.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System includes fields for property description, brand name, model number, serial number, dates and times, case file number, tag number, document number, location stored, property category, case disposition, person storing the property, and unlimited narrative with the ability to search all fields and include all fields in printed reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	Application has the ability to generate item bar codes and shelf barcodes for storage locations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	Application has the ability to read bar codes with industry-standard barcode readers (USB).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

11	Application has the ability for end-user to generate statistical reports on guns seized, money taken in, items destroyed, etc. These reports can be named and saved and used again with updated selection criteria.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System has the ability to interface with radio or wireless LAN communication for wireless data collection devices such as PDA's and laptops.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Application has the ability to set alerts for items in custody that are eligible to be destroyed or auctioned.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	Application has the ability to generate agency specific form letters to property owners, district attorneys, case officers, NYS DMV, etc. advising them of property status, destroyed plates or requesting disposition.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System has the ability to interface with the District Attorney's system to acquire case dispositions so the disposition of the property can be obtained.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System has the ability to do partial or full audits of items in custody storage including, but not limited to: usage audit and an item inventory audit.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	Application has the ability to run canned reports for electronic items, guns, drugs, etc. (item type).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	Application has a Biohazard box/flag. This hazard would show on screens and all chain of custody forms.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System allows for property under same Crime Report Number to be released at different times, to different people and accommodate release to item level	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System has the ability to create canned report based on status of property (e.g. to be destroyed, ready for auction, etc.)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System supports the ability to capture and attach electronic signatures to records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System has the ability to create reports for property signed out but not returned.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System has the ability to download data directly to the Crime Lab BEAST System electronically.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.26 RMS Field Information Form (FIF)

1.	System allows users to associate field information to an incident and case (for each individual agency).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	Application has the ability to assign a user defined number to field information based on a common numbering table.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System has the ability to query and interface with databases from the field information module including Master Name and Alias, Master Location, and Master Vehicle.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System has the ability to cross-reference field information name entered with Warrants Database and issues a warning if the person has any outstanding warrants or alerts.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System has the ability to maintain the following field information from FIF: associated case number, field interview number, time of contact, address, apartment, city, state, zip code, officer ID, officer name, first name, middle name, last name, suffix, moniker, address, apartment, city, state, zip code, county, country, SSN, home phone, work phone, DOB, age, to age, race, sex, ethnicity, eye color, hair color, skin type, build, weight, height, facial hair, hair length, hair style, glasses, license number, state, misc. ID type, misc. ID number, misc. ID state, any scars, body marks, or tattoos, VIN, vehicle type, vehicle year, vehicle make, vehicle model, vehicle style, vehicle color, plate number, state of registration, expiration date, owner's first name, middle name, last name, suffix, address, apartment, city, state, zip code, home phone, organization affiliations and DOB.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	Application has the ability to create reports based on, but not limited to: location of field information interviews, date/time ranges, physical descriptors, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System supports the ability to search all narratives.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System supports the ability to add attachments to the record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	FIF sharing ability across agencies is allowed, but configurable as to what is shared and when.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

2.5.14.27 RMS Imaging/Mug Shots

1.	System allows the ability to attach mug shots, accident scenes and sketches in accordance with NYS Criminal Procedure Laws.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application allows the ability to enable the agency to capture and view high-quality color photographs or digital images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System allows the ability to attach images of a person to specific records in accordance with NYS Criminal Procedure Laws.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System allows ability to access image files of people and display them in a line-up or as a print preview window.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application allows the ability to present a "secure" line-up by limiting access to the suspects' information; user allowed to enter a sequence of keys to access the Master Name Database.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application allows the ability to compare mug shot images produced in a search using certain criteria, e.g. comparing the location and/or design of a tattoo, mark or scar.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System alerts the user when a suspect appears in the database several times, allowing the user to choose the most appropriate picture.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System performs a search for images by a name.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System searches and prints computerized images from records screens.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System allows the ability to use images individually for mugshots, crime scenes or collectively, e.g. line-up.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System allows the ability to attach images (excluding mugshots) to a record three different ways: capture a still image from live video, attach images stored on systems hard drive or import images to from the Windows Clipboard.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System allows the ability to perform a search for images of people who match the known physical description of a suspect.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows the ability to produce a lineup from the images in the system using any combination of specified criteria.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System maintains criteria which also allows the user to define additional qualifiers including, but not limited to: height (plus or minus inches), weight (plus or minus pounds), age (plus or minus years), build, SSN, DOB, eye color, hair color, hair style, hair length, facial hair, skin, sex, race and glasses worn.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

15.	System allows the ability to use secondary search fields at the user's discretion in defining suspect search criteria, e.g. search for brown and blue eyes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System allows ability to view all images within RMS on a single screen; select browse all from the images button located on the Master menu.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System interfaces imaging module with Snappy, or another industry approved image-capturing device.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System supports interface to software applications to provide imaging with the capabilities of capturing, storing and retrieving 24-bit digital color images for purposes such as mug shots, alert bulletins, lineups and ID cards.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System provides pertinent information by a single keystroke.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System allows witnesses to view images with new reordering for positive identification	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System provides a "browse all" feature includes information regarding the folder number, case number, jurisdiction, description, first name, middle name, last name, and SSN associated with that image.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System has the ability to create and maintain photo lineups and witness viewing records with the following fields, as a minimum: save date/time, creating user/agency, incident number, subject booking number, reason, lineup number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System creates lineups based upon user definable criteria.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System allows the ability to "drag and drop" allowable images by law into lineups.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	System supports the ability to create lineups based on auto-shuffled images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System has the ability to maintain usable mug shots at the police RMS level different from Jail level. Mug shots at the Police level may be expunged and those used for viewing, lineups, viewing by witness or galleries are only those not sealed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	System supports the ability to attach multiple signatures to a record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	Lineup or witness viewing photos may be saved, interrupted and resumed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	Viewing records may be searched by various criteria, such as: subject name, victim name, officer, creator and/or incident number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	If a recalled lineup subsequently contains sealed, deleted or purged records, the image will no longer be shown and will indicate	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	reason for non-inclusion.	
31.	During a witness viewing, photos may be categorized by such values as rejected, kept, unviewed, positive ID, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
32.	System provides the ability to create reports based on the results of the lineup or witness viewing.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
33.	System provides the ability to create a gallery of images for police usage, such as organization members.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
34.	System allows the ability to print a bulletin, such as a “wanted poster” or “missing person poster” by either utilizing an existing photo from within the system or inserting a photo via scanning that would not be maintained in the Mug Shot system. These bulletins should be agency configurable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
35.	System has the ability to attach a photo to an email.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
36.	System provides a viewable template superimposed over the current camera image for use in adjusting and positioning of camera during capturing of mug shots.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
37.	System follows all best practices guidelines pertaining to mug shots and images.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
38.	System supports the ability to zoom in and/or magnify a specific region of a mug shot or image.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
39.	System supports the ability to modify background colors.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
40.	System supports the ability to resize an entire mug shot/image or a specific region to conform to other mug shots/images being utilized.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
41.	System supports any commercial camera meeting standards to be used for mugshots.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
42.	System demonstrates the integrity of the initial image has not been altered.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
43.	System handles images in a multi-jurisdictional environment. Some images may be agency specific while others can be viewed by all users. *Describe the process.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.28 RMS NYSIBR

1.	System is fully compliant with the NY State electronic reporting requirements. *Respondent must provide a detailed explanation as to the approach for meeting the NY State requirements . System must be maintained to NYS standards as part of the system maintenance.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System allows the agency to collect data in an Agency-specific manner, but map/send that data to the data coding required by NYS .	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System has the ability to export NYSIBR compliant data electronically to NY State.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System is able to receive and process any error reports received from the reporting agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System has the ability to review records for compliance via validation routines at the incident level, arrest level and at report creation. The system notifies the user of passing validation or the presence of any errors.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System allows the ability to flag records for inconsistent field data.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	All errors returned by the State should be presented to include, but not limited to: error description, error code, error location.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System allows the user to quickly and easily navigate to the location of the error.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System has the ability to automatically re-submit records when errors are corrected.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System assists and aids the user in NYSIBR by requiring the elements mandated by the NYSIBR.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System supports the ability to create user definable reports based on NYSIBR fields. Reports must be able to filter by agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System supports creation and submission to NY State UCR reports LEOKA and Hate/Bias Crimes.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System reports created for NYSIBR must be obtained directly from the application, with no additional manipulation of the data through other applications.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System has the ability to review records for compliance via validation routines at the field level, incident level and arrest level. The system must notify the user of passing validation or the presence of any errors.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System allows the agency to submit a NYSIBR with errors if necessary.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.29 RMS Drug Investigation Tracking

1.	Application allows the ability to capture all information (for each individual agency) about drug cases including multiple suspects, case activities, and seizures.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application allows the ability to track funds expended related to any reason for case activities.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System has a high-level search capability allowing users to output the data to various formats.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System has an end-user report generation facility that would take the results of user searches and allow generation of ad hoc reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System has a series of pre-defined reports with an ability for the user to define report parameters such as data ranges, units involved, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System has access to countywide Geo-files for multi-jurisdictional unit access.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System allows the ability to track all case activity for all employees involved to allow command to produce officer metric reports. For instance, if one officer is listed on a case and another does a drug buy, the officer doing the buy should get credit for his work.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.30 RMS Intelligence

