



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

BID TITLE: **ABCO & RUBBERMAID JANITORIAL PRODUCTS**

CONTRACT #: 0706-22 (7700000124)

CONTRACT DATES: 08/25/2022 – 06/30/2026

BUYER: **Regina Boss**
PHONE: 585-753-1129
FAX: 585-753-1104

VENDOR(S): V #11104547
Dobmeier Janitorial Supply Inc.
354 Englewood Avenue
Buffalo, NY 14223
Phone #716.833.2005
Fax #716.833.2024

BP0706-22
TERMS AND CONDITIONS

BID ITEM: ABCO AND RUBBERMAID JANITORIAL PRODUCTS

FOR: VARIOUS AGENCIES

PURCHASING CONTACT: Regina Boss, (585) 753-1129; rboss@monroecounty.gov

The Buyer, identified above, is the sole point of contact regarding this Bid from the date of issuance until the bids are opened and the results made public.

Regina Boss
Monroe County Division of Purchasing
200 County Office Building
39 West Main Street
Rochester, NY 14614

Email: rboss@monroecounty.gov

All requests for bid clarification must be submitted in writing to the Buyer referenced above and received no later noon (12:00 PM Eastern Standard Time) on **Tuesday, July 19, 2022.**

All questions will be answered and documented in writing as an Addendum to the Bid. These will be sent out to all Bidders who received the original Bid no later than **Thursday, July 21, 2022.**

DUPLICATE COPIES: **PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.**

BID INFORMATION: At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.

SUBMITTAL OF FORMAL PROPOSAL: Bid proposal must be legible and submitted in the original form, bearing an original signature. **EMAILS AND FACSIMILES ARE NOT ACCEPTABLE.**

All bidders must submit proof that they have obtained the required **Workers' Compensation** and **Disability Benefits Insurance** coverage or **PROOF** that they are exempt. (Visit www.wcb.ny.gov for forms.)

SPECIFICATION ALTERATIONS: Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

QUANTITIES:

The quantities listed are the estimated annual requirements and should not be construed to represent either maximum or minimum quantities to be ordered during the contract term. **Estimates are based upon actual annual usage for 2019 - 2022 by County departments only.**

BRAND REFERENCE:

References to a manufacturer's product by brand name or number are done solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates, but must attach two (2) copies of manufacturer specifications for any alternate at the time of the bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the equipment will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER:

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to their ability to perform. Monroe County reserves the right to reject any and all bids** if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

**METHOD OF
AWARD:**

Monroe County intends to award one or more contract(s) to the lowest responsive and responsible bidder(s). The County reserves the right to award the bid as a **whole or by Group or item, depending on whichever method results in the lowest overall cost to the County. Separate awards will be considered only when the price offered is great enough to offset the additional costs inherent to multiple contracts.** Bidders are not required to bid on every Group included in the bid; however, they must bid on every item within each Group in order to be considered. **The County reserves the right to reject any and all bids** if the Purchasing Manager deems said action to be in the best interest of the County.

CONTRACT TERM:

The contract will start with the date of the contract award and run through **June 30, 2023**, with the option to renew the contract for up to four (4) additional twelve (12) month periods upon the mutual consent of the parties. Price changes may be proposed by either party no later than forty-five (45) days prior to contract renewal, based upon manufacturer or supplier price changes which must be supported with specific documentation justifying the change. Should price changes not be acceptable to both parties, the contract shall not be extended.

PRICE CHANGES:

Price changes may also be proposed by either party on a quarter annual basis no less than (30) days prior to the end of any of the first three quarters of the contract term based upon manufacturers' or suppliers' price changes that must be supported with specific documentation justifying the change. Should proposed price changes not be acceptable to both parties, the contract may be terminated by either party at the end of the quarter of the contract term.

MINIMUM ORDER:

No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

DELIVERY:

All deliveries to be F.O.B. Monroe County to agency as specified by a Purchase Order. Delivery costs must be built into the unit prices bid. Deliveries must be made within **two (2) weeks** after receipt of purchase order number. The County reserves the right to terminate the contract in the event the specified delivery time is not met.

**PURCHASE ORDER
ISSUANCE:**

Delivery of services may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.** As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or her authorized agent prior to delivery.

**BILLING
PROCEDURE:**

All invoices for items sold any authorized agency as a result of this contract must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, BP#, Item #, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

**WARRANTY/
GUARANTEE:**

All warranties by manufacturer shall apply. Bidder shall, as part of its proposal, furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one (1) year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship which are discovered or exist during said period. All labor, parts and transportation shall be at Bidder's expense.

**UNCONTEMPLATED
PURCHASES:**

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

SUBCONTRACT:

The Contractor shall not subcontract any work without first obtaining the written consent of the Monroe County Purchasing Manager.

