



# CONTRACT DATA SHEET

Monroe County Division of Purchasing  
200 County Office Building, Rochester NY 14614

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**TITLE:** TRAFFIC CONTROL SAFETY ITEMS

**CONTRACT #:** 0817-25 (7700000334)

**CONTRACT DATES:** 11/25/2025 – 04/30/2027

**BUYER:** Sean Wilcox  
**PHONE:** 585/753-1136  
**EMAIL:** swilcox@monroecounty.gov

**VENDOR(S):** Crossroads Highway Supply Inc.  
103 Mary Lane  
Nedrow, NY 13120

Sean Wilcox  
Buyer

XC: BP FILE  
VENDOR

**TERMS AND CONDITIONS**

**BID ITEM:** TRAFFIC CONTROL SAFETY ITEMS - REBID

**FOR:** Department of Transportation

**PURCHASING CONTACT:** The Buyer, identified above, is the sole point of contact regarding this Bid from the date of issuance until the bids are opened and the results made public.

Sean Wilcox  
Monroe County Division of Purchasing  
39 West Main Street Room 200  
Rochester, NY 14614  
Email: [swilcox@monroecounty.gov](mailto:swilcox@monroecounty.gov)

All requests for bid clarification must be submitted in writing to the Buyer referenced above and received no later than noon (12:00 PM Eastern Standard Time) on **Wednesday, September 3, 2025.**

All questions will be answered and documented in writing as an Addendum to the Bid. These will be sent out to all Bidders who received the original Bid no later than **Thursday, September 4, 2025.**

**DUPLICATE COPIES:** **PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.**

**BID INFORMATION:** At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.

**SUBMITTAL OF FORMAL PROPOSAL:** Bid proposal must be legible and submitted in the original form, bearing an original signature. **EMAILS AND FACSIMILES ARE NOT ACCEPTABLE.** All bidders must submit proof that they have obtained the required **Workers' Compensation and Disability Benefits Insurance** coverage or **PROOF** that they are exempt. (Visit [www.wcb.ny.gov](http://www.wcb.ny.gov) for forms.)

**SPECIFICATION ALTERATIONS:** Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

**QUANTITIES:** The quantities listed are the estimated annual requirements and should not be construed to represent either maximum or minimum quantities to be ordered during the contract term. **Estimates are based upon estimated annual usage by County departments only.**

**BRAND REFERENCE:**

References to a manufacturer's product by brand name or number are done solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates, but must attach two (2) copies of manufacturer specifications for any alternate at the time of the bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the equipment will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

**QUALIFIED BIDDER:**

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to their ability to perform.** Monroe County reserves the right to reject any and all bids if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

**METHOD OF AWARD:**

Monroe County intends to award the bid to the lowest responsive and responsible bidder, based on the **TOTAL**. **Bidder must bid on all items in order to be considered.** **The County reserves the right to reject any and all bids** if the Purchasing Manager deems said action to be in the best interest of the County.

**CONTRACT TERM:**

Contract will start with the date of the contract award and run through **April 30, 2026**, with the option to renew the contract up to four (4) additional twelve (12) month periods with the mutual consent of both parties.

**PRICE CHANGES:**

Price changes may be proposed by either party no later than forty-five (45) days prior to contract extension, based upon manufacturer price changes which must be supported with documentation. Should price changes not be acceptable to both parties, the contract will not be extended. Prices may change only at the time of extension.

**MINIMUM ORDER:**

No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

**DELIVERY:**

All deliveries to be F.O.B. Monroe County to agency as specified by a Purchase Order. Delivery costs must be built into the unit prices bid. Deliveries must be made within **two (2) weeks** after receipt of purchase order number. The County reserves the right to terminate the contract in the event the specified delivery time is not met.

**PURCHASE ORDER  
ISSUANCE:**

Delivery of services may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.** As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or her authorized agent prior to delivery.

**BILLING  
PROCEDURE:**

All invoices for items sold any authorized agency as a result of this contract must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, BP#, Item #, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

**WARRANTY/  
GUARANTEE:**

All warranties by manufacturer shall apply. Bidder shall, as part of its proposal, furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one (1) year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship, which are discovered or exist during said period. All labor, parts and transportation shall be at Bidder's expense.