1.	System has the ability to allow each agency to enter drug-related incidents, burglaries, prostitution, etc. involving the topic of an investigation as "follow-up" records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
2.	System provides an Intelligence Module that enables the agency to keep track of drug activity, surveillance activity, interviews and undercover drug transactions within multiple jurisdictions.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
3.	System has the ability to create search and arrest warrants from Intelligence records in accordance to State-specific formats.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
4.	System has the ability to limit Intelligence searches by passwords, so only records accessible to the officer initiating the search are displayed as matches.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
5.	System allows user to perform a search on all fields in the entire database when working within this module.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
6.	System has the ability to allow user to attach several types of records to Intelligence Master record such as notes, surveillance, search, buy (narcotics purchase), evidence, person, location, vehicle, drug, property and build case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
7.	System provides follow-up records in four categories: undercover drug buy, search results, surveillance and general intelligence.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
8.	System allows user to attach any type or amount of notes to a record where the officer can enter any related descriptive type of information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
9.	System includes a master record that maintains information including intelligence case number, officer ID, officer name, description, jurisdiction and status.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
10.	System incorporates a master record that tracks: surveillance records, interview records, buy records and search records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
11.	System allows user to organize each record from a Master record containing a topic of investigation, such as a person, location organization or business where the Master record is designed to contain general information on the topic of investigation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
12.	System designates every Intelligence record automatically as confidential, whereby the only person with access to this record is the individual who entered it, unless other users are added to the intelligence reader's list.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____
13.	System provides special security at the module, record, field and database levels, with the database encrypted to prevent data	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref _____

	copying and recreation.	
14.	Due to the sensitive nature of the information, system stores all names, vehicles, addresses and property entered in this module in separate databases from the RMS application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System validates each follow-up record according to state standards.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System maintains evidence information including tag number, category, make, model, serial, color, comments, date stored, received from, officer ID, officer name, date inventory, inventory by, DOCCS number, location, first name, middle name, last name, suffix, address, apartment, city, state and zip code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System includes a build case option that will output a text file from the data within the Intelligence record in a format that can be uploaded to a case record within the folder module.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System maintains property information including NYSIBR code, class, description, make, model, serial, value, date recovered, quantity and property location.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System maintains drug information such as drug type, drug name, status, measure, quantity and activity fields e.g. buying, cultivating, distributing, exploiting children, operating, possessing, transporting and using.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System maintains vehicle information including year, make, model, style, color, plate number, plate state, plate year, plate expires, VIN, hull number, serial number, vehicle type, first name, middle name, last name, address, apartment, city, state, zip code and phone number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System maintains location information for any address related to the record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System maintains information on the following person types: suspects, victims, complainants, guardians, parents, reportees, witnesses and any other type of person or business involved.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System allows the ability to upload the following record types into the folder module from Intelligence to create a case: names, property (evidence does not transfer), drugs, vehicles and vehicle owners, one location record and narratives attached to any of the above records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System maintains narcotics purchase information including reporting officer, reporting officer ID, purchased date, item	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	<p>type, item name, quantity, undercover officer, undercover officer ID, officer name, department, confidential source, confidential source type, undercover vehicle, were funds used for purchase serialized or copied, CSI searched by, undercover officer wired, undercover officer recorder, CSI wired, CSI recorder, who wired undercover and/or CSI, undercover vehicle wired, who wired undercover vehicle, if it is part of an ongoing investigation, if suspects were arrested at the time of purchase and if the evidence collected during search of the arrestees.</p>	
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2.5.14.31 RMS Internal Affairs

1.	System provides agency-specific administrative functionality pertaining to officer data, code tables and number masks, which generates a unique number to each case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System maintains case information relating to agency's internal affairs investigations of officers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System maintains data on the case, person(s) and exhibit(s) within the case record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System tracks the following data within the case record screen: case number, complaint date, type, assigned officer, status, disposition and description.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application maintains information on the subject, complainant and witness within the person screen.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System has the ability to track the following data within the person screen for the subject: first name, middle name, last name, suffix, badge number, rank, current division, SSN, DOB and division of hire.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application shall be a module in the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Application tracks exhibit received date received, received by and exhibit within the exhibit screen.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Application allows the user to set the view builder, which determines how the records in the browse window will be listed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Application allows the user to add, edit and delete officer information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System tracks officer information such as badge number, first name, middle name, last name, suffix, rank, current division, SSN, DOB, track discipline, commendations, awards/nominations, lawsuits, use of force cases and division of hire.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System allows the user to add officers as needed or add entire agency at once.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows the user to add, edit and delete category, code and description for code.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System allows the user to set up the number mask, which generates a unique number for each case.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	Application allows the user to add narrative(s) associated with a record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System tracks the following data within the person screen for the complainant and witness: first name, middle name, last name, suffix, address, apartment, city, state, zip code, phone number, SSN and DOB.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	Application is highly confidential; Only those with permission are able to access. The	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	system administrator should not be able to view this application.	
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2.5.14.32 RMS Searches

1.	System allows the users to search any data field, including child/linked tables or any combination of data fields from any database, table or index.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System allows for use of Soundex and wildcards when conducting text searches including narratives with a pre-defined number of results.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System allows searches or queries to be conducted for exact matches of specific data, or data meeting a range of parameters including greater than, less than, between, sounds like, contains, "is empty" and "is not empty."	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System allows the user to search text, date, time and numeric fields using the search descriptors and Boolean operators =, >, <, >=, <=, # and/or *.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System offers a "find" option allowing the user to search for record(s) based on the information in one field or more fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System allows the user to configure a keyword list record to search user defined key fields or keywords.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System provides a "seek" function which features a pull-down selection menu of search methods, including finding values greater than or equal to the value entered by the user; finding values less than or equal to the value entered by the user; finding values that equal the value entered by the user; finding values that are greater than the value entered by the user; finding values that are less than the value entered by the user; finding values that are not equal to the value entered by the user; finding values that are between the values entered by the user; finding values that are like the value entered by the user; and finding values that match any of a list of values entered by the user.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System enables the user to query the NY State and NCIC Databases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System allows the user to query external interface databases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System has the ability to view "drill down" and detailed records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System allows users to employ a "current date" (aka "system date") function when performing search functions e.g. query all robberies occurring within the last 180 days without having to know what the specific date was 180 days ago.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System has the ability to query arrested	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	people based on the type of crime they committed, reveal resident address, any stolen vehicle incidents related to this person, etc.	
13.	System has the ability to save user-defined ad hoc queries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System provides a means to cancel a running query.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System supports the ability to search based on a person's involvements.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System has the ability to selectively search in one, multiple or all agencies.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System has the ability to search multiple modules for use in a productivity report returning all office involvement in all modules.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System has the ability to search by user-defined groupings. e.g. all alcohol-involved motor vehicle accidents, all DUI related arrests, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System has the ability to view an audit log of searches to determine who has searched for specific user-defined criteria (name, address, case, etc.).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.33 RMS Bicycle

1.	Application allows the user (by individual agency) to assign unique bike tag numbers, record registration fees, track bike owner information, record bike thefts and record bike recoveries.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application allows the user to select an existing name or add a new Master Name record upon entering a bike owner into the bike application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application allows the user to query and interface with the Master Name and Alias database.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application provides fields to capture the following detailed information regarding bike registration: tag number, file number, make, model, serial number, color, bike type, description, bike fee, officer ID, officer name, if stolen, if active, date registered, comments, date release, release reason, release by, release to, and date stored.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application allows the user to generate detailed reports from the agency's bike records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application captures the following information regarding the bike owner: first, middle, and last name, moniker, suffix, alias, address, apartment, city, state, zip code, country, county, SSN, DOB, place of birth, age, race, sex, resident, eye color, hair color, skin type, height, weight, home and work phone numbers, license number and state, and scars, marks and tattoos may be indicated on a body figure diagram.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.34 RMS Juvenile

1.	System provides security measures that enable users to access records based on case types, agency jurisdiction and juvenile rights all definable in System Administration.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System stores all juvenile data in separate secure tables, including images and narratives and does not combine them when the juvenile becomes an adult.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Maximum age limit for juvenile records is definable in System Administration.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application provides a Main Custody form that includes sequence number, transaction number, and date of arrest, type of arrest, address, city, and county, multiple clearance indicators, cleared before, officer ID, officer name and juvenile disposition fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application provides a Master Name form that includes personal information about the arrestee including first name, middle name, last name, alias, suffix, address, apartment, city, state, zip code, SSN, DOB, age, age2, race, sex, resident, ethnicity, phone number, scars/marks/tattoos, eye color, hair color, height, weight, weapon and ten (10) NCIC fingerprint classification fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application provides a Juvenile Charge form that includes user definable code, offense description, counts, felony/misdemeanor, and types of criminal activities, disposition date, disposition and sentence fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application allows complete user-defined ad hoc reporting and several pre-formatted reports including juvenile custody with case disposition, juvenile custody with offender address and juvenile custody with offender detail.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System allows for automatic form-level validation for all arrest records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System associates files with an unlimited number of people, crimes, vehicles, stolen/seized/other property and narratives.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System automatically links to related incident reports.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System automatically alerts the user to outstanding warrants.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System complies with all NY State requirements relative to juvenile processing, fingerprinting, mug shots, retention, purging and archiving.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System has the ability to flag juvenile records in order to show a visual indicator of juvenile status.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	Application has the ability to maintain non-	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	criminal juvenile contacts and distinguish them from arrest records.	
15.	System has the ability to enter an arrest for a juvenile who will be processed as an adult arrest. The system must flag or label the record with a visual indication.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System provides a juvenile sealing function that is configurable.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System must be in compliance with “Raise the Age” legislation in accordance with new law currently in final development.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.35 RMS Parking Tickets