RELATED ITEMS:

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or her Designee.

**REPORT OF
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered, to any and all agencies under this contract. This includes deliveries to not only the County but any other municipality or agency which orders from this contract.

OTHER AGENCIES:

The Contractor(s) **must** honor the prices, terms and conditions of this contract with political subdivisions or districts located in whole or in part within Monroe County. In addition, the contractor **may**, but is not required to, extend the prices, terms and conditions of this contract to any other political subdivision or district. Usage of this contract by any of these other political subdivisions or districts will have to be coordinated between that subdivision or district and the contractor. Orders placed against this contract between any subdivision or district will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

**EQUAL PAY
CERTIFICATION:**

Prior to the execution of this Agreement, the Contractor shall submit to the County an Equal Pay Certification ("Certification") affirming the Contractor's compliance with the Federal Equal Pay Act, 29 USC § 206 and New York State Labor Law §194, as amended from time to time ("Equal Pay Laws"). As set forth in the Certification, the Contractor's violation of one or more of the Equal Pay Laws or its filing of a false or misleading Certification during the term of this Agreement may constitute grounds for the County in its sole discretion to immediately terminate the Agreement and for determining the Contractor to be not qualified to participate in future Monroe County contracts.

BP0706-22
ABCO AND RUBBERMAID PRODUCTS
SAP #7700000124
(PPrice changes shown in red, effective 7/1/25)