**UNCONTEMPLATED  
PURCHASES:**

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

**SUBCONTRACT:**

The Contractor shall not subcontract any work without first obtaining the written consent of the Monroe County Purchasing Manager.

**RELATED ITEMS:**

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or her Designee.

**REPORT OF  
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered to any and all agencies under this contract. This includes deliveries to not only the County but any other municipality or agency which orders from this contract.

**OTHER AGENCIES:**

The Contractor(s) **must** honor the prices, terms and conditions of this contract with political subdivisions or districts located in whole or in part within Monroe County. In addition, the contractor **may**, but is not required to, extend the prices, terms and conditions of this contract to any other political subdivision or district. Usage of this contract by any of these other political subdivisions or districts will have to be coordinated between that subdivision or district and the contractor. Orders placed against this contract between any subdivision or

district will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

**INDEMNIFICATION:**

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

**EQUAL PAY  
CERTIFICATION:**

Prior to the execution of this Agreement, the Contractor shall submit to the County an Equal Pay Certification ("Certification") affirming the Contractor's compliance with the Federal Equal Pay Act, 29 USC § 206 and New York State Labor Law §194, as amended from time to time ("Equal Pay Laws"). As set forth in the Certification, the Contractor's violation of one or more of the Equal Pay Laws or its filing of a false or misleading Certification during the term of this Agreement may constitute grounds for the County in its sole discretion to immediately terminate the Agreement and for determining the Contractor to be not qualified to participate in future Monroe County contracts.

**BP#0817-25**  
**TRAFFIC CONTROL SAFETY ITEMS - REBID**  
**SPECIFICATIONS**

**18" Cones:**

Materials:

- One piece construction all PVC Cone.
- Base Black PVC, covered by orange drip edge
- Underliner white PVC
- Top Coat- Orange Highly Pigmented PVC-UV Stabilized.

Performance:

- 1200 min psi Tensile Strength
- Elongation 200%
- Tear Strength 250 lbs/inch min.
- Hardness Conical Section: 75+/-5 shore A
- Heat resistance: No slump after 8 hours at 160°F
- Weight: 3 lbs
- Height: 18"

Description:

18" Orange Cone with 6" reflective collar. Cones must have a drip edge finish and be compatible (fit into and over) with lakeside plastics cones with part number 1850-00 M (18" Flowmold orange cones w/ reflective collars). Cones must be able to withstand a range of temperatures from 20° to 100° Fahrenheit without losing integrity.

**28" Cones:**

Materials:

- One piece construction all PVC Cone.
- Base Black PVC
- Underliner white PVC
- Top Coat- Orange Highly Pigmented PVC-UV Stabilized.

Performance:

- 1200 min psi Tensile Strength
- Elongation 200%

- Tear Strength 250 lbs/inch min.
- Hardness Conical Section: 75+/-5 shore A
- Heat resistance: No slump after 8 hours at 160°F
- Weight: 10 lbs
- Height: 28"

Description:

28" Orange cone with 6" reflective Collar. Must have a black base. Cones must be able to withstand a range of temperatures from 20° to 100° Fahrenheit without losing integrity.

**Candlesticks:**

Materials:

Linear Low-density Polyethylene with reinforced loop handle  
Diamond grade sheeting (DG3)

Performance:

- Height: 50"
- Width: 4" Top  
7.5" bottom
- To include 16 lbs Hexagonal bases.

Description:

50 inch candle stick with two mounting holes for lights and signs. To include 6" reflective collars on 2<sup>nd</sup> and 4<sup>th</sup> sections of candlestick. Must be able to stack multiple candlesticks.

**Barrels:**

Material:

Impact resistant, low or high density polyethylene.  
Diamond grade sheeting (DG3)

Performance:

- Height: 42.5" Overall
- Width: 18" Top  
24.5" Base
- To Include tire ring bases.

Description:

42.5" traffic Barrels with reflective sheeting on 2<sup>nd</sup> and 4<sup>th</sup> sections. Ability to display one or two type A or C Lights. Must have built in handle. Should be able to stack multiple barrels. White stripes should be 4-6 inches wide per MUTCD, Chapter 6, 6K.01.