1.	Application maintains information by agency about parking violations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application allows the user to establish codes from a number of code classes, including violation.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application provides a Parking Ticket Code form that includes category, code, description and category description fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application allows agency to create different permits for various parking designations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application provides a Parking Permits form which includes jurisdiction, permit type, permit, vehicle number, first name, middle name, last name, suffix, phone, address, apartment number, city, county, zip code, VIN, type of vehicle, year, make, model, style, color, license plate number, plate year, plate country of issuance, plate state of issuance, plate expiration date, academic year, banned and comments fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application provides a Ticket form which includes ticket number, jurisdiction, officer ID, officer name, fine due date, number, notice printed, violation, violation date/time, location, fine, disposition, type, paid, amount owned, comments, permit type, permit number, vehicle number, VIN, plate number, year, country, state, expires, type of vehicle, year, make, model, style, color, first name, middle name, last name, suffix, address, apartment, city, country, state, zip code and phone number fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System provides a Payment form which records payments made to specific tickets and includes parking ticket number, first name of cited, middle name of cited, last name of cited, suffix, permit type, permit number, fine, total paid, amount owed, amount paid, payment method, check number, receipt, date/time paid, first, middle, last name of payer and suffix fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System allows user to print payment receipts.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System allows complete user-defined ad hoc reporting and several pre-defined reports including delinquent parking citation letter, outstanding tickets, ticket report, tickets grouped by officer ID, tickets that have been appealed, time gap report and payment received.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.36 RMS Pawn

1.	Application tracks all pawn transactions by agency within a jurisdiction.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application alerts the user if the individual attempting to pawn item(s) has an outstanding warrant or civil paper.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application stores personal information about person(s) pawning items.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application confirms each pawned item to ensure it has not been reported stolen.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application presents information about items that are reported stolen including jurisdiction and a folder number in which the record was located.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application allows unlimited pawnshops and/or items.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application provides a Pawn ticket form which includes ticket number, jurisdiction, date pawned, broker code, employee in, employee out, first name, middle name, last name, alias, suffix, address, apartment, city, state, zip code, country, county social security number, DOB, age, race, sex, resident status, eye color, hair color, skin type, height, weight, home phone, work phone, scars/marks/tattoos, license number, state of license, miscellaneous ID type, miscellaneous ID number and miscellaneous ID state fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Application provides a Pawn Property form that includes description, location, make, model, serial number, quantity and value of pawned property fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Pawnbrokers are definable from the main menu.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Application provides a Pawnbroker form that includes jurisdiction, broker name, broker code, address, city, state, zip code and two (2) phone number fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	Application provides reports that list all pawned items based on property type, brand, model, individual who pawned the property and pawnshop.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	Applications allows complete user-defined ad hoc reporting and pre-formatted pawn data reports by ticket number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	Application allows the user to add, edit, and view pawn ticket records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	Application allows the user to query the Master Name index directly from the pawn module. For example when reviewing the names and individuals who have pawned items, the click of a button allows a search of their background in the Master Name index.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

15.	Application allows the user to view the most recent pawn records submission date for each pawnbroker. Users have the ability to produce a report with the same function.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
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2.5.14.37 RMS Auto Impound

1.	Data Field Collection	
	Application has:	
a)	The ability to enter data fields from a tow slip	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to add specifically required data elements e.g. crime report #, system generated officer identification number, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The ability to accommodate a hierarchal ID Tag field for the location on the car	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to capture personal property inventory	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	The ability for the data entry screen's layout to conform to an existing paper form or other agency design specifications	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	The ability to auto populate fields wherever possible	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	The ability to accommodate customized business rules	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Management of Lot Locations	
	Application has:	
a)	The ability to auto-generate Lot #	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to have system designated parking locations with the ability to override the system designation	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The ability to manage available open parking spaces	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability for one vehicle to occupy more than one parking space and have it designated as such in system	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Digital Documentation	
	Application has:	
a)	The ability to accept and download photos of cars and link them to the vehicle record	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to scan in tow slips and link to vehicle record	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The ability to link letters sent to vehicle owner and track along with vehicle record	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to capture digital signatures	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Event Tracking	
	Application has:	
a)	The ability to designate vehicles with varying types of "holds", e.g. evidence and non-evidence, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to designate vehicles with varying types of "specified statuses," e.g. auction eligible, salvage eligible, ready for owner, pending and police	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

	use, etc.	
c)	The ability to designate vehicles with varying types of "specified dispositions," e.g. auction, salvage, owner, police, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to provide calendar tracking and notifications	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Mobile Use	
	Application has:	
a)	The ability to enter information into a wireless device and upload it into system	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to allow workers at remote locations to indicate specific parking locations of vehicles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The ability at the remote locations to intake vehicles collecting a limited set of data values and append the additional information later	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to print weatherproof barcode labels	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	The ability to accommodate refunds and discounted payments	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	The ability for inventory reconciliation	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Point of Sale	
	Application has:	
a)	The ability to accept credit cards and cash into POS register	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to capture and track storage fees	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	The ability to accommodate refunds and discounted payments	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to accept and differentiate detail information for reassumed vehicles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	The ability to have multiple register transaction locations	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	The ability to provide detailed register receipts	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	The ability for vehicle redemption processing from either the Auto Pound or other remotely determined location with network access	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h)	The ability to automatically calculate fees based on a redemption schedule	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
i)	The ability to assess fee charges based on the varying vehicle statuses	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Reporting/Inquiry Requirements	
	Application has:	
a)	The ability for an algorithm to identify in advance the next available parking spaces	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	The ability to generate report of available parking spaces	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

c)	The ability to generate letters to vehicle's owner	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
d)	The ability to produce a report detailing funds collected via storage or tow fees	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
e)	The ability to allow a Call Center to query if a vehicle is in the Auto Pound and the cost for release	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
f)	The ability to conduct routine queries against agency specified fields	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
g)	The ability to filter views of the data	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
h)	The ability to produce a list of auction and salvage eligible vehicles	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
i)	The ability to produce an error report for inventory discrepancies	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Interface/Integration Requirements to External Systems	
	Application has the ability to accept credit cards using industry standard card verification systems and deposit mechanisms	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.38 RMS Tow

1.	Application has a Towing Company form that provides information regarding the company or service selected for the job. Towing company form includes the following fields: jurisdiction, location, business name, contact, address, city, county, state, zip code, phone number and tow equipment used.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	Application has Towed Vehicle form that includes jurisdiction, case number, towing company, date towed, date vehicle entered, date vehicle released, date certified, date of letter, certified letter number, vehicle type, year, make, model, style, color, VIN, plate number, state of plate issuance, year of plate issuance, plate expiration date, vehicle condition, condition description, reason towed, reason towed description, vehicle storage location, officer ID, officer name, receipt number, payment name, date released, fine collection, fine receipt and released by.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	Application allows the user to select information from a drop down or check box from towed vehicle form: jurisdiction, case number, towing company, vehicle type, vehicle style, state of plate issuance, reason-towed type of tow, additional services and officer ID.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	Application allows the user to create a form letter on an agency-by-agency basis for notification of a vehicle being towed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	Application allows the user to create a template in form letter inserting the owner/lien name, owner/lien address, owner/lien city, vehicle make, vehicle model, vehicle year, vehicle license number, VIN, reason, storage, towing address, towing telephone, case number, date towed and load original.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Application allows the user to create an agency-specific receipt for tow company.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Application supports the ability to capture electronic signatures for release report.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	Application has the ability to create an aging report based on length of time in impound.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Application has the ability to link to Vehicle and Property modules for the purpose of recording property removed from vehicle.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	Application has the ability to create a release report for the vehicle which would include vehicle information, date of release, released to, released by, property released, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.39 RMS Warrants

1.	System tracks the warrant subject and issues warnings whenever the subject's name and/or address are accessed regarding warrants not served.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System maintains the following warrant name information: involvement type, entry type, first name, middle name, last name, alias, suffix, address, apartment, city, state, zip code, country, county, work phone, and attorney.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System allows users to associate warrant records to existing cases, including all the sub-records such as citation name, vehicle, charge, fee and payment records.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System associates names and address information within the warrant database with the associated master indices.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System allows the warrant records to track unlimited types of papers.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System includes synopsis reports providing warrant statistics by officer, case, offense, jurisdiction, and type of paper.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System allows for unlimited subjects, complainants and narratives to be added to a warrant record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System maintains the following warrant information: associated case number, warrant number, disposition, date received, how received, active/inactive status, warrant type, warrant beat, offense code, officer ID, officer name, expiration date, date returned, date issued, court, judge, bail amount, docket number warrant served, date served and how served.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	Warrant information is compatible with NY State warrant report layouts.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System has the ability to create warrants for a variety of geographic areas.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System has the ability to create a tracking report for each warrant to be served to include but not limited to: warrant information, photo, and additional user/agency defined fields.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System has the ability to search based on warrant types and/or attributes e.g. active, recalled, dismissed, served, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System has the ability to maintain separate warrants and numbering between adult and juvenile.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System has the ability to template warrant information into an arrest record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
15.	System has the ability to create an aging report for warrant service.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

