



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: FOOD & FOOD SERVICE SUPPLIES

CONTRACT #: 308-18 (4700007451)

CONTRACT DATES: 4/20/18-3/31/23

BUYER: Phil DiFrancesco
PHONE: 585/753-1130
FAX: 585/324-4278

VENDOR(S): Sysco Corporation
2509 Warners Road
Warners, NY 13164

Ph: 585-704-9017
Fax: 585-359-4981

BID ITEM:

FOOD & FOOD SERVICE SUPPLIES

FOR:

Monroe County Parks Department: Golf Courses

PURCHASING CONTACT:

Phil DiFrancesco, (585) 753-1130; pdifrancesco@monroecounty.gov

The Buyer, identified above, is the sole point of contact regarding this Bid from the date of issuance until the bids are opened and the results made public.

Phil DiFrancesco
Monroe County Division of Purchasing
200 County Office Building
39 West Main Street
Rochester, NY 14614

Email: pdifrancesco@monroecounty.gov

All requests for bid clarification must be submitted in writing to the Buyer referenced above and received no later noon (12:00 PM Eastern Standard Time) on **Friday, March 23, 2018**.

All questions will be answered and documented in writing as an Addendum to the Bid. These will be sent out to all Bidders who received the original Bid no later than **Tuesday, March 27, 2018**.

DUPLICATE COPIES:

PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.

BID INFORMATION:

At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.

SUBMITTAL OF FORMAL PROPOSAL:

Bid proposal must be legible and submitted in the original form, bearing an original signature. **EMAILS AND FACSIMILES ARE NOT ACCEPTABLE.**

All bidders must submit proof that they have obtained the required **Workers' Compensation and Disability Benefits Insurance** coverage or **PROOF** that they are exempt. (Visit www.wcb.ny.gov for forms.)

SPECIFICATION ALTERATIONS:

Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

QUANTITIES:

The quantities listed are the estimated annual requirements and should not be construed to represent either maximum or minimum quantities to be ordered during the contract term.

BRAND REFERENCE:

References to a manufacturer's product by brand name or number are done solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates, but must attach two (2) copies of manufacturer specifications for any alternate at the time of the bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the equipment will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER:

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to their ability to perform.** Monroe County reserves the right to reject any and all bids if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

METHOD OF AWARD:

Monroe County intends to award one or more contract(s) to the lowest responsive and responsible bidder(s). The County reserves the right to award the bid as a **whole or by Group, depending on whichever method results in the lowest overall cost to the County. Separate awards will be considered only when the price offered is great enough to offset the additional costs inherent to multiple contracts.** Bidders are not required to bid on every Group included in the bid; however, they must bid on every item within each Group in order to be considered. **The County reserves the right to reject any and all bids** if the Purchasing Manager deems said action to be in the best interest of the County.

CONTRACT TERM:

Contract will start with the date of the contract award and run through **March 31, 2019**, with the option to renew the contract up to four (4) additional twelve (12) month periods with the mutual consent of both parties.

PRICE CHANGES:

Price changes may be proposed by either party no later than forty-five (45) days prior to contract extension, based upon manufacturer price changes which must be supported with documentation. Should price changes not be acceptable to both parties, the contract will not be extended. Prices may change only at the time of extension.

MINIMUM ORDER:

No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

DELIVERY:

All deliveries to be F.O.B. Monroe County to agency as specified by a Purchase Order. Delivery costs must be built into the unit prices bid. Deliveries must be made within **one (1) week** after receipt of purchase order number. The County reserves the right to terminate the contract in the event the specified delivery time is not met.

**PURCHASE ORDER
ISSUANCE:**

Delivery of services may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.** As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or her authorized agent prior to delivery.

**BILLING
PROCEDURE:**

All invoices for items sold any authorized agency as a result of this contract must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, BP#, Item #, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

**WARRANTY/
GUARANTEE:**

All warranties by manufacturer shall apply. Bidder shall, as part of its proposal, furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one (1) year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship, which are discovered or exist during said period. All labor, parts and transportation shall be at Bidder's expense.

**UNCONTEMPLATED
PURCHASES:**

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

SUBCONTRACT:

The Contractor shall not subcontract any work without first obtaining the written consent of the Monroe County Purchasing Manager.