| ITEM # | MATERIAL # | DESCRIPTION | ORDER UNIT | PRICE |
|--------|------------|---|------------|----------|
| 1 | 1018910 | ABCO #BR1021MC LOBBY BROOM | EA | \$3.82 |
| 2 | 1015873 | ABCO #00003 UTILITY BRUSH, 12/PKG | PKG | \$38.40 |
| 3 | 1005146 | ABCO #00306NB 100% CORN BROOM, 24 LB, 6/CS | CS | \$65.22 |
| 4 | 1005151 | ABCO #BR-1024MH POLYPRO ANGLE BROOM | EA | \$4.05 |
| 5 | 1005142 | ABCO #01102 BROOM HANDLE, 60", 15/16", WOOD THREAD | EA | \$2.33 |
| 6 | 1030846 | ABCO #01104 BROOM HANDLE, 60", 15/16", METAL THREAD | EA | \$3.36 |
| 7 | 1005140 | ABCO #01113 BROOM HANDLE, TAPER 60" | EA | \$3.45 |
| 8 | 1005397 | ABCO #01203NB STIRRUP MOP HANDLE , 6/CS | CS | \$36.44 |
| 9 | 1032504 | ABCO #01204NB QK CHANGE WOODEN MOP HANDLE 60" | EA | \$6.48 |
| 10 | 1005389 | ABCO #01206NB INVADER MOP HANDLE, 6/CS | CS | \$59.40 |
| 11 | 1005394 | ABCO #01207NB GRIPPER MOP HANDLE, 6/CS | CS | \$33.60 |
| 12 | 1015870 | ABCO #BH14003 FLOOR SQUEEGEE, 30", 6/CS | CS | \$61.40 |
| 13 | 1005143 | ABCO #BR10015 LOBBY 100% CORN BROOM,12/CS | CS | \$44.00 |
| 14 | 1017948 | ABCO #BR10016 LOBBY BROOM, BLENDED CORN | EA | \$3.73 |
| 15 | 1005149 | ABCO #BR10036 CORN BROOM, 34 LB, 6/CS | CS | \$66.73 |
| 16 | 1005415 | ABCO #CM2020S COTTON MOPHEAD,1",12/CS | CS | \$26.90 |
| 17 | 1005374 | ABCO #CM24024 BLUE MOPHEAD,12/PKG | PKG | \$45.96 |
| 18 | 1005367 | ABCO #LM202BLW MOPHEAD,WHITE,12/PKG | PKG | \$57.00 |
| 19 | 1005382 | ABCO #RM30020W RAYON MOPHEAD, 20oz.,12/CS | CS | \$49.00 |
| 20 | 1005385 | ABCO #01205NB INVADER MOP HANDLE, 6/CS | CS | \$35.40 |
| 21 | 1015875 | ABCO #BH-11008 FLOOR SWEEP, 24", TAMPICO | EA | \$10.23 |
| 22 | 1045607 | ABCO #BH-11003 FLOOR SWEEP, 18", TAMPICO | EA | \$9.11 |
| 23 | 1015883 | ABCO #01712-14 WIRE BRUSH, 14", WITH SCRAPPER, 12/PKG | PKG | \$21.40 |
| 24 | 1037542 | RUBBERMAID #H516 MOP HANDLE,METAL STIRRUP,WOOD,60",12/CS | CS | \$164.05 |
| 25 | 1024210 | RUBBERMAID #1966719 REPLACEMENT BAG-JN CART | EA | \$51.60 |
| 26 | 1005289 | RUBBERMAID #6112-77 FLOOR SIGN-CAUTION, WET FLOOR | EA | \$12.70 |
| 27 | 1005285 | RUBBERMAID #6173-88 JANITOR CART W/BAG | EA | \$177.60 |
| 28 | 1005711 | RUBBERMAID #2620 GRAY 20 GAL TRASH CONTAINER | EA | \$26.80 |
| 29 | 1005716 | RUBBERMAID #2632 GRAY 32 GAL TRASH CONTAINER | EA | \$34.35 |
| 30 | 1005827 | RUBBERMAID #3543 FUNNEL TOP LID, GRAY | EA | \$38.43 |
| 31 | 1005744 | RUBBERMAID #2640 TRASH CAN DOLLY | EA | \$39.85 |
| 32 | 1005756 | RUBBERMAID #2643 GRAY 44 GAL TRASH CONTAINER | EA | \$48.73 |
| 33 | 1005768 | RUBBERMAID #2655 GRAY 55 GAL TRASH CONTAINER | EA | \$74.74 |
| 34 | 1005664 | RUBBERMAID #2005 HEAVY DUTY DUST PAN | EA | \$5.40 |
| 35 | 1005303 | RUBBERMAID #2614 GRAY MOP BUCKET, 14 QT | EA | \$15.80 |
| 36 | 1005668 | RUBBERMAID #2531 UPRIGHT DUST PAN | EA | \$18.74 |
| 37 | 1005542 | RUBBERMAID #36HS6141 WAXED BAGS, 250/CTN | CTN | \$18.90 |
| 38 | 1039638 | RUBBERMAID #FG262800 GRAY DOUBLE PAIL, 19QT. | EA | \$22.55 |
| 39 | 1005815 | RUBBERMAID #FG354000 SLIM JIM GRAY WASTEBASKET 23 GAL | EA | \$47.15 |
| 40 | 1002985 | RUBBERMAID #FG421288 FLOOR/CARPET SWEEPER | EA | \$53.75 |
| 41 | 1007993 | RUBBERMAID #FG450088BEIG UTILITY CART-2 LIPPED SHELVES(SM) | EA | \$173.40 |
| 42 | 1005309 | RUBBERMAID #2064915 MOP WRINGER | EA | \$76.35 |
| 43 | 1005311 | RUBBERMAID #FG618688YEL MOPPING COMBO, LARGE 44 QT | EA | \$174.50 |
| 44 | 1005128 | RUBBERMAID #FG633700 FLOOR SCRUB BRUSH | EA | \$15.53 |
| 45 | 1005322 | RUBBERMAID #FG757788YEL MOP BUCKET AND WRINGER | EA | \$143.95 |
| 46 | 1025030 | RUBBERMAID #FG7580-88YEL WAVEBRAKE DUAL WATER,SIDE PRESS | EA | \$100.65 |
| 48 | 1005327 | RUBBERMAID #FG7590-88 INSTITUTIONAL WAVEBRAKE MOPPING COMBO | EA | \$101.60 |
| 49 | 1005340 | RUBBERMAID #T12000GY OVERHEAD HI-DUSTER | EA | \$31.70 |
| 50 | 1005342 | RUBBERMAID #T199 OVERHEAD HI-DUSTER REPLACEMENT HEAD | EA | \$10.10 |
| 51 | 1048338 | SSS #37293 DUST MOP, 36"X5" | EA | \$9.33 |
| 52 | 1005330 | SSS #37291 DUST MOP, 24", WHITE, 12/CS | CS | \$80.32 |

MONROE COUNTY PURCHASING
Vendor Performance Survey

Contract Title: _____

Contract Number: _____

Vendor: _____

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

| | Poor | | | | Average | | | | | Excellent |
|---|------|---|---|---|---------|---|---|---|---|-----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Item(s) supplied met specifications | | | | | | | | | | |
| Product provided value (taking into account price, quality, etc.) | | | | | | | | | | |
| Timeliness of delivery | | | | | | | | | | |
| Completeness and accuracy of order | | | | | | | | | | |
| Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?) | | | | | | | | | | |
| Invoices received promptly and accurately | | | | | | | | | | |
| Recommendations received from the vendor (ie. product information, cost saving strategies, ideas for better use of resources, etc.) | | | | | | | | | | |

Survey Completed by:

Name: _____

Title: _____

Agency: _____

Telephone: _____ **Fax:** _____

E-mail: _____

Please submit this survey to Monroe County Purchasing.