16.	System has the ability to create multiple agency-specific warrant letters.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System has the ability to record and create due diligence reports on warrant service to include but not limited to: date/time of attempt, officer name, location, results, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System has the ability to prioritize involvement types to show existence of a warrant when warrant is attached to a Master Name.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System has the ability to send new and canceled warrant data electronically to NYS IJP and receive confirmation from NYS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System notifies the user when errors are found on warrants.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System allows the warrants to be entered by each agency but allow all agencies to search all warrants, including local warrants.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System provides clear rules and definitions for different types of warrants based on CPL (e.g. Bench warrants are not arrests).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	Violation of Probation warrants force the original charge, jurisdiction and CR#.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	Violation of Probation warrants and Family court warrants recognize the arresting agency, not the original agency for reporting purposes. More detailed information can be provided upon request.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	Sealed indictments are handled in accordance with NYS law, but allow authorized personnel to input data to allow warrant to be processed and arrest to be made. More detailed information can be provided upon request.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	Want and warrant searches use III database not just NCIC and local databases. More detailed information can be provided upon request.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
27.	Warrant entry allows for multiple identifying data, i.e. DOB, aliases and SSN.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.40 RMS Organization/Gang Tracking

1.	System has provision for an organization tracking table within the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System has the ability for analyst to enhance captured information relative to organizations with organization colors, territory, disputes, alliances, organization aliases, criminal activity and miscellaneous.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System has the ability to identify an image in the booking system or add one of the suspected organization members.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System has the ability for analyst to profile organization member using data already present in the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System has the ability to show linkages between persons present in the RMS.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	Organization tracking module has the ability to produce various reports selecting data from across the RMS and ability to import and include external sources in report query.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	Organization tracking module conforms to all 28 Code of Federal Regulations (CFR) federal requirements on criminal intelligence databases.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	General system ability must be present to allow report author to indicate whether report should be brought to the attention of organization analysts.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System allows a security level to be set for allowing access to organization information.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System allows for creation of various "canned" reports:	
a)	Organization information as defined by agency, at minimum: colors, territory, organization name(s), criminal activities, active disputes, active alliances, symbols, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
b)	Organizations Membership Dossier reports with pictures, demographic information, membership status, member names, member alias, current address of each member, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
c)	Organization Activity Reports For a user-defined organization or all organizations and date range: organization member name, organization member DOB, date of incident, location of incident, incident type, type of involvement by organization member victim, suspect, arrestee, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System has the ability to put a suspect in multiple organizations.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.41 RMS Sex Offender Tracking

1.	System has the ability to record pedigree information and notify data for sex offenders required to report to law enforcement agencies by individual agency.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System has the ability to collect vehicle data for multiple vehicles associated with the offender.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System has the ability to create various reports via OLE interfaces with Microsoft Word to alert police about the residence of the offender in their area, including an image of the offender.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System has the ability to create various letters via OLE interfaces with Microsoft Word to remind offender of obligation and date to report or overdue reporting violation, including image of offender.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System has the ability to store and display an image of the offender in the data record.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System has the ability to create "canned" and ad hoc reports, e.g. list of offenders due to report, list of offenders overdue to report, etc."	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.42 RMS Stolen Vehicles

1.	System has the ability to search for both stolen and recovered vehicles by individual agency by date stolen or recovered.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System has the ability to search for both stolen and recovered vehicles based on geographical area of theft or recovery.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System has the ability to search for vehicle stolen by method of theft.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System has the ability to search for vehicles that were stolen and have not been recovered.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System has the ability to search by normal vehicle descriptors e.g. make, model, year, etc.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System has the ability to see vehicle linkages to people.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System has the ability to generate a City and countywide "Hot Sheet" (recently stolen) of stolen or BOLO vehicles. Ability to produce "Hot Sheet" in various sort orders.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

2.5.14.43 RMS Scheduling (Agency Specific)

1.	Software has a staff scheduling module which must be highly configurable by each agency. This software module should be able to schedule for multiple shifts and wheels; document worked hours; predict overtime needs.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
2.	System allows multiple departmental operations with the ability to selectively determine based on user and/or system configuration tables the fields shared and/or visible.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
3.	System allows for scheduling an employee's regular shift.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
4.	System allows for shifts and/or wheels to be added for different groups of employees within different bureaus. Examples: 1.Monday – Friday 9 am to 5 pm 2.Tuesday - Saturday 3 pm to 11 pm 3.Shift where there are 4 days on and 2 days off	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
5.	System provides different color codes based on staffing above minimum levels, at minimum levels and below minimum levels.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
6.	System allows employees to view their own schedule.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
7.	System allows supervisors to view employees' schedules in their group. (i.e. Road Sergeant can only see Road schedule, etc.)	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
8.	System includes the ability to assign specific specialized assignments to employees (i.e. SWAT, K9, etc.).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
9.	System has a calendar view of the schedule.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
10.	System is rule-based to accommodate multiple bureaus/multiple agencies (Police, Jail, Court Security and Civil) all with different wheels and shifts.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
11.	System provides a 'Roster Report' which could be run at any time and allow the end user to export the data to external software applications (PDF, Excel, Word, etc.).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
12.	System provides searching capabilities within the application.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
13.	System allows users to filter information for searching.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
14.	System is able to provide an on-line time off request as a feature.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

15.	System allows authorized users to approve/deny time off request forms within the system. System shows current and future projected leave balances and the system is able to generate a report on whether or not they will have enough time in their banks for future dates.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
16.	System has a Dashboard for common information to be displayed.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
17.	System allows customization of reports. This customization must be included within the software application. (If your solution uses a third-party vendor, please specify the vendor). (i.e. Crystal Reports, Infomaker, etc.). Please indicate the number of system standard reports that you provide.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
18.	System is able to assign duties by car number.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
19.	System is able to bid for time off during specific bidding periods (dates).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
20.	System has the ability to run and print the following reports. Indicate if these reports are part of the system or can be generated by writing an ad hoc report: 1. Roster Report 2. Calendar Report by Bureau 3. Calendar Report by Date 4. Specialized Assignments including Employee Name and Bureau Please include samples of these reports in your proposal.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
21.	System is able to send notifications to employees for Overtime automatically without any intervention from Staff.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
22.	System allows for supervisor to post Overtime, when available.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
23.	System allows for an employee to swap or trade a shift with another employee.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System logs date, time of overtime notification and whether or not the employee accepted or rejected the overtime (to comply with fair and equitable overtime).	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
24.	System provides an email reminder when an employee signs up for Overtime.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
25.	System has the ability to add the type of Overtime (Grant, Impact, etc.) to the Overtime request.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
26.	System has the ability to deactivate employees who are no longer with the department while retaining their history.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

27.	System allows for a monthly calendar view.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
28.	System prints a completed timecard on demand. Please indicate if there is a current interface with SAP payroll.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
29.	System has the ability to recommend staff movement to fill a vacancy while maintaining staffing levels, avoiding overtime.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____
30.	System must have a two-way workflow for approvals of leave requests.	A <input type="checkbox"/> T <input type="checkbox"/> D <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> Ref_____

SECTION 3 - SPECIFIC PROPOSAL REQUIREMENTS

3.1 Submission of Respondent's Proposal(s)

- A. Acceptance Period and Location.** To be considered, Respondents must submit a complete response to this RFP. Respondents not responding to all information requested in this RFP or indicating exceptions to those items not responded to may have their proposals rejected as being non-responsive.

Sealed proposals must be received at the address below on or before 3:00 PM Eastern Time, on October 6, 2017.

Walter Webert
Monroe County Purchasing and Central Services
39 West Main Street
Room 200
Rochester, New York 14614
Email address: wwebert@monroecounty.gov

Refer to Section 3 for further detail regarding response formats and requirements. There will be no public opening of the proposals.

- B. Withdrawal Notification.** Respondents receiving this RFP who do not wish to submit a proposal should reply with the "No Response Form" [page 2 of this RFP] to be received by the indicated contact on the form no later than the proposal submission date. This RFP is the property of the County and may not be reproduced or distributed for purposes other than proposal submission without the written consent of the Monroe County Attorney.
- C. Required copies.** Respondents must submit one (1) signed original Proposal and ten (10) complete copied sets of the signed original Proposal. **Proposals should be clearly marked as "Proposal for Records Management System (RMS) and Automated Field Reporting (AFR) for Law Enforcement."** The Respondent should also include a copy of its full proposal on a CD or USB Flash Drive. The Respondent will make no other distribution of proposals. An official authorized to bind the Respondent to its provisions must sign the Proposal.
- D. Pricing Period.** For this RFP, the proposal must remain valid for a minimum of 120 days past the due date for receipt of RFPs.
- E. Economy of Preparation.** Proposals should be prepared as simply as possible and provide a straightforward, concise description of the Respondent's capabilities to satisfy the requirements of the RFP. Expensive bindings, color displays, promotional material, etc. are not necessary or desired. Emphasis should be concentrated on accuracy, completeness, and clarity of content. All parts, pages, figures, and tables should be numbered and clearly labeled. Vague terms such as "Respondent complies" or "Respondent understands" should be avoided.