RELATED ITEMS:

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or her Designee.

**REPORT OF
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered to any and all agencies under this contract. This includes deliveries to not only the County but any other municipality or agency which orders from this contract.

OTHER AGENCIES:

The Contractor(s) **must** honor the prices, terms and conditions of this contract with political subdivisions or districts located in whole or in part within Monroe County. In addition, the contractor **may**, but is not required to, extend the prices, terms and conditions of this contract to any political subdivision or district located in New York State. Usage of this contract by any of these other political subdivisions or districts will have to be coordinated between that subdivision or district and the contractor. Orders placed against this contract between any subdivision or district will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

BP308-18
FOOD & FOOD SERVICE SUPPLIES
SPECIFICATIONS

1.00 GENERAL:

1.01 SCOPE:

The Monroe County Parks Department is seeking qualified bidder(s) to furnish Food & Food Service Supplies, for the Monroe County Golf Courses, per the unit price sheet (or County Approved Equivalent), as requested.

1.02 GOLF COURSE LOCATIONS:

Durand Eastman Park GC
1200 Kings Highway North
Rochester, NY 14617

Genesee Valley Park GC
1000 East River Rd
Rochester, NY 14623

Churchville Park GC
629 Kendall Rd
Churchville, NY 14428

1.03 ESTIMATED QUANTITIES:

The quantities listed are **estimated quantities** for Monroe County and should not be construed to represent guaranteed maximum or minimum quantities to be procured during the contract term. All payments will be made for actual quantities procured based on the unit price.

1.04 DELIVERIES:

Deliveries to be made between the hours of 7:00 am and 3:00 pm, weekdays only, to Golf Course Location as indicated on purchase order.

BP308-18
FOOD & FOOD SERVICE SUPPLIES
UNIT PRICE SHEET (PRICE UPDATED 4/01/2022)

Item Description:	UOM Items / Case	Case Price
GROUP 1: Meat		
Zweigle's Red Hot Skinless Texas Brand Frozen (6-1)	72 /case	\$61.35
Zweigle's Frank All Meat Natural Cassing Texas (4-1)	48 / case	\$63.85
Zweigle's White Hot Skinless Texas Brand Frozen (6-1)	72 /case	\$62.99
Zweigle's Frank White Hot Natural Cassing Texas (4-1)	48 / case	\$66.19
Grill Master 100% Ground Beef Patties Frozen; 80/20	80 /case	\$81.89
Beef Patty 75/25 Seasoned Homestyle Frosen 60/5.3 oz.	60 / case	\$85.55
Country Grill Fully Cooked Chicken Breast Frozen (4 oz.)	40/case	\$50.45
Chicken Breast Grill Marked Pre-Cooked 2/5 LB	2 / case	\$59.69
Zweigle's Cooked Italian Sausage Frozen (6-1)	72/case	\$63.25
Market Square CA. Style Veggie Burger Frozen; 3.4 OZ	48/case	\$79.49
GROUP 2: Food Modifiers		
Mix Gravy Au Jus, 12/2.75 oz.	12 / case	\$32.45
Bagged Peppers/Onions Blend Frozen (2.5 lb Bags)	15lb / case	\$40.75
American Cheese Slices; 160 DELI SLI; 4 / 5 LB.	640 / case	\$64.35
Half and Half Creamer (.4 oz. container); 360/ 3/8 OZ	360/case	\$20.55
Creamer Half and Half Pc Aseptic 9 ML	384/case	19.85
Coffee Mate French Vanilla Creamer(.4 oz. container);3/8 OZ	180 / case	\$18.99
Dill Pickles Chipped (5 gallon)	1 / case	\$29.95
Grill Butter (1 Gallon)	3 / case	\$64.99
Oil, Vegetable, Pure (1 Gal)	6 / case	\$92.49
Oil, Vegetable, Pure (1 Gal)	Gal	\$18.59
GROUP 3: Buns / Rolls		
Frozen Standard Hot Dog Buns (6"); 12/12 CT	144/ case	\$36.99
Bun Hot Dog Bratwurst Sliced, 12/8 CT	96/case	\$43.95
Frozen Hamburger Rolls (4") ;10/12 CT	120 / case	\$41.95
Frozen Bread, White Open Top	6 / 28 oz.	\$30.19
Frozen Danish Asst: Apl/Chs/Rasp (IW)	24 / 2.75 oz.	\$31.99