**Diamond Panels:**

Material:

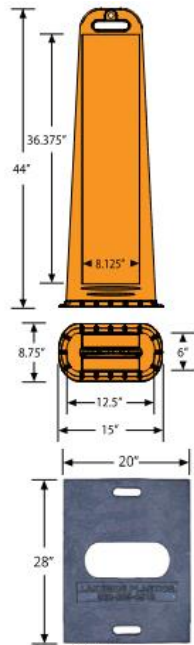
High Quality impact resistant polyethylene with reinforced handle

Performance:


- Height: 44"
- Width (at Base): 15"
- To include 20 lbs base

Description:

Orange 44" diamond panel with alternating orange and white reflective sheeting. Must have mounting hole for warning light. Must be able to stack multiple panels. Sample picture of Diamond Panel is below.



20#, 30#  
A smaller, 9# base also available.

Details	Data
Material:	High quality impact resistant polyethylene with reinforced handle
Height:	44" (1118 mm)
Width:	15" (381 mm) at base
Stock Colors:	 with ultraviolet stabilizer for fade resistance



All items must be branded with "MCDOT" prior to delivery. The letters "MCDOT" shall be 1(one) inch high and branded with a hot iron, or tool the provides the proper imprint. Sample pictures are below. Pictures show previous imprint of "Monroe Co".





# Purchasing & Central Services

Monroe County, New York

**Adam J. Bello**  
County Executive

**Colleen D. Anderson**  
Purchasing Manager

**ADDENDUM NO:** 1 – Page 2 of 3

**BID PROJECT NO:** 0817-25 Traffic Control Safety Items Rebid

**DATE:** September 4, 2025

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## BIDDERS PLEASE NOTE:

Q: Are other manners of imprinting MCDOT on the items acceptable? Such as in-mold stenciling on the cones, or standard stenciling on the drum/candle sticks/diamond panels?

**A: THE COUNTY IS WILLING TO WAIVE THAT REQUIREMENT. OTHER FORMS OF IMPRINTING WILL BE ACCEPTABLE. At this point we are noticing that most companies cannot brand their products.**

Q: For the 28" cone, is it a trimline or widebody cone. If this is unknown, can you please list the size of the base? Additionally, 28" cones traditionally have two reflective collars, a 6" & 4". The bid requests only a 6" collar, is this correct?

**A: Widebody with 2 reflective collars for the 28" cones.**

A: For the Diamond Panel, is DG3 sheeting needed or is Hi-intensity acceptable?

**A: DG3 or equivalent.**

Q: For the drums/candle sticks is 3M DG3 sheeting the only brand accepted or can other equivalent brands be substituted if they meet the same DOT requirements?

**A: DG3 or equivalent.**

Q: Item #1 18" Cone- Would a cone with an all-orange base be acceptable (Not black covered with orange)

**A: That is preferred...NO BLACK. Black base makes the cone too heavy for our needs.**

Q: Item #2 28" Cone- You are asking for a black base. The black base can't be imprinted. Would an imprint at the bottom part of the orange conical section be acceptable.

**A: YES**

Q: Item #3 Candlesticks- Same as above re: the black base

**A: YES**

Q: Item #4 Barrels- Same as above re: the black base

**A: YES**

Q: Item#5 Diamond Panels- same as above re: the black base.

**A: YES**



# Purchasing & Central Services

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**Adam J. Bello**  
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**Colleen D. Anderson**  
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**ADDENDUM NO:** 1 – Page 3 of 3