3.2 Response Date

To be considered, sealed proposals must arrive on or before the location, time and date specified in Section 3.1.A. *Requests for extension of the submission date will not be granted.* Respondents mailing proposals should allow ample delivery time to assure timely receipt of their proposals

3.3 Clarification of RFP and Questions

Questions that arise prior to or during proposal preparation must be submitted **in writing or via email** pursuant to the instructions in Section 1 of this RFP. Questions and answers will be provided to all Respondents who have received RFPs and must be acknowledged in the RFP response. No contact will be allowed between the Respondent and any other member of the County with regard to this RFP during the RFP process unless specifically authorized in writing by the RFP Coordinator. Prohibited contact may be grounds for Respondent disqualification.

3.4 Addenda to the RFP

In the event it becomes necessary to revise any part of this RFP, addenda will be provided to all Respondents that received the original RFP. **An acknowledgment of such addenda, if any, must be submitted with the RFP response. Applicants will only receive notices of addenda by downloading the original RFP document via the Monroe County website at www.monroecounty.gov.**

3.5 Organization of Proposal

This section outlines the information that must be included in your proposal. Please respond with your information in the same order as the items in the section.

- A. Transmittal Letter.** Each response to the RFP should be accompanied by a letter of transmittal not exceeding one (1) page that summarizes key points of the proposal and which is signed by an officer of the firm authorized to commit the Respondent to the obligations contained in the proposal. The transmittal letter should also include a phone number, fax number and e-mail address for the Respondent's contact person.
- B. Table of Contents.** Include a Table of Contents at the beginning, which clearly outlines the contents of your proposal.
- C. Company Information.** Provide information related to your company and any companies you are proposing to use as sub-contractors. Specifically address the following:
 - 1. Year the company was organized.
 - 2. Identification of company ownership.
 - 3. Financial Information:
 - a. Publicly Owned or Not for Profit Organizations: Financial history of the company covering the last three years. Submit a Consolidated Balance Sheet for the most recent year prepared by an independent certified public accountant in accordance with generally accepted accounting principles. The County reserves the right to request additional financial information during the proposal review process.
 - b. Privately Held Companies: Total gross revenues of the company covering

the last three years.

4. Functions and location of your nearest regional office to Monroe County. Identify the location of your company's headquarters.
5. Anticipated growth of your organization including expansion of the client base and acquisitions.
6. Any conflicts of interest that may affect the County's potential selection of, or entering into an agreement with, your organization, i.e. your organization currently holds an agreement with the County for other services, a relative of any employee of the Respondent is a member of the selection committee, etc.
7. Any disputes or litigations as a result of services provided for Monroe County, either through a direct contract with Monroe County or as a subcontractor to another entity contracting with Monroe County.

D. Experience. Provide information that clearly demonstrates your organization's prior experience and background (both business and technical) in engagements similar to this project. This section must include:

1. A list of all public sector clients in the State of New York. Include the following information for each public sector client:
 - a. Name and address of the client;
 - b. Dates of engagement for the client;
 - c. Approximate annual budget;
 - d. Name and telephone number of contact person;
 - e. Summary of the savings and/or cost reductions obtained on behalf of the client as a result of your services.
2. A list of all agreements either directly with Monroe County, or as a subcontractor for another agency's agreement with Monroe County. Include the following information:
 - a. Name and address of the agency or Monroe County Department;
 - b. Services provided;
 - c. Dates of engagement;
 - d. Approximate annual budget;
 - e. Name and telephone number of contact person;
 - f. Summary of the savings and/or cost reductions obtained on behalf of the client as a result of your services.
3. Résumés for the key personnel to be involved in providing services to the County.

E. Respondent's proposal. Respondent must submit a detailed Project Narrative and Work Plan that describes:

1. its expertise and that of its proposed personnel and how its management procedures will ensure quality work is performed;
2. how its proposed services and proposed work plan will meet the tasks and deliverables as described in Section 2 of this Request for Proposals;

3. proposed quality control mechanisms that ensure a high level of quality and commitment to excellence.
- F. Cost Proposal.** Respondents must detail the proposed method of compensation for the services.
- G. Certifications Regarding Debarment and Procurement Policy.** Respondents and proposed sub-contractors must print, sign, and submit with the proposal Appendix B: Certification Regarding Debarment, Suspension, and Responsibility and Certification Regarding Monroe County Procurement Policy and Consequences for Violation.
- H. MWBE/DBE Utilization.** If Section 2 of the RFP indicates that MWBE/DBE Utilization is applicable, Respondents shall detail their plan to utilize Minority and Women Owned Business Enterprises (MWBE) and/or Disadvantaged Business Enterprises (DBE). See Section 4.13 of the RFP for requirements.
- I. Insurance Certificates.** Each Respondent must supply a copy of their current Certificate of Insurance showing the insurance coverage at or above those described in Section 4.12 of this RFP.
- J. Exceptions to General Information for the Respondent.** For all exceptions to Section 4, the Respondent must indicate on a separate sheet labeled "Exceptions Taken to the General Information for the Respondent", the section number of any requirement to which an exception is being taken and an explanation of their position.
- K. Exceptions to the Standard Contract.** For all exceptions to the Standard Contract, attached herein as Appendix A, the Respondent must indicate on a separate sheet labeled "Exceptions Taken to the Standard Contract," the section number of any requirement to which an exception is being taken and an explanation of their position. It is not intended that new contract wording be proposed by the Respondent, but rather that the Respondent explain their position so that the conflict can be evaluated. If no exceptions are noted, the Respondent is presumed to have agreed with all sections of the standard contract.
- L. Certification.** Proposals should include a letter from an authorized corporate officer certifying the accuracy of the information provided and guaranteeing the proposed prices.

3.6 Method of Evaluation

- A. Evaluation Committee.** Selected personnel from the County will form the evaluation committee for this RFP. It will be the responsibility of this committee to evaluate all properly prepared and submitted proposals for the RFP and make a recommendation for award.
- B. Evaluation and Selection Criteria.** All properly prepared and submitted proposals shall be subject to evaluation deemed appropriate for the purpose of selecting the Respondent with whom a contract may be signed. Responses to this RFP will be evaluated according to criteria that the County deems pertinent to these services, which may include, but may not be limited to, the following:

- Proposed Fees
- Understanding of the Project
- Degree of Relevant Experience
- Technical Competence
- References
- Capacity and Availability to Perform the Services
- Local Office
- Other pertinent criteria

C. Contract Approval Process. Respondents must be aware that any contract resulting from this request for proposals is subject to prior approval by the Monroe County Legislature and the Monroe County Law Department.

3.7 Oral Presentation

Respondents who submit a proposal may also be required to make an oral presentation of their proposal to the County. These presentations will provide an opportunity for the Respondent to clarify their proposal to ensure a thorough mutual understanding. At the same time, the County is under no obligation to offer any Respondent the opportunity to make such a presentation.

3.8 Investigations

The County reserves the right to conduct any investigations necessary to verify information submitted by the Respondent and/or to determine the Respondent's capability to fulfill the terms and conditions of the RFP contract document. The County reserves the right to visit a prospective Respondent's place of business to verify the existence of the company and the management capabilities required to administer this agreement. The County will not consider Respondents that are in bankruptcy or in the hands of a receiver at the time of tendering a proposal or at the time of entering into a contract.

SECTION 4 - GENERAL INFORMATION FOR THE RESPONDENT

4.1 Reservation of Rights

The County reserves the right to refuse any and all proposals, in part, or in their entirety, or select certain products from various Respondent proposals, or to waive any informality or defect in any proposal should it be deemed to be in the best interest of the County. The County is not committed, by virtue of this solicitation, to award a contract, or to procure or contract for services. The proposals submitted in response to this solicitation become the property of the County. If it is in its best interest to do so, the County reserves the right to:

- A. Make selections based solely on the proposals or negotiate further with one or more Respondents. The Respondent selected will be chosen on the basis of greatest benefit to the County as determined by an evaluation committee.
- B. Negotiate contracts with the selected Respondents.
- C. Award a contract to more than one Respondent.

4.2 Contract Negotiation

Negotiations may be undertaken with those Respondents whose proposals prove them to be qualified, responsible, and capable of fulfilling the requirements of this solicitation. The contract that may be entered into will be the most advantageous to the County, price and other factors considered. The County reserves the right to consider proposals or modifications thereof received at any time before a contract is awarded, if such action is in the best interest of the County. Attached as Appendix A is a copy of the Standard Contract which contains mandatory provisions.

Negotiations do not include further revisions to the mandatory provisions depicted in Appendix A. Respondents must take exception as instructed in Section 3.5.I. if necessary. Any exceptions will be evaluated by the Monroe County Law department prior to proposal rating.

4.3 Acceptance of Proposal Content

The contents of the proposal of the successful Respondent may become contractual obligations, should a contract ensue. Failure of a Respondent to accept these obligations may result in cancellation of the award. The awarded respondent will be required to provide Monroe County with a *Word* version of its final proposal.