Item Description:	UOM	Case Price
	Items / Case	
GROUP 4: Dry Storage		
Sugar Packets (.1 oz)	2,000 / case	\$19.95
Equal Sweetner (1 GM)	2,000 / case	\$30.95
Splenda Sweetner (1 GM)	2,000 / case	
Suger Substitute Packet (1 GM) Pink	2,000 / case	\$22.89
Salt Packets (.75 GM);6/1000 CT	6,000 / case	\$19.15
Pepper Packets; .1 GM, 6/1000 CT	6,000 / case	\$49.25
Heniz Squeeze Ketchup Bottle (14 oz.)	16 / case	\$36.99
French's Squeeze Mustard Bottle (12 oz.); 12/8 OZ	12/ case	\$26.15
Hellman's Mayonnaise Bottle (11.5 oz.)	12 / case	\$66.75
Heinz Sweet Relish Packets (9 g)	500 / Case	\$43.95
Frank's Red Hot Original Sauce Bottles (12 oz.)	12 / case	\$33.89
GROUP 5: Food Service Supplies & Disposables		
Glove Nitrile PF FDSV Blue (LG); 10/100 CT	1000/case	\$163.95
Glove Nitrile PF FDSV Blue (LG); 1/100 CT	1 BOX	\$18.96
Reynolds Food Service Film (12 X 2,000 Ft. Roll)	1 / Case	\$21.39
Foil Alumn RL Econ, 1000 ft.	1 / 12"	\$37.55
Ziploc Bags Gallon (10.5 X 11)	250 /case	\$43.35
Grill Spatula (13 in.); 1 / 8x3IN	Each	\$19.99
Utility Tongs (12 in.); 1 / 12"	Each	\$6.15
Grill Topper (7 in.)	Each	\$19.99
Carving Knife (8 in. offset); 1 / 8"	Each	\$22.35
White Plastic Knives	1000 / case	\$20.49
White Plastic Forks	1000 / case	\$18.99
6" Foam Plate (Black)	1000 / case	\$54.95
9" Foam Plate UL (White)	500 / case	\$33.85
To Go Boxes Black Foam (9x9X3)	200 / case	\$65.89
Hot Dog Tray (1 lb capacity) 6" length	1000 / case	\$141.95
1/8 Fold White 1 Ply Napkins; 11.5x13	6,000 / case	
1/4 Fold White 1 Ply Cocktail Napkins; 9.38x9.38	4,000 / case	\$24.75
12 oz. Hot Cup Styrofoam (Coffee Cup)	1000 / case	\$86.95
12 oz. Travel Lid (Coffee Cup)	1000 / case	\$62.95
16 oz. Cup, Foam	40 / 25 CT	\$72.95
Beverage Stirrers - 5" Black Coffee	8,000 /case	\$33.75
Glove Poly Embossed FDSV - LG; 4/500 CT	2000 / case	\$43.49
Grill Brick, 3.5IN Thick, 8X4IN	Each	\$3.47
Napkin Disp. Comp 360 1 Ply, 24/250 CT	6000 / case	\$60.65
Tray Food Paper 3 Pound, 2/250 CT	500 / case	\$62.89
Tray Food Paper 5 Pound, 2/250 CT	500 / case	\$79.65