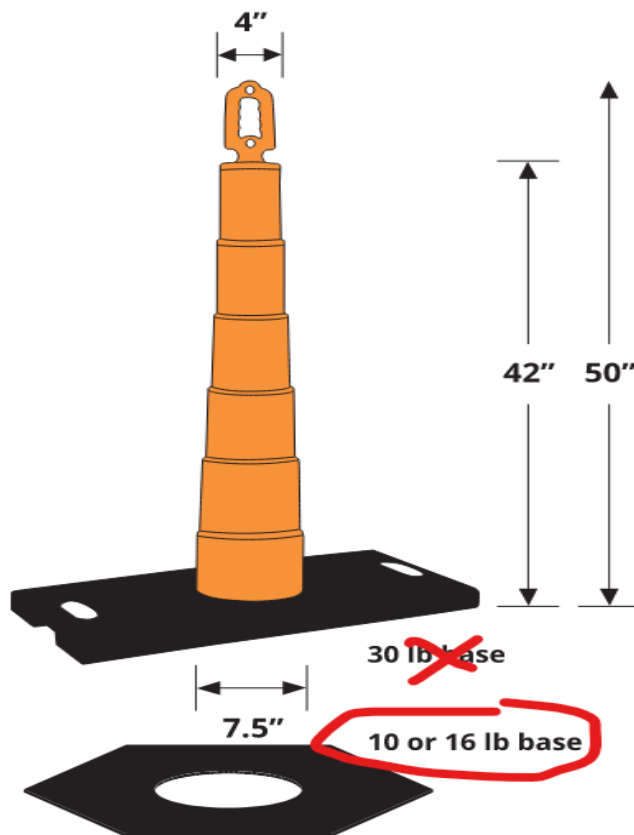
**BID PROJECT NO:** 817-25 Traffic Control Safety Items Rebid

**DATE:** September 4, 2025

## BIDDERS PLEASE NOTE:

Q: Had a question regarding the 50" orange traffic candlesticks (delineators), since most products on the market are typically 42"-45", could you let us know if your spec is based on a particular brand? If so, please share the details so we can review.

A: We currently have and 50" tall (from base of plastic to top of handle) candlestick.  
See detail below. The white reflective striping needs to be in compliance with MUTCD requirements.



**BP0817-25**  
**TRAFFIC CONTROL SAFETY ITEMS**  
**UNIT PRICE LIST**  
(as of 11/20/ 2025)

<b><u>ITEM</u></b>	<b><u>UNIT PRICE</u></b>
18" CONES	<u>\$10.05</u>
28" CONES	<u>\$21.45</u>
CANDLE STICKS	<u>\$38.57</u>
BARRELS	<u>\$63.50</u>
DIAMOND PANELS	<u>\$54.47</u>

## **COMPLIANCE WITH FEDERAL SINGLE AUDIT ACT**

In the event the Contractor is a recipient through this contract, directly or indirectly of any funds of or from the United States Government, Contractor agrees to comply fully with the terms and requirements of Federal Single Audit Act [Title 31 United States Code, Chapter 75], as amended from time to time. The Contractor shall comply with all requirements stated in Federal Office of Management and Budget Circulars A-102, A-110 and A-133 and such other circulars, interpretations, opinions, rules or regulations that may be issued in connection with the Federal Single Audit Act.

If on a cumulative basis the Contractor expends Seven Hundred Fifty Thousand and no/100 Dollars (\$750,000.00) or more in federal funds in any fiscal year, it shall cause to have a single audit conducted, the Data Collection Form (defined in Federal Office of Management and Budget Circular A-133) shall be submitted to the County; however, if there are findings or questioned costs related to the program that is federally funded by the County, the Contractor shall submit the complete reporting package (defined in Federal Office of Management and Budget Circular A-133) to the County.

If on a cumulative basis the Contractor expends less than Seven Hundred Fifty Thousand and no/100 Dollars (\$750,000.00) in federal funds in any fiscal year, it shall retain all documents relating to the federal programs for three (3) years after the close of the Contractor's fiscal year in which any payment was received from such federal programs.

All required documents must be submitted within nine (9) months of the close of the Contractor's fiscal year end to:

Monroe County Internal Audit Unit  
304 County Office Building  
39 West Main Street  
Rochester, New York 14614

The Contractor shall, upon request of the County, provide the County such documentation, records, information and data and response to such inquiries as the County may deem necessary or appropriate and shall fully cooperate with internal and/or independent auditors designated by the County and permit such auditors to have access to, examine and copy all records, documents, reports and financial statements as the County deems necessary to assure or monitor payments to the Contractor under this contract.

The County's right of inspection and audit pursuant to this contract shall survive the payment of monies due to Contractor and shall remain in full force and effect for a period of three (3) years after the close of the Contractor's fiscal year in which any funds or payment was received from the County under this contract.