4.4 Prime Responsibilities

The selected Respondent will be required to assume responsibility for all services offered in its proposal whether or not provided by them. The selected Respondent will be liable, both individually and severally, for the performance of all obligations under the awarded contract and will not be relieved of non-performance of any of its subcontractors. Further, the County shall approve all subcontractors and will consider the selected Respondent to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

4.5 Property Rights

For purposes of this document and for the contract, the term “Work” is defined as all data, records, files, information, work products, discs or tapes developed, produced or generated in connection with the services to be provided by the Respondent. The County and the Respondent intend the contract to be a contract for services and each considers the Work and any and all documentation or other products and results of the services to be rendered by the Respondent to be a work made for hire. In submitting a proposal in response to this solicitation, the Respondent acknowledges and agrees that the Work (and all rights therein) belongs to and shall be the sole and exclusive property of the County.

The Respondent and the Respondent’s employees shall have no rights in or ownership of the Work and any and all documentation or other products and results of the services or any other property of the County. Any property or Work not specifically included in the Contract as property of the Respondent shall constitute property of the County.

In addition to compliance with the right to audit provisions of the contract, the Respondent must deliver to the County, no later than the twenty-four (24) hours after receipt of the County’s written request for same; all completed, or partially completed, Work and any and all documentation or other products and results of the services under such contract. The Respondent’s failure to timely deliver such work or any and all documentation or other products and results of the services will be considered a material breach of the contract. With the prior written approval of the County, this twenty-four (24) hour period may be extended for delivery of certain completed, or partially completed, work or other such information, if such extension is in the best interests of the County.

The Respondent will not make or retain any copies of the Work or any and all documentation or other products and results of the services provided under such Contract without the prior written consent of the County.

4.6 Contract Payment

Actual terms of payment will be the result of agreements reached between Monroe County and the Respondent selected.

4.7 News Release

News releases pertaining to this solicitation or the services to which it relates will not be made without prior approval by the County and then only in coordination with the County Department of Communications and Special Events.

4.8 Notification of Respondent Selection

All Respondents who submit proposals in response to this solicitation will be notified by the Coordinator of acceptance or rejection of their proposal.

4.9 Independent Price Determination

- A. By submission of a proposal, the Respondent certifies, and in case of a joint proposal, each party thereto certifies as to its own organization, that in connection with the proposal:
 - 1. The prices in the proposal have been arrived at independently without consultation, communication, or agreement, with any other Respondent or competitor for the purpose of restricting competition; and
 - 2. No attempt has been made or will be made by the Respondent to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
- B. Each person signing the proposal certifies that:
 - 1. They are the person in the Respondent's organization responsible within that organization for the decision as to prices being offered in the proposal and they have not participated and will not participate in any action contrary to A.1 and A.2 above; or
 - 2. They are not the person in the Respondent's organization responsible within that organization for the decision as to prices being offered in the proposal but that he has been authorized in writing to act as agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to A.1 and A.2 above, and that as their agent, does hereby so certify; and that he has not participated, and will not participate in any action contrary to A.1 and A.2 above.
- C. A proposal will not be considered for award if the sense of the statements required in the proposal has been altered so as to delete or modify A.1 and A.2 above.

4.10 Incurring Costs

The County is not liable for any costs incurred by Respondent prior to the effective date of the contract.

4.11 Material Submitted

All right, title and interest in the material submitted by the Respondent as part of a proposal shall vest in Monroe County upon submission of the Respondent's proposal to Monroe County without any obligation or liability by Monroe County to the Respondent. Monroe County has the right to use any or all ideas presented by a Respondent.

Monroe County reserves the right to ownership, without limitation, of all proposals submitted. However, because Monroe County could be required to disclose proposals under the New York Freedom of Information Law (Public Officers Law §§ 84 – 90), Monroe County will, to the extent permitted by law, seek to protect the Respondent's interests with respect to any trade secret information submitted as follows:

Pursuant to Public Officers Law § 87, Monroe County will deny public access to Respondent's proposal to the extent the information constitutes a trade secret, which if disclosed would cause substantial harm to the Respondent's competitive position, provided the Respondent identified the information it considers to be a trade secret and explains how disclosure would cause harm to the Respondent's competitive position.

Respondent acknowledges that resultant Agreement(s) will be made available to the public and searchable online in a digital form pursuant to Public Officers Law § 87.

4.12 Insurance Requirements

The Respondent shall procure and maintain at their own expense until final completion of the work covered by the Contract, insurance for liability for damages imposed by law of the kinds and in the amounts hereinafter provided, issued by insurance companies authorized to do business in the State of New York, covering all operations under the Contract whether performed by the Respondent or by their subcontractors.

The successful Respondent shall furnish to the County a certificate or certificates of insurance in a form satisfactory to the County Attorney showing that he has complied with all insurance requirements set forth in the contract for services, that certificate or certificates shall provide that the policies shall not be changed or canceled until thirty (30) days written notice has been given to the County. Except for Workers' Compensation Insurance, no insurance required herein shall contain any exclusion of municipal operations performed in connection with the Contract resulting from this proposal solicitation. The kinds and amounts of insurance are as follows:

- A. WORKERS' COMPENSATION AND DISABILITY INSURANCE: A policy covering the operations of the Respondent in accordance with the provisions of Chapter 41 of the Laws of 1914, as amended, known as the Workers' Compensation Law, covering all operations under contract, whether performed by them or by their subcontractors. The Contract shall be void and of no effect unless the person or corporation making or executing same shall secure compensation coverage for the benefits of, and keep insured during the life of said Contract, such employees in compliance with the provisions of the Workers' Compensation Law known as the Disability Benefits Law (chapter 600 of the Laws of 1949) and amendments hereto.
- B. LIABILITY AND PROPERTY DAMAGE INSURANCE issued to the Respondent naming Monroe County as an additional insured, and covering liability with respect to all work performed by him under the Contract. The policy must be endorsed by the insurance carrier to authorize the additional insured designation. The minimum limits for this policy for property damage and personal injury shall be \$1,000,000 per occurrence and \$3,000,000 aggregate covered under liability and damage property. All of the following coverage shall be included:

- Comprehensive Form
- Premises-Operations
- Products/Completed Operations
- Contractual Insurance covering the Hold Harmless Provision
- Broad Form Property Damage
- Independent Respondents
- Personal Injury

- C. CONTRACTOR'S PROTECTIVE LIABILITY INSURANCE issued to the Respondent and covering the liability for damages imposed by law upon the said Respondent for the acts or neglect of each of his subcontractors with respect to all work performed by said subcontractors under the Contract.
- D. PROFESSIONAL LIABILITY INSURANCE covering errors and omissions of the Respondent with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate coverage.
- E. MOTOR VEHICLE INSURANCE issued to the Respondent naming Monroe County as an additional insured, and covering liability and property damage on the Respondent's vehicles in the amount of \$1,000,000 per occurrence. The policy must be endorsed by the insurance carrier to authorize the additional insured designation.

4.13 MWBE/DBE Requirements

The County's goal is to increase the number of Minority and Women Owned Business Enterprises (MWBE) and Disadvantaged Business Enterprises (DBE) in all possible areas of Monroe County procurement. In furtherance of those efforts, Respondents should utilize best efforts in achieving the goals for MWBE/DBE participation. The County's percentage goals for projects are as follows:

- Twelve percent (12%) MBE of the total cost of construction related Architectural and Engineering services.
- Three percent (3%) WBE of the total cost of construction related Architectural and Engineering services.
- Twenty percent (20%) DBE of the total cost of engineering services provided for certain Department of Transportation Agreements.
- Percentage as may be required by a grant funder.

Whether or not Respondents propose MWBE/DBE utilization will be considered in the rating of proposals. If Respondents elect to meet the participation requirements by utilizing MWBE and/or DBE subcontractors, the specific subcontractors are to be identified in the proposal. Respondents may substitute Minority or Women CO-OP Student Employment for MWBE Utilization. CO-OP Students must be utilized for these services for at least 50% of their work hours. Student credit shall equal the student's billing rate times the hours worked on the services.

The selected Respondent shall abide by the following requirements:

- A. The vendor shall submit the MWBE/DBE Utilization Plan for approval prior to execution of the resulting contract. The Utilization Plan should be accompanied by executed sub-contracts or signed letters of intent from the MWBE/DBE subcontractors identified in the plan.
- B. The vendor shall submit by February 1 an Annual Utilization Report indicating MWBE/DBE payments made during the previous year.
- C. When submitting the request for payment, the vendor shall list MWBE/DBE firms scheduled for payment for the specific period. The vendor shall identify the portion of the payment that is attributed to the MWBE/DBE firm(s). The vendor shall also

submit payment records which demonstrate payment by the vendor to MWBE/DBE firms used.

- D. Prior to final payment the vendor shall submit to the County affidavits certifying payments to subcontractors, and the Final Utilization Report.

4.14 Proposal Certification

The Respondent must certify that all material, supervision, and personnel will be provided as proposed, at no additional cost above the proposal price. Any costs not identified and subsequently incurred by the County must be borne by the Respondent. This certification is accomplished by having the Proposal signed by an individual who has the authority to bind the Respondent.