Item Description:	UOM	Case Price
	Items / Case	
12 oz. Cup Paper Hot White Tall, 20/50 CT	1000 / Case	\$93.69
12 oz. Cup Paper Hot Tall, 20/50 CT	1000 / Case	\$99.49
10-24 oz. Lid Plastic White Dome 10/100 CT	1000 / Case	\$84.65
Stirrer Coffee Wood, 7.5 Inch	5000 / Case	\$38.19
Plate Paper Molded Fiber 9 in., 4 / 125 CT	500 / Case	\$82.99
GROUP 6: Snacks		
3 Musketeers (1.92 oz.)		NO AWARD
Snickers (1.86 oz.): ONLY 48 CT	48 / Case	\$47.03
M&M's Regular (1.74 oz.)	48 / Case	NON STOCK
M&M's Peanut (1.74 oz.): ONLY 48 CT	48 / Case	\$17.25
Milky Way (1.84 oz.)		NO AWARD
Reese's Peanut Butter Cup (1.5 oz.); ONLY 36 CT	36 / Case	\$35.19
Twix (1.79 oz.); KIT KAT, ONLY 36 CT	36 / Case	\$42.67
Skittles Original (2.17 oz.)		NO AWARD
Cheese & Cheddar Cracker (1.38 oz.)		NO AWARD
Cheese & Peanut Butter Cracker (1.38 oz.); 12/ 8 ct	96 / case	\$31.85
Cream Cheese & Chives Cracker (1.38 oz.)		NO AWARD
Planters Salted Cashews (1.5 oz.); 12 / 4 oz	108 / Case	
Planters Salted Peanuts (2 oz.); 48 / 1.75 oz	144/case	\$37.35
Planters Honey Roasted Peanuts (2 oz.)		NO AWARD
Nutrigrain Bar (1.3 oz.) Blueberry	48 / case	\$35.75
Nutrigrain Bar (1.3 oz.) Raspberry	48 / case	\$35.95
Herr's Chips Regular Ripple (1 oz.); Lays 104/ 1 oz	104 / case	\$42.69
Herr's Chips Sour Cream & Onion (1 oz.); Lays 104/ 1 oz	104/ case	\$42.69
Tom's Chips BBQ (1 oz.); LAYS 104/ 1 OZ	104 / case	\$42.69
Chip Tortilla Cooler Ranch SS; Doritos 104 / 1 OS	104 / case	\$43.85
Cookie Choc Chip (IW); Grandma	60 / 2.5 oz.	\$27.89
Pretzel Tiny Twist Classic Single Serve	88/ 1 oz	\$38.65
GROUP 7: Coffee		
Large Coffee Filters	1000 /case	\$18.75
Coffee Grounds Regular Breakfast Blend Packets (2.25 oz.)	96 / case	\$121.15
Coffee Grounds Decaf Packets (2.25 oz.)	96 / case	\$123.79
Coffee Grnd Mid-Day Gourmet, 96 / 2 oz.	96 / case	\$128.39

	UOM	
Item Description:	Items / Case	Case Price
GROUP 8: Chemical/Janitorial		
Cleaner Floor Oasis115XP, 1 / 2.5Gal	Case	\$20.75
Cleaner Degreaser ORGFRC Oasis137, 1 / 2.5Gal	Each	\$86.06
Cleaner Floor Oasis115XP, 1 / 2.5Gal	Each	\$59.97
Cleaner Glass Concntrt, BIO-BSD. 1 / 2.5Gal	Each	\$89.29
Sanitizer Oasis 146 Multi Quat, 1 / 2.5Gal	Each	\$65.86
Soap Hand Digiclean Mild Foam, 6 / 750 ML	Case	\$86.20
Urinal Screen Block RTU, 12 / 100G	Case	\$47.35
Freshener Air Echo Dispenser; 9901621; 1/4 Pack	Pack	\$0.15
Freshener Air Echo Cucumber Melon;7022371; 1/6 CT	Case	\$36.45
Cleaner Degreaser Concentrate Ready To Use, 4 / 1 Gal	Case	\$32.85
Sponge Cellulose w/ Medium Green Pad. 20 / EA	Case	\$24.59

MONROE COUNTY PURCHASING
Vendor Performance Survey

Contract Title: _____

Contract Number: _____

Vendor: _____

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

	Poor				Average					Excellent
	1	2	3	4	5	6	7	8	9	10
Item(s) supplied met specifications										
Product provided value (taking into account price, quality, etc.)										
Timeliness of delivery										
Completeness and accuracy of order										
Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?)										
Invoices received promptly and accurately										
Recommendations received from the vendor (i.e. product information, cost saving strategies, ideas for better use of resources, etc.)										

Survey Completed by:

Name: _____

Title: _____

Agency: _____

Telephone: _____ Fax: _____

E-mail: _____

Please submit this survey to Monroe County Purchasing.