APPENDIX A
SAMPLE STANDARD MONROE COUNTY CONTRACT

The County contemplates that, in addition to all terms and conditions described in this document, the final agreement between the County and the selected Respondent will include, without limitation, the terms contained in this Appendix A, Standard Monroe County Contract.

Respondents should note that, at a minimum, all the contractual provisions included in the sample contract herein will automatically be deemed part of the final Contract. Although such provisions will govern all proposals as submitted, the County may later amend such provisions. The sample contract is included so that all proposals will be governed by the same contractual terms.

THIS AGREEMENT, made this ____ day of _____, 20__, by and between MONROE COUNTY, a municipal corporation, with offices at 39 West Main Street, Rochester, New York 14614, hereinafter referred to as the "COUNTY", and _____ with offices at _____, hereinafter referred to as the "CONTRACTOR".

WITNESSETH:

WHEREAS, the County is desirous of obtaining the services of the CONTRACTOR to perform the scope of work set forth in Section 1 hereof, and

WHEREAS, the County Legislature of the County of Monroe by Resolution Number ____ of 20__, authorized the County Executive, or her designee, to enter into a contract for services as hereinafter described, and

WHEREAS, the CONTRACTOR is willing, able, and qualified to perform such services,

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth the parties hereto mutually agree as follows:

I. REQUIRED STANDARD CLAUSES FOR COUNTY CONTRACTS

Appendix "A" contains the standard clauses for all Monroe County contracts and is attached hereto and is hereby made a part of this Agreement as if set forth fully herein.

II. SCOPE OF SERVICES

The Contractor shall perform the following services for the County:

- A.
- B.

III. TERM OF CONTRACT

The term of this Agreement shall be for the period of _____ through _____.

This Agreement shall remain in effect for the period specified above, unless it is terminated by either party hereto, upon 30 day's prior written notice sent by registered or certified mail to the County's _____ Director or the Contractor. This notice shall be sent to the respective party at the addresses first above set forth or at such other address as specified in writing by either party. Upon termination of this Agreement, the Contractor shall have no further responsibility to the County or to any other person with respect to those services specified in this Agreement. Upon termination of this Agreement, the County shall be obligated to pay the Contractor for services only performed through the date of termination. Following such payment, the County shall have no further obligations to the Contractor under this Agreement.

IV. PAYMENT FOR SERVICES

The County agrees to pay the Contractor, and the Contractor agrees to be paid, a sum in full satisfaction of all expenses and compensation due the Contractor not to exceed _____ (\$_____).

Payment by the County for the sum(s) herein contracted for shall be made upon the submission of properly executed Monroe County claim vouchers, supported with such information and documentation necessary to substantiate the voucher, approved by the County's Director of _____, or by his/her designee, and audited by the Controller of the County.

The County may audit records relating to expenses for services provided by the Contractor pursuant to this Agreement at any time during this Agreement and through and including twelve (12) months following this Agreement.

The Contractor shall prepare and make available such statistical and financial service and other records requested by the County. These records shall be subject at all reasonable times to inspection, review or audit by the County, the State of New York and other personnel duly authorized by the County. These records shall be maintained for the period set forth in the State regulations.

V. GENERAL PROVISIONS

This Agreement constitutes the entire Agreement between the County and the Contractor and supersedes any and all prior Agreements between the parties hereto for the services herein to be provided. The Agreement shall be governed by and construed in accordance with the laws of New York State without regard or reference to its conflict of law principles.

VI. USAGE OF COMPUTER AND ELECTRONIC EQUIPMENT

The Contractor acknowledges and agrees that usage of any computer hardware, computer software and/or electronic equipment used in the course of carrying out

duties under this Agreement will be governed by all applicable laws, rules and regulations, including County policies and procedures.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the last day and year written below.

COUNTY OF MONROE

By _____
Cheryl Dinolfo
County Executive

CONTRACTOR

By _____

Name:

Title:

Contractor's Federal ID Number or
Social Security Number

State of New York)
)
County of Monroe) ss:

On the ____ day of _____ in the year ____ before me, the undersigned, a Notary Public in and for said State, personally appeared CHERYL DINOLFO, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signatures on the instrument, the individual(s), or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York)
)
County of Monroe) ss:

On the ____ day of _____ in the year ____ before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signatures(s) on the instrument, the individuals(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

APPENDIX A

STANDARD CLAUSES FOR COUNTY CONTRACTS

The parties to the attached Agreement (hereinafter, "the Agreement") agree to be bound by the following clauses which are hereby made a part of the Agreement (the word "Contractor" herein refers to any party other than the County, whether a contractor, licensor, licensee, lessor, lessee or any other party):

Section 1. AMENDMENTS

This Agreement may be modified or amended only in writing duly executed by both parties. Any modification or amendment shall be attached to and become part of this Agreement. All notices concerning this Agreement shall be delivered in writing to the parties at the principal addresses as set forth above unless either party notifies the other of a change in address.

Section 2. INSURANCE

The Contractor will at its own expense, procure and maintain a policy or policies of insurance during the term of this Agreement. The policy or policies of insurance required are standard Worker's Compensation and Disability Insurance, if required by law; professional liability and general liability insurance (including, without limitation, contractual liability) with single limits of liability in the amount of \$1,000,000 per occurrence, and \$3,000,000 aggregate coverage; automobile liability insurance in the amount of \$1,000,000 with a minimum of \$1,000,000 each occurrence, bodily injury, and property damage. Original certificates and endorsements evidencing such coverage shall be delivered to the County before final execution of this Agreement. The certificates shall indicate that such coverage will not be cancelled or amended in any way without thirty (30) days prior written notice to the County and original renewal certificates conforming to the requirements of this section shall be delivered to the County at least sixty (60) days prior to the expiration of such policy or policies of insurance. The Contractor's insurance shall provide for and name Monroe County as an additional insured. All policies shall insure the County for all claims arising out of the Agreement. All policies of insurance shall be issued by companies in good financial standing duly and fully qualified and licensed to do business in New York State or otherwise acceptable to the County.

If any required insurance coverage contain aggregate limits or apply to other operations of the Contractor, outside of those required by this Agreement, the Contractor shall provide Monroe County with prompt written notice of any incident, claims settlement, or judgment against that insurance which diminishes the protection of such insurance affords Monroe County. The Contractor shall further take immediate steps to restore such aggregate limits or shall provide other insurance protection for such aggregate limits.

Section 3. INDEMNIFICATION

The Contractor shall defend, indemnify and save harmless the County, its officers, agents, and employees from and against all liability, damages, costs or expenses, causes of actions, suits, judgments, losses, and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained, or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, its agents or employees, the provision of any products by the Contractor, its agents or employees, arising from any act, omission or negligence of the Contractor, its agents or employees, or arising from any breach or default by the Contractor, its agents or employees under the Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

Section 4. INDEPENDENT CONTRACTOR

For the purpose of this Agreement, the Contractor is and shall in all respects be considered an independent contractor. The Contractor, its individual members, directors, officers, employees and agents are not and shall not hold themselves out nor claim to be an officer or employee of Monroe County nor make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit.

The Contractor shall have the direct and sole responsibility for the following: payment of wages and other compensation; reimbursement of the Contractor's employees' expenses; compliance with Federal, state and local tax withholding requirements pertaining to income taxes, Worker's Compensation, Social Security, unemployment and other insurance or other statutory withholding requirements; and all obligations imposed on the employer of personnel. The County shall have no responsibility for any of the incidences of employment.

Section 5. EXECUTORY NATURE OF CONTRACT

This Agreement shall be deemed executory only to the extent of the funding available and the County shall not incur any liability beyond the funds annually budgeted therefore. The County may make reductions in this Agreement for the loss/reduction in State Aid or other sources of revenues. If this occurs, the Contractor's obligations regarding the services provided under this Agreement may be reduced correspondingly.

Section 6. NO ASSIGNMENT WITHOUT CONSENT

The Contractor shall not, in whole or in part, assign, transfer, convey, sublet, mortgage, pledge, hypothecate, grant any security interest in, or otherwise dispose of this Agreement or any of its right, title or interest herein or its power to execute the Agreement, or any part thereof to any person or entity without the prior written consent of the County.

Section 7. FEDERAL SINGLE AUDIT ACT

In the event the Contractor is a recipient through this Agreement, directly or indirectly, of any funds of or from the United States Government, Contractor agrees to comply fully with the terms and requirements of Federal Single Audit Act [Title 31 United States Code, Chapter 75], as amended from time to time. The Contractor shall comply with all requirements stated in "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (Uniform Grant Guidance) Subpart F and such other circulars, interpretations, opinions, rules or regulations that may be issued in connection with the Federal Single Audit Act.

If on a cumulative basis the Contractor expends Seven Hundred and Fifty Thousand and no/100 Dollars (\$750,000.00) or more in federal funds in any fiscal year, it shall cause to have a single audit conducted, the Data Collection Form (defined in Federal Office of Management and Budget Uniform Grant Guidance) shall be submitted to the County; however, if there are findings or questioned costs related to the program that is federally funded by the County, the Contractor shall submit the complete reporting package (defined in Federal Office of Management and Budget Uniform Grant Guidance) to the County.

If on a cumulative basis the Contractor expends less than Seven Hundred and Fifty Thousand and no/100 Dollars (\$750,000.00) in federal funds in any fiscal year, it shall retain all documents relating to the federal programs for three (3) years after the close of the Contractor's fiscal year in which any payment was received from such federal programs.

All required documents must be submitted within nine (9) months of the close of the Contractor's fiscal year end to:

Monroe County Internal Audit Unit
303 County Office Building
39 West Main Street
Rochester, New York 14614

The Contractor shall, upon request of the County, provide the County such documentation, records, information and data and response to such inquiries as the County may deem necessary or appropriate and shall fully cooperate with internal and/or independent auditors designated by the County and permit such auditors to have access to, examine and copy all records, documents, reports and financial statements as the County deems necessary to assure or monitor payments to the Contractor under this Agreement.

The County's right of inspection and audit pursuant to this Agreement shall survive the payment of monies due to Contractor and shall remain in full force and effect for a period of three (3) years after the close of the Contractor's fiscal year in which any funds or payment was received from the County under this Agreement.

Section 8. RIGHT TO INSPECT

Designated representatives of the County shall have the right to monitor the provision of services under this Agreement which includes having access at reasonable times and places to the Contractor's employees, reports, books, records, audits and any other material relating to the delivery of such services. The Contractor agrees to maintain and retain all pertinent records related to this Agreement for a period of ten (10) years after final payment. Contractor may retain all pertinent records in electronic format provided written notice is provided to the County that such method will be used. Retention of electronic records shall be for a period of ten (10) years after final payment.

Section 9. NON-DISCRIMINATION

To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, military status or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

Section 10. CONTRACTOR QUALIFIED, LICENSED, ETC.

The Contractor represents and warrants to the County that it and its employees is duly and fully qualified under the laws of the state of its incorporation and of the State of New York, to undertake the activities and obligations set forth in this Agreement, that it possesses as of the date of its execution of this Agreement, and it will maintain throughout the term hereof, all necessary approvals, consents and licenses from all applicable government agencies and authority and that it has taken and secured all necessary board of directors and shareholders action and approval.

Section 11. CONFIDENTIAL INFORMATION

a. For the purpose of this Agreement, “Confidential Information” shall mean information or material proprietary to the County or designated as “Confidential Information” by the County, and not generally known by non-County personnel, which Contractor may obtain knowledge of or access to as a result of a contract for services with the County. The Confidential Information includes, without limitation, the following types of information or other information of a similar nature (whether or not reduced to writing): methods of doing business, computer programs, computer network operations and security, finances and other confidential and proprietary information belonging to the County. Confidential Information also includes any information described above which the County obtained from another party which the County treats as proprietary or designates as Confidential Information, whether or not owned or developed by the County. Information publicly known and that is generally employed by the trade at the time that Contractor learns of such information or knowledge shall not be deemed part of the Confidential Information.

1. Scope of Use

- a. Contractor shall not, without prior authorization from the County acquire, use or copy, in whole or in part, any Confidential Information.
- b. Contractor shall not disclose, provide or otherwise make available, in whole or in part, the Confidential Information other than to those employees of Contractor who have executed a confidentiality agreement with the County, have a need to know such Confidential Information, and who have been authorized to receive such Confidential Information.
- c. Contractor shall not remove or cause to be removed, in whole or in part, from County facilities, any Confidential Information, without the prior written permission of the County.
- d. Contractor shall take all appropriate action, whether by instruction, agreement or otherwise, to insure the protection, confidentiality and security of the Confidential Information and to satisfy its obligations under this Confidentiality Agreement.

2. Nature of Obligation

Contractor acknowledges that the County, because of the unique nature of the Confidential Information, would suffer irreparable harm in the event that Contractor breaches its obligation under this Agreement in that monetary damages would be inadequate to compensate the County for such a breach. The parties agree that in such circumstances, the County shall be entitled, in addition to monetary relief, to injunctive relief as may be necessary to restrain any continuing or further breach by Contractor, without showing or proving any actual damages sustained by the County.

3. Freedom of Information Law

This paragraph 3. of Section 12 shall apply after written notice by the Contractor that certain information provided to the County is Contractor Confidential Information. In the event that the County or any of the County's members, officers, agents or representatives are requested or required (by oral questions, interrogatories, requests for information or documents in legal proceedings, subpoena, civil investigative demand or other similar process) to disclose any Confidential Information relative to Contractor, the County shall provide Contractor with prompt written notice of any such request or requirement so that Contractor may seek a protective order or other appropriate remedy and/or waive compliance with this provision of this Agreement. Furthermore, in recognition of the fact that the County is subject to laws requiring disclosure of public documents, including the Freedom of Information Law ("FOIL"), the parties agree that in the event that the County receives a request or order for the release of Contractor's Confidential Information, the County shall provide Contractor with prompt notice thereof so that Contractor may seek a protective order or other appropriate remedy prior to such disclosure, if Contractor chooses to do so. If, in the absence of a protective order or waiver from Contractor, the County is nonetheless, in the opinion of the County Attorney and after consultation with Contractor, compelled to disclose some portion of the Contractor's confidential information, the County may disclose such information to such person without penalty under the terms of this Agreement and shall immediately advise Contractor of such disclosure.

Section 12. FEDERAL, STATE AND LOCAL LAW AND REGULATIONS COMPLIANCE

a. Notwithstanding any other provision in this Agreement, the Contractor remains responsible for ensuring that any service(s) provided pursuant to this Agreement complies with all pertinent provisions, including but not limited to any and all reporting requirements, of Federal, State and local statutes, rules and regulations, including without limitation, Title VI of the Civil Rights Act of 1964 (CRA Title VI), Federal Executive Order 13166, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA).

b. To the extent that State-funds/State-authorized payments (SF/SAP) received are used to pay for program services by covered providers, any subcontractors or sub-awardees shall be made aware of the provisions of the regulations of 9 NYCRR Part 6157 - "Limits on Administrative Expenses and Executive Compensation". Additionally, Contractor and any subcontractors shall review as appropriate Executive Order No. 38, which can be located at <http://executiveorder38.ny.gov>.

Section 13. LAW

This Agreement shall be governed by and under the laws of the State of New York without regard or reference to its conflict of law principles. In the event that a dispute arises between the parties, venue for the resolution of such dispute shall be the County of Monroe, New York.

Section 14. NO-WAIVER

In the event that the terms and conditions of this Agreement are not strictly enforced by the County, such non-enforcement shall not act as or be deemed to act as a waiver or modification of this Agreement, nor shall such non-enforcement prevent the County from enforcing each and every term of this Agreement thereafter.

Section 15. SEVERABILITY

If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the laws of the State of New York.

Section 16. TITLE TO WORK

a. The title to all work performed by the Contractor and any unused materials or machinery purchased by the Contractor with funds provided by the County in order to accomplish the work hereunder shall become legally vested to the County upon the completion of the work required under this Agreement. The Contractor shall obtain from any subcontractors and shall transfer, assign, and/or convey to Monroe County all exclusive, irrevocable, or other rights to all work performed under this Agreement, including, but not limited to trademark and/or service mark rights, copyrights, publication rights, distribution rights, rights of reproduction, and royalties.

b. No information relative to this Agreement shall be released by the Contractor or its employees for publication, advertising or for any other purpose without the prior written approval of the County. The Contractor hereby acknowledges that programs described herein are supported by this Agreement by the County and the Contractor agrees to state this fact in any and all publicity, publications and/or public information releases.

Section 17. WAGE AND HOURS PROVISIONS

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the County of any County approved sums due and owing for work done upon the project.

Section 18. STATE FINANCE LAW PROVISIONS

a. In accordance with Section 139-d of the State Finance Law, if this Agreement was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the County a non-collusive bidding certification on Contractor's behalf.

b. To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the Contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the County may terminate this Agreement by providing written notification to the Contractor in accordance with the terms of the Agreement.

Section 19. MISCELLANEOUS

a. The Contractor agrees to comply with all confidentiality and access to information requirements in Federal, State and Local laws and regulations.

b. This Agreement constitutes the entire Agreement between the County and the Contractor and supersedes any and all prior Agreements between the parties hereto for the services herein to be provided.

c. Attached to this Agreement and incorporated herein is the Certification Regarding Debarment, Suspension and Responsibility/Certification Regarding Monroe County Procurement Policy and Consequences for Violation.

d. The Contractor agrees that this Agreement may be made available to the public and searchable online in a digital format.

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APPENDIX B

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND RESPONSIBILITY

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency;
2. Have not within a three (3) year period preceding this transaction/application/proposal/contract/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and
4. Have not within a three (3) year period preceding this transaction/application/proposal/contract/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

CERTIFICATION REGARDING MONROE COUNTY PROCUREMENT POLICY AND CONSEQUENCES FOR VIOLATION

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

5. Have read and understand the Monroe County Procurement Policy and agree to abide by its terms (<http://www2.monroecounty.gov/purch-overview.php>);
6. Understand that any violation of the Monroe County Procurement Policy may result in the exclusion of any response to a public bid, Request for Proposals (RFP) or Request for Qualifications (RFQ) submitted on our behalf; and
7. Understand that any contract or agreement entered into subsequent to a violation of this policy during the procurement process is null and void.

Date: _____

[Print Name of Contractor]

By: _____
[Signature]

[Print Name]

[Print Title/Office]

Revised 10/3/2013